

**LENDER APPROVAL REQUEST FOR E SIGNATURES  
AND ACKNOWLEDGEMENT OF COMPLIANCE**

| Lender Information                 |  |                                     |  |
|------------------------------------|--|-------------------------------------|--|
| <b>Lender Name:</b>                |  |                                     |  |
| <b>Lender Number:</b>              |  |                                     |  |
| <b>Account Executive:</b>          |  | <b>E Sign Vendor:</b>               |  |
| <b>E Sign Vendor Contact Name:</b> |  | <b>E Sign Vendor Contact Email:</b> |  |

| Instructions   |
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| <p>1. Please provide a <b>detailed, step by step explanation</b> of your policies and procedures around the E Signature process demonstrating compliance with UETA and ESIGN requirements. Be sure to include the following:</p> <ul style="list-style-type: none"> <li>a. Evidence of consent by the borrower to receive electronic documents.</li> <li>b. Documentation on file proving e disclosure delivery within regulatory compliance deadline.</li> <li>c. A copy of the Initial URLA (1003) showing the regulatory application date in the Loan Officer signature area of the document.</li> <li>d. Describe the internal quality checks you have in place to ensure compliance with UETA and ESIGN requirements.</li> </ul> <p>2. Please complete this form and return it, along with documentation requested above, to <b>lender.management@usbank.com</b> or</p> <p style="padding-left: 40px;"><i>U.S. Bank Home Mortgage<br/>Program Administration<br/>17500 Rockside Road – E Sign Approvals<br/>Bedford, OH 44146</i></p> |

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**Lender Consent**

The undersigned lender requests approval from U.S. Bank Home Mortgage (USBHM), a division of U.S. Bank National Association, to submit loans for purchase by USBHM which contain initial disclosures delivered and signed electronically in compliance with UETA and ESIGN.

\_\_\_\_\_, Lender, Agrees to the following:

- To provide USBHM with its E Signature policies and procedures demonstrating compliance with the requirements of the Uniform Electronic Transaction Act (UETA) and the Electronic Signatures in Global and National Commerce Act (ESIGN).
- To provide USBHM with documentation from vendor to deliver electronic disclosures showing compliance with UETA and ESIGN.
- To retain records as imposed by federal and state regulators.
- To provide USBHM hard copies as required for Quality Control or any other audit or legal proceeding.
- To provide proof the customer consented to receive electronic disclosures, copies of the disclosures delivered to the borrower and evidence that the disclosures were delivered to the borrower in compliance with Regulation Z of TILA or any other appropriate regulation in each file delivered for purchase by USBHM.
- To comply with all U.S. Bank E Signature policies and procedures specified within the U.S. Bank Correspondent/Wholesale Manual.

\_\_\_\_\_  
Authorized Signor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

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