

STATE OF NEVADA 2010-2011 Action Plan

Final May 2010



Prepared by **PMC**[®]

PY 2010 ACTION PLAN

Table of Contents

EXECUTIVE SUMMARY	1
Citizen Participation	1
Priorities.....	1
Resources and programs	2
Past Performance	3
INTRODUCTION	5
Consolidated Plan: Overview.....	5
Annual Action Plan	5
SOURCES OF FUNDS	6
CDBG	6
HOME	6
ESG.....	7
HOPWA	8
SUMMARY OF 2010–2014 NEVADA STRATEGIC PLAN PRIORITIES	8
Housing Priorities	8
Homelessness Priorities	8
Special Needs Priorities.....	9
Community Development Priorities	9
Economic Development Priorities	9
METHODS OF DISTRIBUTION	9
SPECIFIC ANNUAL OBJECTIVES and Outcomes	10
CDBG Program	10
HOME Program	18
ESG Program.....	20
HOPWA Program	21
PRIORITIES AND GEOGRAPHIC DISTRIBUTION.....	23
CDBG	23
HOME	23
ESG Program.....	25
HOPWA Program	26
HOMELESS AND OTHER SPECIAL POPULATIONS.....	26
HOME Program Specific Requirements.....	27
Affirmative Marketing.....	27

PY 2010 ACTION PLAN

Minority/Women’s Business Outreach.....	28
Refinancing	29
Minority Ownership.....	29
NEEDS OF PUBLIC HOUSING	29
ANTIPOVERTY STRATEGY	30
LEAD-BASED PAINT HAZARDS	31
OTHER ACTIONS	31
Community Development Planning	31
CDBG Revolving Loan Facility.....	31
Obstacles to Meeting Underserved Needs	32
Fair Housing.....	32
Barriers to Affordable Housing	33
INSTITUTIONAL COORDINATION	34
Nonprofit Agencies	34
Private Sector.....	34
CITIZEN PARTICIPATION	34
MONITORING PLAN	35
APPENDICES.....	41
APPENDIX A: PUBLIC HEARING NOTICES	
APPENDIX B: METHODS OF DISTRIBUTION (MOD)	
APPENDIX C: CDBG ADVISORY COMMITTEE: PROJECT SELECTION FACTORS	
APPENDIX D: COMPONENTS OF THE CONTINUUM OF CARE SYSTEM	
APPENDIX E: CITIZEN PARTICIPATION PLAN	
APPENDIX F: CDBG ECONOMIC DEVELOPMENT AND HOUSING REHABILITATION REQUIREMENTS	
APPENDIX G: SF-424	
APPENDIX H: CERTIFICATIONS	

List of Tables

Table 1 CDBG Grants, PY 2010: Allocation of Funds and Leveraged Resources (US \$).....	14
Table 2 CDBG Grants, PY 2010: Annual Objectives and Proposed Use of Funds (US \$).....	15
Table 3 CDBG Grants, PY 2010-2011: Annual Outcomes and Beneficiaries.....	17
Table 4 Anticipated Emergency Shelter Grant Allocation, PY 2010	21

PY 2010 ACTION PLAN

EXECUTIVE SUMMARY

The PY 2010 Action Plan is a one-year plan to address the low-income housing and community development needs in the State of Nevada, with a special focus on serving the small cities and rural areas of the state. It is the first year Action Plan in the implementation of the five-year Consolidated Plan for fiscal years 2010 to 2014. This Action Plan consolidates the planning, application, and funding requirements for several programs funded by the U.S. Department of Housing and Urban Development: Community Development Block Grant (CDBG); HOME Investment Partnerships Program (HOME); Emergency Shelter Grant (ESG); and Housing Opportunities for Persons with AIDS (HOPWA).

The State agencies responsible for the aforementioned programs are:

- Nevada Commission on Economic Development (NCED): CDBG Program (Lead Agency)
- Nevada Housing Division: HOME and ESG Programs
- Nevada Health Division: HOPWA Program

CITIZEN PARTICIPATION

The State encouraged citizen participation throughout the development of the Consolidated Plan and Action Plan. This included consulting local organizations, holding public meetings, and encouraging public comment during the public review period. Using research and input from the public, the State formulated the objectives and outcomes that are briefly described below.

A draft Annual Action Plan was prepared and distributed for public comment in April 2010. A public workshop was held on March 23, 2010 and two additional public meetings were held on April 22, 2010 and May 4, 2010 to gain public input at locations accessible to persons with disabilities. The Draft Plan was sent out to a wide number of locales throughout the State, namely all city and county administration offices (except Reno, Sparks, Carson City, and city and county offices of Clark County).

The public comment period ran for 30 days from April 10 to May 9, 2010, and the public was made aware of this by way of three newspaper advertisements in the Elko Daily Free Press, the Pahrump Valley Times, and the Reno Gazette Journal (**Appendix A- Public Hearing Notices**).

PRIORITIES

The State's priorities for the 2010 funding year include the following:

- Ensure a variety of public facilities and services are available to meet the recreational, human development, and service needs of low-income persons and priority populations in rural areas of the state. Improve infrastructure and physical environments to promote a sustainable community.
- Increase the supply of new housing and improve the condition of existing housing to support the affordability and sustainability of safe, sanitary, and decent housing for purchase and rent by low-income households while also furthering fair housing choice opportunities.
- Continue coordination of services and collaboration to help people move from homelessness to permanent housing and maintain independent living.

PY 2010 ACTION PLAN

RESOURCES AND PROGRAMS

Community Development Block Grant Program

The State-managed Community Development Block Grant Program (CDBG) is driven by the statutory objectives of providing decent housing, suitable living environments, and economic development opportunities for low- and moderate-income persons in rural Nevada.

For the coming program year (July 2010 to June 2011), the US Department of Housing and Urban Development (HUD) has allocated \$3,029,028 in new funds to the program. In addition to the PY 2010 formula funding, recaptured funds totaling \$68,673.21, will be available for distribution in the upcoming program year.

HOME and ESG Programs

The State will pursue the housing and homeless objectives as outlined in the 2010-2014 Consolidated Plan. In 2010 the State will focus efforts and resources on expanding housing opportunities for low- and moderate-income renters through construction of new multi-family units. The state will also continue with its efforts to enhance the ability of low- and moderate-income households (including disabled households) to purchase their own homes, and continue to provide emergency rental assistance to very low-income households including those in imminent danger of homelessness.

The State will continue to provide rental assistance for low- and moderate-income persons and very low-income households, and support efforts by local social service agencies to provide housing counseling and case management services for very low-income households, the homeless, and those in imminent danger of homelessness.

The State continues to support the creation and maintenance of ownership opportunities for low- and moderate-income households. Down payment assistance provides an avenue for ownership in the non-entitled areas. A few of the non-entitled areas are unaffected by the national economic downturn due to gold mining operations in Northern Nevada.

The State will also focus substantial resources on homeless activities and supporting households that are in imminent danger of homelessness. Greater coordination efforts are also underway with human service agencies providing homeless assistance. Homeless in the non-entitled areas are provided with temporary and emergency assistance through the ESG program combined with other resources available to local and state agencies.

Housing programs administered through the State will also provide assistance to persons with disabilities. Each year households with physical disabilities have been assisted with housing rehabilitation and weatherization program funds. Greater access to down payment assistance for households with disabilities has been achieved by increasing coordination and interaction with State agencies providing supportive services to this special needs population.

HOPWA Program

Northern Nevada HOPES (HOPES) utilizes Housing Opportunities for Persons with AIDS (HOPWA) to recruit and retain individuals suffering with HIV and their families into care. Many of the individuals presenting at HOPES are homeless or at risk of being homeless. HOPES uses the HOPWA funds from Housing and Urban Development (HUD) through the State of Nevada to prevent homelessness and maintain residency for clients prior to clients' acceptance onto other HUD programming, including Section 8

PY 2010 ACTION PLAN

through Reno and Rural Housing Authorities. Providing HOPWA to clients continues to increase management of medical appointments, both for HIV and primary medical needs, as well as social services and outside agency appointments.

Due to economic shortfalls throughout the country and the State of Nevada, HOPES has had to restructure several of its HOPWA plans and measurements, placing more emphasis on short-term housing and utility assistance to provide for more clients.

PAST PERFORMANCE

The State of Nevada addresses various affordable housing and community development needs in the FY 2009. All available resources were pursued, which included a successful HUD Continuum of Care application. An overview of the projects and accomplishments is provided below:

- Assisted 5 rural communities with water and sewer projects.
- Supported the rehabilitation of a city park, a rural community center, and the design of an emergency response building.
- Supplied funding for the replacement of two pieces of firefighting equipment in a rural community.
- Supplied funding for two street improvement projects and the engineering of a rural industrial park.
- Provided funding for an economic development project designed to support a business assistance network to foster entrepreneurial development and provide business assistance to low- and moderate-income business owners.
- Provided funding for homeowner rehabilitation, the installation of a security system at a home for disadvantaged children, and four planning grants (namely, a feasibility study for a youth center, a housing impediments analysis, a community assessment pilot program, and planning the Nevada Rural Continuum of Care program).
- Supported an ADA accessibility project and the acquisition of a drug rehabilitation facility.
- Provided 22 workshops/training opportunities to the CDBG-eligible units of general local government, including the pilot community assessment initiative in the City of Wells, and community assessments in Pershing and Douglas Counties.
- Completed a 52 unit multi-family new construction project in Las Vegas which houses four chronically homeless persons.
- Completed a six-unit new construction project located in Elko which houses three chronically homeless persons.
- Rehabilitated 17 multi-family units in a project located in Ely using Trust Funds.
- Provided 340 mortgages for first-time homebuyers using the single-family mortgage bond program.

PY 2010 ACTION PLAN

- Provided 15 households with down payment assistance with HOME funds and Trust Funds.
- Provided 13 homeowners with rehabilitation funds with HOME and Trust Funds.
- Purchased two single-family homes, which produced 12 beds for the homeless.
- Provided rental subsidy to 35 persons with disabilities or seniors who are on the Section 8 waiting list.
- Provided 46 families with rental deposit assistance.
- Provided 1,258 households with weatherization assistance. 174 of these households received additional Trust Fund money for additional assistance with the weatherization program. Supplied 61 families with new air conditioning units using Trust Funds.
- Provided emergency shelter, essential services, and homeless prevention service to 9,156 adults and children with remaining PY 2007/PY 2008 ESG funds and Low-Income Housing Welfare Set-Aside funds throughout Nevada.
- Provided \$15,000 in match funding to ReStart Inc. to support the HMIS database in rural Nevada to allow ESG and Continuum of Care Recipients access to system.
- The HOPWA program provides funding to Northern Nevada HOPEs which provides HIV Outpatient Programs and education services for individuals and families infected or affected with HIV/AIDS.

PY 2010 ACTION PLAN

INTRODUCTION

CONSOLIDATED PLAN: OVERVIEW

The Consolidated Plan is a single submission covering the planning and application aspects of the HUD's CDBG, HOME, ESG, and HOPWA formula programs. The Consolidated Plan is a comprehensive planning document which identifies the State's overall needs for affordable and supportive housing and community development, as well as a strategy to address those needs. Within the Consolidated Plan the State described its housing and community development needs, set out a five-year strategy that established priorities and goals for meeting those needs, and identified resources anticipated to be available.

The State agencies responsible for the aforementioned programs are:

- Nevada Commission on Economic Development (NCED): CDBG Program (lead agency)
- Nevada Housing Division: HOME and ESG Programs
- Nevada Health Division: HOPWA Program

ANNUAL ACTION PLAN

The Annual Action Plan is a one-year investment plan which describes the use of resources, specific housing and community development activities, and beneficiaries to be assisted in the coming program year (PY 2010), with funding from the federal fiscal year of 2010. The Annual Action Plan year has been established as July 1 through June 30, consistent with the State's fiscal year.

With regard to CDBG, this document focuses upon community development and housing needs of non-entitlement jurisdictions in Nevada, which include fifteen counties and eleven rural incorporated cities. Clark County and the cities of Reno, Sparks, and Carson City are entitlements and are not included in the State's Annual Plan.

For the HOME Program, the State has elected to consider housing needs and opportunities in the entire State in making funding decisions. With the short supply of funds available, the State chooses to fund projects where the greatest need exists.

The State's allocation for the Emergency Shelter Grant is divided among the City of Reno and non-entitled areas.

The Nevada Health Division allocates State HOPWA funds to Northern Nevada HOPES, a non-profit organization located in Reno, which serves northern Nevada.

The use of State funds allocated to Reno, Sparks, Carson City, Las Vegas, North Las Vegas, Henderson, Clark County, and the Western Nevada HOME Consortium, is described further in their annual plans. Proposed activities must be consistent with the priorities in the jurisdiction's Consolidated Plan.

For the purposes of this annual plan, a public meeting was held on March 23, 2010 in Carson City to discuss priority funding needs. During April and May 2010, two public hearings on the draft Annual Action Plan were held:

- April 22, 2010, 1:00 PM: Churchill County Administrative Complex, Fallon, NV

PY 2010 ACTION PLAN

- May 7, 2010, 1:00 PM: Nevada Commission on Economic Development, 808 West Nye Lane, Carson City, NV

The draft Annual Action Plan was made available to local governments and the general public for review and comment from April 10 to May 9, 2010.

SOURCES OF FUNDS

This section describes the resources expected to be available for the coming program year for community development and housing.

CDBG

The Community Development Block Grant Program in the State of Nevada receives all of its project funds from HUD, and approximately \$200,000 each year from the State for program administration purposes. The 2010 State Program Year (PY 2010) commences July 1, and the funds are derived from the Federal Fiscal Year which runs from the previous October to the September following the start of the State Program Year.

For PY 2010, the State CDBG Program will receive \$3,029,028. In addition to this amount, \$68,673.21 in recaptured funds will be available for distribution. After deductions to correct a PY 2009 over-allocation and for State administration, training, and technical assistance, the amount available for grants in 2010-2011 is \$2,895,981.11.

Historically, CDBG-funded community-based projects involve resources from other federal sources (for example, USDA-RD, US Corps of Engineers), State funds (for example, from the Nevada Division of Environmental Protection for water and waste water projects), and cash and in-kind resources from units of general local government and non-profit organizations. The CDBG program does not have any specific matching requirements; however, in reviewing and scoring applications, and in allocating grant funds, leveraging of non-CDBG resources is an important factor.

Table 1 shows the grant applications that have been recommended for funding from the available funds in 2010, and expected leveraging. CDBG funds will be matched by over \$10.3 million in federal, state, and local cash and in-kind resources.

HOME

HOME funds are typically used alone or in combination with USDA Rural Development funding, State Trust Funds, Low-Income Housing Tax Credits, and/or Department of Energy Weatherization and Energy Assistance Funds. The 2010 HUD allocation to the HOME program in Nevada is \$3,000,000.

In 1989, the Nevada Legislature created the Low-Income Housing Trust Fund to be used by public or private non-profit organizations, housing authorities, or local government entities for:

- Acquisition, construction, or rehabilitation of housing for eligible families through loans, grants or subsidies;
- Technical and financial assistance;
- Funding of projects that provide assistance to, or guarantees for the payment of rent or deposits as security for rent for eligible families including homeless persons;

PY 2010 ACTION PLAN

- Reimbursement of the Division's administrative costs; and
- State's contribution to facilitate the receipt of related federal funds.

Low-Income Housing Tax Credits (LIHTC) are another form of non-federal funding, and as far as possible, the State will use tax credits for priority projects consistent with procedures identified in the Allocation Plan.

The Nevada Community Reinvestment Corporation (NCRC) is a non-profit loan consortium. The purpose of NCRC is to act as a catalyst for the development of affordable housing. NCRC is composed of lending institutions committed to ensuring affirmative efforts to lend in low-income neighborhoods.

ESG

The Housing Division will receive an allocation of \$293,046 in ESG funds for 2010, which will be used to maintain and/or increase the capacity of shelters and homeless service providers in rural Nevada. There will be no program income generated from this program.

In addition, it is anticipated that the Division will also receive approximately \$113,710.00 in Low-Income Housing Trust funds that will be provided to county social services agencies throughout rural Nevada to be used for homeless prevention activities.

County social services agencies have also earmarked approximately \$2,404,925.00 of Community Services Block Grant allocations, including one-time allocation of American Recovery and Reinvestment Act funds to be used to supplement their homeless programs, along with county funds and various other grants. Agencies receiving ESG allocations must also provide match funds for every dollar awarded. Match funds include in-kind donations, county grants, United Way grants, and administrative salaries.

Lastly, Low-Income Housing Trust funds allocated to agencies will be used for tenant-based rental assistance for homeless and at-risk homeless in rural Nevada. These funds are used by agencies as part of a plan to transition homeless families and individuals, including chronic homeless, from the streets and into a more permanent living situation.

This year the Rural Nevada Continuum of Care was awarded \$315,748 in funding which will be allocated to the following recipients:

- City of Reno (HMIS) \$ 69,400
- Rural Clinics \$246,348
- Rural Nevada CoC total \$315,748

An application for Permanent Supportive Housing Program funds in the amount of \$317,343.00 was also submitted and is in the process of being reviewed.

The first \$100,000 of the ESG grant received by the State is not required to be matched, per HUD regulations. The Division will require ESG recipients to match the remaining ESG funds (\$193,046). The City of Reno provides the largest amount of the required match, approximately \$65,000 for this coming year, through administrative salaries and funds received from Washoe County. The remaining agencies will match the ESG program through county funds, volunteer hours (at a rate of \$5 per hour), in-kind donations, the Community Services Block Grant program funds that are used for homeless activities, and the State's Low-Income Housing Trust Fund Emergency Assistance Program homeless prevention funds.

PY 2010 ACTION PLAN

A certification that matching funds have been secured must accompany each application for ESG funding at the time of submission. Recipients are not allowed to use prior years' match for subsequent years. If an agency demonstrates that they are unable to secure match funds, the Division will grant a waiver as long as the overall match requirements are still met.

HOPWA

The 2010 allocation from HUD to HOPWA in Nevada is \$254,785. The State retains three percent of the annual grant for administrative costs.

Northern Nevada HOPES is contracted to provide direct housing services (such as rental or mortgage assistance) to low-income persons with HIV or AIDS. Seven percent of the grant amount is allocated for HOPES' administrative costs. Housing assistance funds are processed and legitimized through lease agreements, mortgage statements, and hotel statements. Housing Choice Voucher (Section 8) funds are utilized as soon as they become available; each client on HOPWA is required to file for and accept Section 8 housing assistance.

Northern Nevada HOPES depends on other community agencies that also provide housing assistance for individuals in need. These agencies include Restart, Inc., an agency that serves individuals in Washoe County who are homeless. HOPES also operates the Residency Program for persons with AIDS who are not currently eligible for HOPWA or Section 8 housing, primarily funding it with private donations.

SUMMARY OF 2010–2014 NEVADA STRATEGIC PLAN PRIORITIES

For the 2010–2014 Consolidated Plan period, Nevada determined several priorities, listed below, to guide funding decisions. Each of the priorities is equally important to ensuring quality of life for low-income households over the next five years.

HOUSING PRIORITIES

Priority 1: Increase the availability of rental housing for very low- and low-income elderly households.

Priority 2: Preserve and improve the long-term life of existing affordable rental and owner-occupied housing stock.

Priority 3: Expand homeownership opportunities for low-income homebuyers in areas of the state where median home prices are beyond the reach of low-income households.

Priority 4: Ensure that all households in the state have adequate access to fair housing resources.

Priority 5: Apply for additional Housing Choice Vouchers (Section 8) should they become available.

HOMELESSNESS PRIORITIES

Priority 6: Continue to support agencies operating emergency shelters and providing assistance to the homeless.

Priority 7: Support efforts to create additional transitional and permanent supportive housing.

PY 2010 ACTION PLAN

Priority 8: Continue to provide financial support to assist those in imminent danger of becoming homeless.

SPECIAL NEEDS PRIORITIES

Priority 9: Increase and preserve the supply of affordable housing available to the elderly, disabled, and large families.

Priority 10: Improve housing accessibility and safety (existing and new).

Priority 11: Improve access special needs populations have to services.

COMMUNITY DEVELOPMENT PRIORITIES

Priority 12: Develop and enhance administrative, technical, and managerial capacity among eligible entities of general local government.

Priority 13: Assist rural communities in creating an environment where people can choose to lead healthy, prosperous lives.

Priority 14: Provide access to improve community facilities by assisting with water and wastewater treatment system upgrade and development projects.

Priority 15: Enhance the quality of life through assisting with recreational spaces to serve low- and moderate-income people.

Priority 16: Provide access to quality facilities to serve the elderly population throughout the rural service area.

Priority 17: Provide access to adequate emergency services to benefit low- and moderate-income people throughout the rural service area.

ECONOMIC DEVELOPMENT PRIORITIES

Priority 18: Provide a business assistance network to foster entrepreneurial development and provide business assistance to low- and moderate-income business owners and persons developing businesses.

Priority 19: Provide employment opportunities for low- and moderate-income people.

METHODS OF DISTRIBUTION

The State has identified methods of distribution for each of its four funding sources. CDBG funds are competitively awarded to local jurisdictions after an open application process. HOME funds are distributed based on a formula basis to urban areas, and through an application process for rural area jurisdictions. ESG funds are competitively awarded to non-profit homeless services agencies and/or the City of Reno after an application process every two years. The HOPWA allocation is administered by Northern Nevada HOPES.

Appendix B – Methods of Distribution provides a detailed description of the method of distribution for each program.

PY 2010 ACTION PLAN

SPECIFIC ANNUAL OBJECTIVES AND OUTCOMES

CDBG PROGRAM

The statutory objectives of providing a suitable living environment, decent housing, and economic opportunities for low-income persons direct and drive the management and administration of the CDBG program in Nevada. Apart from these overarching objectives, the State of Nevada does not determine in advance how CDBG funds should be spent at the local government level. The State assists rural communities in their needs assessments, but does not direct local jurisdictions on how to plan their community development activities or limit local jurisdictions in what to apply for through CDBG.

The yearly allocation of CDBG funds begins at the annual CDBG Forum, traditionally held in the latter part of the year. The last forum was held in September 2009, in conjunction with the Nevada Association of Counties Annual Conference. Representatives from the 26 eligible sub-recipients (counties and rural incorporated cities) attended the forum, together with invited non-profit community development agencies.

There are three main purposes of the annual forum:

- To discuss CDBG funding and set-aside allocations for the forthcoming year;
- To elect a new Advisory Committee for the coming year; and
- To discuss any procedural changes within the CDBG program.

At the Annual Forum, the delegates decided to set aside \$485,000 in CDBG funding for housing-related and economic development-related activities in PY 2010. This includes \$175,000 for a new Revolving Loan Fund to be set up in PY 2010. The delegates also allocated \$40,000 as a set-aside for rural community assessments and \$20,000 for leadership development training.

After allowing for set asides, program administration, and training and technical assistance amounts (calculated annually on the overall allocation from HUD), the Forum delegates agreed that the balance of funds would be allocated by the CDBG Advisory Committee on an 'as needed' basis. The funds available for 2010 allocation are summarized below:

• PY 2010 HUD Allocation	\$3,029,028.00
• Less CDBG Program Administration	\$ 160,580.56
• Less Training and Technical Assistance	\$ 30,290.28
• Subtotal	\$2,838,157.16
• Plus Recaptured Funds for Reallocation	\$ 68,673.21
• Less Adjustment for Over-Allocation 2009	\$ 10,849.26
• Total Available for Grant Allocation:	\$2,895,981.11

PY 2010 ACTION PLAN

Set-Aside Funds

In previous years, delegates to the Annual Forum decided on the allocation of set-aside funds to specific programs or projects, for example housing rehabilitation or small business development centers. In September 2009, delegates to the Forum decided not to be prescriptive on actual projects for the set-aside funds. Instead they set aside \$175,000 for housing, \$40,000 for Community Assessments, \$135,000 for economic development purposes, \$175,000 for the new Revolving Loan Fund, and \$20,000 for leadership training. Applicants were requested to apply for these funds in the same manner as they apply for non-set-aside funds. It was further agreed that any unused set-aside funds automatically would become available for allocation to non-set-aside applications.

There were two applications for 2010 set aside funds received by January 12, 2010. These were:

- Housing rehabilitation (\$131,334): City of Ely
- Support to the Rural Continuum of Care (\$43,666): Churchill County

Five additional applications for set-aside funds were received on March 19, 2010. These were

- Support for Community Assessments: two applications from Humboldt County (\$10,000) and Churchill County (\$30,000)
- Support to small business development centers: two applications from Churchill County (\$135,000)
- Support for leadership development training: White Pine County (\$20,000)

After review and considerable deliberation on the above, the Advisory Committee selected all of the above applications for funding. Reference **Tables 1, 2 and 3** for more detail on each project.

Open Competitive Grant Funds

It was agreed at the Annual Forum in October 2007 that the grant application process and the Advisory Committee deliberations would determine the priorities as far as needs and community development objectives are concerned.

The application and grant approval system used in Nevada is perhaps unique and is presented in more detail in **Appendix B – Methods of Distribution**.

Application Process

In 2010, there were two rounds of applications. Round I included 20 open competitive applications and two applications for set-aside funds from eligible sub-recipients, submitted to the CDBG office by January 12, 2010. The number of applications was limited this year to one per unit of general local government. (Jurisdictions wishing to apply for set-aside funds could apply for set-aside funds and the open competitive funds.)

The application review process included the following steps:

- Applications were reviewed by staff over a three-week period, and applicants were asked for clarifications and additional information.
- Copies of all the applications and supplementary information were given to the nine-member Advisory Committee elected at last year's Forum after a brief training session on February 18, 2010.

PY 2010 ACTION PLAN

- The applications were distributed to a variety of other state and federal agencies for review and comment. These agencies included the State Health Department, the Nevada Division of Environmental Protection, and USDA-RD.
- The applications were further reviewed and checked by staff for completeness, competitiveness, implementation capacity, relevance in relation to state goals, impact, financing, project readiness, sustainability, etc.
- The grant applications were presented by applicants and staff to the Advisory Committee at a three-day public workshop in March.
- The Committee deliberated and discussed the projects and their merits and demerits based on the selection criteria referred to above, and summarized in **Appendix C – CDBG Advisory Committee Project Selection Factors**.

The Advisory Committee looks first at need, public health, and safety issues; costs, capacity, and geography are secondary considerations. In Nevada there are no individual grant limits, and the conclusions reached by the Advisory Committee are sent to the Nevada Commission on Economic Development's Executive Director, and then to the State Governor for final approval.

The Round I applications presented to the Advisory Committee in March totaled \$3,430,307. After reviewing the applications as individual Committee members, hearing from CDBG staff and other state and federal agencies and the applicants themselves, and after extensive discussions, the Advisory Committee selected 16 projects for funding, totaling \$2,276,074.14. These applications included 14 open competitive grants and two set-aside grants.

Round II applications (consisting entirely of applications for set-aside funding) were received by March 19, 2010 and the Advisory Committee met on May 3 to allocate the set aside funding.

Anticipated Projects

Table 2 summarizes the applications that have been approved for funding in PY 2010 under type of grant, HUD National Objective, and number and percentage of low- and moderate-income beneficiaries. The table also shows the share of funding allocated to each grant category relative to the total amount distributed.

The table shows that the majority of funds in 2010 will go to Public Facility-type grants (12 grants, out of a total of 24, totaling \$2,108,961.11 in CDBG funds – 73 percent of the total PY 2010 allocation). The remaining grants fall into the Public Service, Planning, Economic Development, Housing, Acquisition, and ADA compliance categories.

As far as the HUD National Objectives are concerned, all the grants proposed for PY 2010 fall under the National Objective of benefiting low- and moderate-income persons (LMI). The majority (18) fall under the LMI-Area classification, four are designated LMI-Limited Clientele, one as LMI-Housing, and one as LMI-Jobs.

Nineteen of the applications recommended for funding in 2010 are classified under the performance measurement objective of creating suitable living environments, two as providing decent housing, and the balance (three) shown as creating economic opportunities.

Anticipated Outcomes

Table 3 shows the projects recommended for PY 2010 CDBG funding, and includes the number of persons/households that will benefit from each grant, and the expected outcomes.

PY 2010 ACTION PLAN

As the table shows, the total number of anticipated beneficiaries from the projects recommended for funding is shown as 63,506 with 39,133, or 62 percent being LMI. Eight of the total of 23 projects carry a performance measurement outcome of availability/accessibility, with a larger number (15) identified as having the sustainability outcome.

In PY 2010, in addition to the objectives outlined above, program management expects to:

- Introduce more webinar and subject matter training on grant administration for the State's sub-recipients and engineering firms.
- Allocate more resources to sub-recipient monitoring and close out 40-50 projects that are physically and financially complete.
- Assist sub-recipients (through one grant application workshop, updated administration manuals, specific technical assistance, and more effective community assessment tools) to better identify and articulate their community needs, and select the most appropriate needs for CDBG assistance.
- Make recommendations to the CDBG Advisory Committee and the 2010 Annual Forum delegates on any proposed changes to the program for PY 2011.
- Investigate ways to use CDBG more extensively for economic development activities in Nevada.
- Prepare to re-introduce a revolving loan fund facility using CDBG funds.
- Contribute to CDBG web page development for Nevada, including a section on CDBG success stories in the State.
- Develop the linkages and synergies between leadership (people) development, infrastructure development, and economic development in the rural communities of Nevada.
- Increase the impact and effectiveness of the State and Small Cities CDBG program in rural Nevada so that HUD's overarching goals of enhanced living conditions, more and better affordable housing, and increased economic opportunities might be realized in rural Nevada.
- Increase the operational efficiency of the CDBG program in rural Nevada so that HUD's standards and the expectations of program beneficiaries might be met, and the program widely recognized for its efficiency.
- Increase the collaboration between rural community and economic development agencies, and increase exposure given to successful community development in rural Nevada, thereby increasing the effectiveness of community development resource delivery to rural Nevada.
- Increase the level of understanding and implementation of Community Assessments and strategic planning in rural communities throughout rural Nevada resulting in a better informed and more engaged leadership.
- Increase the effectiveness of community development strategies and the implementation of action plans in rural Nevada resulting in more and better infrastructure facilities, more affordable housing, more skilled workers, and increased entrepreneurial development.

PY 2010 ACTION PLAN

Table 1
CDBG Grants, PY 2010: Allocation of Funds and Leveraged Resources (US \$)

Community	Project	CDBG Request (\$)	Total Project Cost (\$)	Leveraged Dollars (\$)	Leverage Sources (\$)				
					Other Federal	State	Local Cash	Local In-kind	Other
Caliente	Caliente French Drain North Project	164,906.97	212,120.00	47,213.03				15,000.00	32,213.03
Carlin	Carlin Community Health Center	250,000.00	860,352.00	610,352.00	475,852.00		15,500.00		119,000.00
Churchill	Rural Nevada Continuum of Care	43,666.00	143,378.60	99,712.60				99,712.60	
Churchill	SBDC Business Counseling	75,000.00	90,000.00	15,000.00	15,000.00				
Churchill	SBDC Business Training	60,000.00	70,000.00	10,000.00	10,000.00				
Churchill	Community Assessments	30,000.00	40,000.00	10,000.00					10,000.00
Douglas	Carson Valley Children's Center Land Purchase	85,000.00	85,000.00	0.00					
Elko County	Jarbidge Water System Improvements	218,150.00	271,350.00	53,200.00				53,200.00	
Ely	City of Ely Sewer Project	193,000.00	250,700.00	57,700.00			25,000.00	32,700.00	
Ely	Housing Rehabilitation	131,334.00	631,334.00	500,000.00		500,000.00			
Esmeralda	Fish Lake Valley Community Center Water Supply PER	19,904.14	19,904.14	0.00					
Eureka	Digital X-ray Upgrade	49,500.00	55,000.00	5,500.00			5,500.00		
Fallon	Multi Purpose Recreational Building	350,000.00	611,000.00	261,000.00			215,000.00	46,000.00	
Humboldt	Scenario/Strategic Planning	10,000.00	50,000.00	40,000.00			30,000.00	10,000.00	
Lincoln	Two Way Radio Communication System	198,000.00	713,000.00	515,000.00		101,000.00		10,000.00	404,000.00
Lovelock	Senior Center ADA Upgrade	7,520.00	9,320.00	1,800.00			800.00	1,000.00	
Lyon	Dayton Septic Tank Reduction Program Plan & Design	75,000.00	400,000.00	325,000.00	300,000.00		25,000.00		
Nye	Tonopah Wastewater Reuse Design	190,000.00	233,000.00	43,000.00			43,000.00		
Pershing	Imlay Sewer System PER	25,000.00	30,000.00	5,000.00				5,000.00	
Storey	Storey County Comprehensive Flood Plan	100,000.00	130,000.00	30,000.00			10,000.00	20,000.00	
Washoe	Gerlach Ambulance	125,000.00	213,910.00	88,910.00	50,000.00			38,910.00	
White Pine	Leadership Development Training	20,000.00	22,500.00	2,500.00				2,500.00	
Yerington	Arsenic Treatment Plant	300,000.00	7,964,647.00	7,664,647.00	6,033,485.00	652,002.00	879,160.00	100,000.00	
Totals		2,720,981.11	13,106,515.74	10,385,534.63	6,884,337.00	1,253,002.00	1,248,960.00	434,022.60	565,213.03

PY 2010 ACTION PLAN

Table 2
CDBG Grants, PY 2010: Annual Objectives and Proposed Use of Funds (US \$)

Eligible Grant Category	Location	Project	HUD Nat	P.M.	CDBG	% of Total
			Objective	Obj.	Request	Request
Public Facilities:					(\$)	
Water Supply	Elko County	Jarbidge Water System Improvements	LMA	SL	218,150.00	
	Esmeralda	FLV Community Center Water System PER	LMA	SL	19,904.14	
	Yerington	Arsenic Treatment Plant	LMA	SL	300,000.00	
Wastewater/Drainage	Ely	Nevada Avenue Sewer Project	LMA	SL	193,000.00	
	Lyon	Dayton Septic Tank Reduction Program Plan & Design	LMA	SL	75,000.00	
	Nye	Tonopah Wastewater Reuse Design	LMA	SL	190,000.00	
	Pershing	Imlay Sewer System PER	LMA	SL	25,000.00	
Construction/Renovation	Carlin	Carlin Community Health Center	LMA	SL	250,000.00	
	Fallon	Multi Purpose Recreational Building	LMA	SL	350,000.00	
	Caliente	Caliente French Drain North Project	LMA	SL	157,694.97	
	Lincoln	Two Way Radio Communication System	LMA	SL	198,000.00	
Emergency Facilities	Washoe	Gerlach Ambulance	LMA	SL	125,000.00	
Sub Total Public Facilities					2,101,749.11	72.76%
Public Services:	Eureka	Digital X-ray Upgrade	LMA	SL	49,500.00	1.71%
Planning/Capacity Building:	Storey	Storey County Comprehensive Flood Plan	LMA	SL	100,000.00	
	Churchill	SBDC Business Training	LMA	EO	60,000.00	
	White Pine	Leadership Development Training	LMA	SL	20,000.00	
	Humboldt	Scenario/Strategic Planning	LMA	SL	10,000.00	
	Churchill	Community Assessments	LMA	SL	30,000.00	
	Churchill	Rural Continuum of Care	LMC	DH	43,666.00	
Sub Total Planning					263,666.00	9.13%
Housing Rehabilitation:	Ely	Homeowner Rehabilitation	LMH	DH	131,334.00	4.55%
Acquisition:	Douglas	Carson Valley Children's Center Land Purchase	LMC	SL	85,000.00	2.94%
Economic Development:	Churchill	SBDC Business Counseling	LMC	EO	75,000.00	

PY 2010 ACTION PLAN

Eligible Grant Category	Location	Project	HUD Nat	P.M.	CDBG	% of Total
			Objective	Obj.	Request	Request
	TBA	New Revolving Loan Fund	LMJ	EO	175,000.00	
Sub Total ED					250,000.00	8.65%
Removal of Architectural Barriers:	Lovelock	Senior Center ADA Upgrade	LMC	SL		
					7,520.00	0.26%
Total for All applications (including Set Asides)					2,888,769.11	100.00%
National Objectives			Performance Measurement Objectives			
LMA	Low Mod Area Wide Benefit		SL	Suitable Living Environment		
LMC	Low Mod Limited Clientele		DH	Decent Housing		
LMH	Low Mod Housing		EO	Economic Opportunity		
LMJ	Low Mod Jobs					

PY 2010 ACTION PLAN

Table 3
CDBG Grants, PY 2010-2011: Annual Outcomes and Beneficiaries

Eligible Grant Category	Location		P.M. Outcome	Total # of Beneficiaries	Total # of LMI Beneficiaries	LMI %
Public Facilities:						
Water Supply	Elko County	Jarbridge Water System Improvements	SU	112	80	71.43%
	Esmeralda	FLV Community Center Water System PER	SU	522	328	62.84%
	Yerington	Arsenic Treatment Plant	SU	7,868	5,350	68.00%
Wastewater/Drainage	Ely	Nevada Avenue Sewer Project	SU	669	422	63.08%
	Lyon	Dayton Septic Tank Reduction Program Plan & Design	SU	1,423	839	58.96%
	Nye	Tonopah Wastewater Reuse Design	SU	2,721	1,497	55.02%
	Pershing	Imlay Sewer System PER	SU	68	63	92.65%
Construction/Renovation	Carlin	Carlin Community Health Center	SU	2,347	1,408	59.99%
	Fallon	Multi Purpose Recreational Building	AV	7,460	4,849	65.00%
	Caliente	Caliente French Drain North Project	SU	1,132	803	70.94%
	Lincoln	Two Way Radio Communication System	AV	4,165	2,666	64.01%
Emergency Facilities	Washoe	Gerlach Ambulance	AV	924	806	87.23%
<i>Subtotal Public Facilities</i>				<i>29,411</i>	<i>19,111</i>	
Public Services:	Eureka	Digital X-ray Upgrade	AV	1,651	1,013	61.36%
Planning/Capacity Building:	Storey	Storey County Comprehensive Flood Plan	SU	3,399	1,767	51.99%
	Churchill	SBDC Business Training	SU	505	283	56.04%
	White Pine	Leadership Development Training	SU	9,181	5,509	60.00%
	Humboldt	Scenario/Strategic Planning	SU	16,106	9,180	57.00%
	Churchill	Community Assessments	SU	2,000	1,020	51.00%
	Churchill	Rural Continuum of Care	AV	876	876	100.00%
<i>Subtotal Planning</i>				<i>32,067</i>	<i>18,635</i>	
Housing Rehabilitation:	Ely	Homeowner Rehabilitation	AV	7	7	100.00%
Acquisition:	Douglas	Carson Valley Children's Center Land Purchase	AV	50	50	100.00%
Economic Development:	Churchill	SBDC Business Counseling	SU	70	70	100.00%
	TBA	New Revolving Loan Fund	AV	10	7	70.00%
<i>Subtotal Economic Development</i>				<i>80</i>	<i>77</i>	
Removal of Architectural Barriers:	Lovelock	Senior Center ADA Upgrade	AV	240	240	100.00%
Total for All applications (including Set Asides)				63,506	39,133	61.62%

PY 2010 ACTION PLAN

HOME PROGRAM

The State expects to receive \$3,000,000 in HOME funds for PY 2010. This will be matched by \$6 million from the State Low-Income Housing Trust Fund.

Of the \$9 million total available, the Nevada Housing Division anticipates setting aside \$900,000 (15 percent) for welfare set-aside activities. The Welfare Set-Aside Program is a set-aside of state funding that is allocated to county social services agencies and the City of Henderson each year for emergency assistance activities. Funds may be used for emergency rental and utility assistance, along with security deposits for apartments and utilities, to prevent homelessness throughout Nevada.

A total of \$450,000 will be allocated to weatherization activities. Six percent of the HOME allocation (\$180,000) will be set aside for administrative costs. An additional \$750,000 (in Low-Income Housing Trust Fund dollars) will be set aside as administrator discretionary funds, which may be used for any activity eligible under the Housing Trust Fund regulations.

The remaining \$3,720,000 will be distributed according to the method of distribution.

Leveraged Funds

Where possible, the Nevada Housing Division will prioritize opportunities to leverage funds. The Nevada Housing Division also administers the U.S. Department of Energy's (DOE) Low-Income Weatherization Assistance Program, the Low-Income Housing Trust Fund, and the Low-Income Housing Tax Credit Program. The Housing Division works closely with USDA Rural Development on a variety of housing projects throughout the non-entitled areas. Most low-income housing projects in the non-entitled areas consist of partnerships between USDA Rural Development, the Housing Division, and the Community Development Block Grant. In recent years, a number of projects undertaken by the Nevada Rural Housing Authority include funding sources administered by the Nevada Housing Division.

2010 HOME Projected Goals

HOME funds are available statewide. Entitlement jurisdictions must submit projects that are consistent with their goals and policies as delineated in their own Consolidated Plans. In order to avoid double-counting outcomes, entitlement jurisdictions report on their State HOME-funded projects in their own Action Plans and Consolidated Annual Performance and Evaluation Reports.

The following summary includes a description of the projects proposed for the non-entitled areas, and the likely funding sources. Applications for HOME funds are due in May (in coordination with tax credit applications), and final project selections are anticipated to be made in June 2010. Activities and goals may be adjusted based on the final allocation of funds.

The following goals, along with the ESG program goals described below, also serve as the State's annual affordable housing goals.

Affordable Housing Development

Through this program, the Housing Division will assist eligible nonprofit and for-profit housing builders with financial subsidies for the development of rental properties affordable to low-income households. The program will be implemented through the State Housing Trust Fund and available HOME funds. Funds are made available for the development of affordable permanent and transitional rental housing units through a

PY 2010 ACTION PLAN

competitive application process. Financed units must comply with long-term income restrictions and rent limits.

Funding: State Housing Trust Fund, HOME, leveraged funds
PY 2010 Goal: 10 new affordable rental units
Responsibility: Housing Division staff, nonprofit and for-profit developers
Outcome Measure: DH-1

Housing Rehabilitation and Weatherization Program

Housing rehabilitation and energy assistance is primarily focused at elderly households who make up the largest share of low- and moderate-income homeowners. Elderly households continue to be the largest group of owners facing a housing cost burden. Much of the housing stock in the consolidated plan area is older and needs repair in order to maintain it as part of the housing stock. Improvements will lower the cost of maintenance and energy, thereby improving affordability among owners, particularly elderly owners.

Funding: FEAC/DOE Weatherization Funds, CBDG, State Trust Funds/HOME, Housing Preservation Grant
PY 2010 Goal: 6 owner-occupied units rehabilitated
Responsibility: Local governments
Outcome Measure: DH-2

Down Payment Assistance Program

The Housing Division will offer down payment assistance to low-income households purchasing homes in high-cost areas of the state. The program will provide low-interest, deferred loans to be used for down payment and closing costs.

Funding: HOME, State Low Income Housing Trust Fund, other funding sources as available
PY 2010 Goal: 10 down payment assistance loans made
Responsibility: Housing Division staff
Outcome Measure: DH-1

Fair Housing Services

The Housing Division will work to ensure equal access and opportunity to housing resources throughout the state and partner with fair housing service providers in order to offer casework, discrimination complaint investigation, education, and outreach.

Funding: HOME
PY 2010 Goal: 100 persons assisted
Responsibility: Housing Division
Outcome Measure: DH-2

PY 2010 ACTION PLAN

Emergency Assistance

Offer housing assistance to low-income households who are in imminent danger of becoming homeless.

Funding:	State Housing Trust Fund
PY 2010 Goal:	1,000 persons assisted
Responsibility:	Housing Division, local jurisdictions
Outcome Measure:	DH-1

ESG PROGRAM

The State expects to receive \$293,046 in ESG funding for the program year 2010. ESG funds are typically used to provide a suitable living environment through emergency shelters for homeless individuals and families, along with decent housing through homeless prevention activities. The resulting outcomes will be the availability of shelter for approximately 2,000 individuals and families, resulting in the accessibility of approximately 10,000 bed nights, along with the sustainability of housing by providing rental assistance and utility assistance for approximately 100 households that are at risk of homelessness.

In addition, Low-Income Housing Trust Funds will be used to provide 1,000 additional households with decent housing through the emergency homeless prevention program, resulting in sustainability of their housing.

Information on the components of the Rural Nevada Continuum of Care can be found in **Appendix D – Components of the Continuum of Care System.**

2010 ESG Priority Goals

It has been identified in the FY 2009 Rural Continuum of Care (Appendix D) that there is a need for an additional 245 emergency shelter beds in rural Nevada. With the limited amount of funding that is available to provide for shelter operational costs, it is difficult to increase the number of emergency shelter beds to meet that need. As a result, the standard approach has been to maintain the capacity of existing shelters and homeless service providers that currently exist. It is the priority of the State to fund rural applicants that can increase the supply of shelter beds, but because of the lack of funding, it is a difficult task to accomplish. Smaller communities and counties attempt to add emergency shelter beds through the use of motel vouchers, but the increase in bed inventory is literally accomplished one bed at a time.

In the PY 2010 program year ESG funds will be used to maintain and/or increase the capacity of shelters and homeless services providers in order to provide suitable living environments to persons in need of emergency shelter. It is anticipated that approximately 2,000 individuals and families will have access to emergency overnight shelter at a homeless or domestic violence shelter, or access to motel vouchers in areas without available shelter. Of those 2,000 served, it is anticipated that 250 will meet the definition of chronically homeless. The areas served by this program will include northern and rural Nevada.

In addition, ESG and Low-Income Housing Trust Funds will be used to provide availability/accessibility to decent housing through homeless prevention activities. It is anticipated that approximately 100 individuals and families who are being evicted from their housing in rural Nevada, or are at risk of having their utilities shut off, or who are in need of security deposits will be assisted with ESG funds. It is also estimated that an additional 1,000 individuals and families who are in need of assistance with past-due rents and utilities will receive Low-Income Housing Trust Fund emergency assistance with homeless prevention dollars. The area served by the Low-Income Housing Trust Fund emergency assistance program includes all areas of the State.

PY 2010 ACTION PLAN

PY 2010 Allocations

Table 4 includes a breakdown of the allocation of ESG funds for the program year 2010-2011.

Table 4
Anticipated Emergency Shelter Grant Allocation, PY 2010

	Provider	Shelter Renovation	Essential Services	Shelter Operation	Homeless Prevention	Admin	Category Totals	% of Total Allocation
1	Advocates (Carson)			\$23,500.00			\$23,500.00	8.02%
2	Advocates (Hawthorne)			\$8,000.00			\$8,000.00	2.73%
3	ALIVE (Lyon County)			\$8,000.00			\$8,000.00	2.73%
4	Churchill County		\$5,000.00	\$11,500.00			\$16,500.00	5.63%
5	City of Reno			\$65,489.00			\$65,489.00	22.35%
5-a	City of Reno HMIS		\$15,000.00				\$15,000.00	5.12%
5-b	City of Reno HMIS Shortfall		\$0.00				\$0.00	0.00%
6	Elko CADV (Harbor House)			\$23,500.00			\$23,500.00	8.02%
7	CAHS		\$1,600.00	\$2,800.00	\$7,000.00		\$11,400.00	3.89%
8	Douglas County		\$10,000.00	\$14,000.00		\$500.00	\$24,500.00	8.36%
9	Elko County				\$13,000.00		\$13,000.00	4.44%
10	FISH (Carson)		\$1,000.00	\$30,000.00	\$1,000.00		\$32,000.00	10.92%
11	FISH (Elko)		\$11,000.00	\$21,157.00			\$32,157.00	10.97%
12	Humboldt County			\$2,000.00	\$3,000.00		\$5,000.00	1.71%
13	Lyon County		\$1,000.00	\$3,500.00	\$7,000.00		\$11,500.00	3.92%
14	White Pine County		\$1,000.00	\$1,450.00	\$1,050.00		\$3,500.00	1.19%
	Total	\$0.00	\$45,600.00	\$214,896.00	\$32,050.00	\$500.00	\$293,046.00	100.00%

HOPWA PROGRAM

The State will receive \$254,785 in HOPWA funding for PY 2010. Three percent (\$7,643) will be set aside for State administrative costs. The State will contract with Northern Nevada HOPES to provide housing assistance in the rural areas of the state. Northern Nevada HOPES will receive seven percent of the grant amount (\$17,835) for administrative costs. The balance of the grant amount (\$229,307) will go toward direct housing assistance to persons with HIV/AIDS.

HOPES' specific annual objective is to house as many clients/families as possible to ensure greater access to health care needs. Priorities are placed based on clients' current living situations, substance abuse/mental health needs, and health status. HOPES works with A Rainbow Place, Life Change Center and ACCEPT to ensure a safe environment for clients to discuss substance abuse and mental health difficulties without interference of their case managers at HOPES. Other objectives are to:

- Alleviate the risk of homelessness for individuals living with HIV and their families.
- Allow clientele easier access to making and keeping medical appointments.

PY 2010 ACTION PLAN

- Reduce recidivism among HIV+ individuals leaving the prison system by placement in halfway housing.
- Increase independent housing for individuals and their families through resources outside of HOPWA.

HOPES currently has a waiting list of less than 40 clients and their families. Clients are placed on the list and then quantified using the following categories: 1) number in household; 2) children in household; 3) status of income to determine sustainability; 4) mental health issues; and 5) substance abuse issues. Individuals with the higher acuties are given preference over individuals who are relatively stable. HOPES does not accept individuals onto the waiting list for reasons pertaining to clients' comfort in the home (wanting to move out of parents' house) and HOPES staff meets monthly to determine who will receive HOPWA the following month. Because of this, HOPES has shifted priorities from tenant-based rental assistance (TBRA) to short-term rental, mortgage, and utility assistance (STRMU) to meet the increasing demand of more clients.

2010 HOPWA Priority Goals

HOPWA funding is to initially house clients and their families for a 21-week period (STRMU) and, if necessary, continuing on with long-term housing (TBRA), wherein the client is responsible for paying 30 percent of their household income towards rent. Clients are required to apply for Housing Choice Vouchers (Section 8) through HUD and once they are eligible to receive Section 8 they are transferred off of HOPWA. This allows additional clients to receive HOPWA benefits, as there are limited dollar amounts.

Clients are monitored to ensure that they are following the guidelines for Section 8 housing and are reviewed every six months by HOPES case management. If a client at any time deviates from their HOPWA contract, they are warned that they are at risk of losing HOPWA. If a client deviates more than once (with certain exceptions), they are terminated from receiving HOPWA for a 3-year period, which follows the guidelines of the Section 8 housing programming. The most serious infraction is the missing of medical appointments. HOPWA is provided to ease the financial burden of individuals to allow time for medical appointments.

In summary, HOPWA activities include:

- Short-term rental, mortgage, and utility assistance (STRMU) for up to 21 weeks for individuals at immediate risk of losing housing, power, water, or other utility services due to time-limited crisis.
- Tenant-based rental assistance which covers rent at fair market value while clients pays 30 percent of their income towards rental payments.
- Facilitating clientele's maneuvering through regional low-income housing.
- All clients receiving HOPWA are at or below 200 percent of the National Poverty Level.
- Ancillary services to recruit and retain clients into care.
- Mandatory medical and social services.

HOPES anticipates serving 130 households in PY 2010.

PY 2010 ACTION PLAN

PRIORITIES AND GEOGRAPHIC DISTRIBUTION

CDBG

The State does not designate specific targeted areas for CDBG assistance. All grant applications pass through the Advisory Committee process and are scrutinized to ensure they meet HUD eligibility and national objective criteria. Each year, in addition to the funds allocated on an open competitive basis, the State, in conjunction with its grantees, sets aside funds for a few specific purposes, for example, small business development activities and housing rehabilitation. The majority of funds are used to support and benefit LMI individuals and households. In PY 2010, 100 percent of the funds will be used for LMI grants, and 62 percent of the expected beneficiaries are designated low- and moderate-income persons.

CDBG grant funds are not allocated on a geographical basis in Nevada. There are 26 potential applicants within the Nevada State CDBG program (15 rural counties and 11 small cities), and each jurisdiction is entitled to apply for CDBG grant assistance on an annual competitive basis. For the PY 2010 program year, each jurisdiction was permitted to make one application, with additional applications allowed when applying for set-aside funds. While guidance is provided and available from CDBG staff, each community is free to set its own priorities and apply for assistance pertinent to its own needs.

HOME

Distribution of Program Funds

The primary method of distribution for HOME Program funds is through the State recipient distribution formula. The proposed HOME fund distribution for 2010 is as follows.

- Clark County Consortium \$766,590
- WNHC \$143,452
- Washoe County Consortium \$292,229
- City of Las Vegas \$414,828
- Nevada Housing Division:
 - Administration: \$300,000
 - Discretionary funds: \$255,000
 - Non-entitle Project Funds: \$96,804
 - Rural Area: \$393,340
- Henderson: \$187,757
- CHDO Operating: \$150,000
- Total: \$3,000,000

PY 2010 ACTION PLAN

The Nevada Housing Division accepts applications on a year round basis, however the majority of the funds are allocated in conjunction with the Low-Income Housing Tax Credit program. Eligible activities for State HOME funds include:

- Rental rehabilitation;
- Homeowner rehabilitation;
- Tenant-Based Rental Assistance;
- Homebuyer assistance; and
- New multi-family construction.

If the Nevada Housing Division receives any tax credit applications for the non-entitled areas of the State this year, HOME and Trust Funds will be used as leverage with the Low-Income Housing Tax Credit program.

As in past years, the Nevada Housing Division will ensure that HOME funds are used for down payment assistance and homeowner rehabilitation programs throughout the non-entitled areas. NHD will work closely with USDA Rural Development to leverage funding for these programs.

Nevada Low-Income Housing Trust Fund

Approximately \$6,000,000.00 is available to provide incentives to develop and support affordable rental housing and homeownership affordability, through acquisition, new construction, or moderate or substantial rehabilitation of non-luxury housing with suitable amenities. This includes the purchase of real property (with certain restrictions), site improvement, conversion, demolition, and other expenses, e.g., financing costs, to provide rental assistance, security deposits, and other manners in which to assist eligible families in obtaining or keeping housing. The Trust fund may also be used to provide for technical assistance. The allocation of Trust Fund monies for 2010-2011 is as follows:

Funds Available	\$6,000,000
Weatherization set-aside	\$ 450,000
Welfare set-aside (15%)	\$ 900,000
Administration (6%)	\$ 180,000
Administrator's Request	\$ 750,000
Project Funds	\$ 3,720,000
Clark County Consortium	\$ 1,499,592.00
Las Vegas	\$ 811,480.00
Washoe County Consortium	\$ 571,654.00
Rural Counties	\$ 189,367.00
City of Henderson	\$ 367,289.00
WNHC	\$ 280,618.00

A different component of the Trust Fund is money set aside for the use of local governments and private or public non-profit organizations to provide emergency assistance to low-income families. The Welfare Set-Aside consists of an annual allocation of approximately \$900,000.00 to assist homeless families and families being threatened with homelessness in the non-entitled areas. It is anticipated that the majority of welfare set-aside will be allocated to local governments for purposes consistent with Nevada Revised Statutes.

PY 2010 ACTION PLAN

Of the total amount available (\$6.0 million), the Housing Division retains approximately \$180,000 for administration, and \$750,000 for discretionary use. This year \$450,000 will be set-aside for weatherization programs statewide. A portion of that funding will be available to non-entitled areas.

Low-Income Housing Tax Credits (LIHTC)

To the extent possible, the State will use tax credits for priority projects consistent with procedures identified in the Allocation Plan. Housing applications will be reviewed for tax credit eligibility. The State will continue to promote the use of the tax credit program by providing information materials to perspective applicants. Preliminary estimates place the tax credit allocation at about \$5.4 million. Tax credits are usually combined with HOME projects to achieve maximum leverage. Ten percent of the tax credits are allocated first to non-profits. The remaining balance is allocated in the following manner: approximately 71 percent Clark County, 15.5 percent Washoe County, and 13.5 percent for non-entitled counties, and 7 percent is used in conjunction with USDA Rural Development Housing programs.

ESG PROGRAM

The first 22 percent of the State's ESG allocation is passed through to the City of Reno to supplement the Washoe County Human Services Consortium. An additional \$15,000.00 is provided to the City as a match to the rural Homeless Management Information System (HMIS) grant application to the U.S. Department of Housing and Urban Development. The remaining 73 percent of the allocation will be awarded to applicants that can demonstrate the ability to maintain and/or increase the capacity of current shelters and other homeless activities based on the following:

- Ability to address unmet homeless needs within the area in which the organization proposes to use grant funds;
- Ability to assist clients immediately with their needs;
- Utilize cost effective measures;
- Commit on a long term basis to promote a community-based continuum of care for homeless and at-risk persons.

Applicants will also be provided award preference if they address the transition of the homeless into a more permanent housing environment, and who approach the solution of homelessness with ongoing case management services that include the following activities:

- Assessment: identify, with a person, their strengths, resources, barriers, and needs in the context of their local environment.
- Plan Development: develop an individualized service plan, with specific outcomes, based on the assessment.
- Connection: bring together all of the service providers in order to integrate services and assure consistency of service plans.
- Monitoring: evaluate with the person or persons their progress and needs, and adjust the plan as needed.
- Personal Advocacy: intercede on behalf of the person or persons to ensure access to timely and appropriate services.

PY 2010 ACTION PLAN

HOPWA PROGRAM

75 percent of allocated funding goes towards tenant-based rental assistance, with 25 percent towards short-term rental, mortgage, or utility assistance. Northern Nevada HOPES serves 13 of 17 Nevada counties, with the exception of Nye, Clark, Lincoln, and Esmeralda. Priorities include individuals with families, mental illness or substance abuse treatment needs, parolees and individuals with certified disabilities (receiving benefits due to inability to work). Priorities include individuals with sustainable income who will transfer into Section 8 housing. Additionally, individuals exiting correctional facilities and entering halfway houses or transitional housing are prioritized to assist in the reduction of recidivism.

HOMELESS AND OTHER SPECIAL POPULATIONS

There are several activities planned this year to address homeless and other special needs populations. Those activities include:

- Tenant based rental assistance for very-low income households.
- Emergency assistance to as many as 2,000 households.
- Supporting efforts to provide counseling and case management to persons in eminent danger of homelessness,
- Housing and supportive services to persons with HIV/AIDS.
- Shelter Operations funding for the Reno Community Assistance Center in Reno NV.

The State of Nevada allocates approximately 15 percent of its Low-Income Housing Trust Fund as a welfare set-aside. These funds are used to support families and individuals in eminent danger of homelessness. Efforts to eliminate chronic homelessness are also an important element of an anti-poverty strategy. Several specific recommendations have been developed to address chronic homelessness in Nevada. Recommended activities include:

- Develop a comprehensive database on homeless subpopulations in Nevada.
- Establish a Statewide process to facilitate the development of coordinated policies and plans for ending chronic homelessness.
- Increase access to mainstream housing programs for households at-risk of becoming homeless.
- Ensure continuity of health care and supportive services to persons released from the mental health and criminal justice system.
- Ensure access to addiction treatment and mental health services.
- Increase the supply of permanent affordable housing with supportive services for populations with special housing needs.
- Increase the supply of flexible transitional housing and supportive service arrangements in rural communities to facilitate the treatment of serious mentally ill, dually diagnosed, and episodic homeless subpopulations.
- Strengthen targeted homeless assistance programs.

PY 2010 ACTION PLAN

- Increase the capacity and capabilities of local agencies serving the homeless and chronically homeless to increase access to housing and treatment programs.
- Issue the maximum amount of single family and multi-family mortgage revenue bonds in a financially sound fashion to meet, to the greatest extent possible, near-term affordable housing demands, which are estimated at 2,000 units over the next 5 years,
- Enhance and maintain Nevada Housing Division resources to increase the supply of affordable housing for special need populations with severe housing shortages.
- Support State and local policies and actions to link job training and assistance to increase wages with housing programs to increase independence and self-sufficiency.

Efforts continue in the development of homeless discharge policies throughout the State. Local jurisdictions receiving ESG funds must develop, to the maximum extent practical and where appropriate, practices and protocols to ensure that publicly funded institutions, such as health care facilities, foster care and other youth facilities, and jails/corrections programs do not discharge person to the streets or otherwise result in homelessness for this vulnerable population.

A number of local jurisdictions are developing protocols between jails, youth centers, treatment facilities, hospitals, etc. to ensure that homeless service providers will be contacted to allow time for staff to meet with homeless clients prior to being discharged from the various facilities.

Recipients of ESG funds are also aware that they may use any homeless prevention allocations to provide short-term assistance to very-low income clients who were discharged from publicly funded institutions or facilities.

Finally, a Statewide Prisoner Re-Entry Coalition (NCOPR) has been created to ensure the successful transition of offenders from prison to the community, resulting in increased public safety and reduced recidivism. NCOPR is a unified network of northern and southern Nevada state and local agencies dedicated to implementing a comprehensive statewide initiative equipping offenders with the necessary documentation, training, and education to enter the workforce, and support to overcome barriers to employment and sustained community life. NCOPR will work collaboratively to address offender issues such as: life skills, physical and mental health, job training, employment, education, substance abuse counseling, family reunification, and housing. Collective agencies will coordinate the service delivery process by providing intake and referrals for offenders. NCOPR will guide the implementation process, adhere to best practices such as appropriate linkage between transitioning offenders and service providers, and operate under sound fiscal governance for an effective statewide prisoner re-entry initiative.

HOPWA funds through Northern Nevada HOPES do not have resources in place to assist individuals with deposits, meaning that individuals on the street with no income for deposits are the highest at-risk population. HOPES works with Nevada AIDS Foundation and Restart, Inc. to assist with deposits for individuals who would otherwise qualify for short-term rental, mortgage, or utility assistance and hopefully transition to tenant-based rental assistance.

HOME PROGRAM SPECIFIC REQUIREMENTS

AFFIRMATIVE MARKETING

It is the Nevada Housing Division's policy not to discriminate against any person on the basis of race, color, religion, sex, handicap, familial status, or national origin in the:

PY 2010 ACTION PLAN

- Sale or rental of housing or residential lots;
- Advertisement of sale or rental of housing;
- Financing of housing;
- Provision of real estate brokerage services; and
- Appraisal of housing.

As such, all jurisdictions receiving a HOME allocation from the State should adopt rules that prohibit these activities and follow guidelines that counter their effects. State recipients, project owners, contractors, and other state recipient beneficiaries of HOME fund allocations should:

- State a policy of equal opportunity in all public solicitations, requests for proposals, notifications, and press releases.
- Affirmatively state a position of equal opportunity in housing when advertising vacancies. At a minimum, beneficiaries must:
 - Use the Equal Opportunity Housing logo in print and visual electronic media;
 - Broadcast an "Equal Housing Opportunity" statement if radio advertising is utilized;
 - Make dedicated efforts to receive applications from persons least likely to apply for units without this dedicated effort; document these outreach efforts with the goal of measuring their effectiveness;
 - Maintain a record of classified advertisements, flyers, and electronic media spots that affirmatively market HOME-assisted units for two years or one compliance audit, whichever is the shorter time period;
 - Maintain a record of applicants for vacant units with a general profile of the applicant;
 - Identify (in the case of rental applications) how the applicant learned of the vacancy, the Outcome (acceptance or rejection) of the applicant, and if rejected, why;
 - Maintain this record for two years or one compliance audit, whichever is the shorter time period.
 - In conjunction with on-site compliance inspections, produce records of:
 - Affirmative marketing efforts (advertisements, flyers, and electronic media spots, etc.);
 - Applicants; and
 - Outcome.

MINORITY/WOMEN'S BUSINESS OUTREACH

It is the Division's policy that minority and women's business enterprises are afforded the chance to fully participate in all business opportunities resulting from programs administered by the Division. All beneficiaries of HOME-funded programs are directed to implement measures that perform MBE/WBE outreach activity and encourage minority and women's business to apply for a share of HOME-sponsored or generated industry. State recipients must:

- Maintain a master list of MBE/WBEs

PY 2010 ACTION PLAN

- In addition to other forms of advertising business opportunities, use public service announcements (PSAs) in radio/television advertising and public notices in the newspapers;
- Maintain records of promotional efforts; if PSAs and/or public notices cannot be utilized, note the reason;
- In cooperation with the Division, develop materials and methods for distribution of these materials that promote MBE/WBE. These materials shall provide notice and information of HOME sponsored activity in contracting for goods or services. Information should include impending deadlines, methods for application, and where additional information and assistance may be obtained.
- The Small Business Office can sort and provide information by Standard Industrial Classification (SIC) Code, name, or ZIP code. As a matter of practice, a written agreement will require that steps be taken to procure minority and women's business. State recipients will maintain a documented program to facilitate active recruitment of MBE/WBE and should contact the Commission on Economic Development.
- Assist in the production of conferences and meetings designed to promote MBE/WBE. The Division may sponsor, attend, and support developmental seminars and informational conferences with the purpose of making MBE/WBEs aware of the business opportunities connected with the HOME Program.

The Division is working with the Nevada Commission on Economic Development and the Minority Business Recruiter of Clark County, to develop a responsive and effective program to encourage MBE/WBE participation in HOME activities. The Small Business Office will utilize its database to provide jurisdictions with MBE/WBE contacts in order to enhance solicitation effectiveness and further MBE/WBE outreach efforts.

REFINANCING

None is proposed for PY 2010 plan year.

MINORITY OWNERSHIP

There are programs which provide minority homeownership opportunities. They include housing rehabilitation and down payment assistance. Typically, between 20 to 40 percent of the participants in the program are minorities.

NEEDS OF PUBLIC HOUSING

The Nevada Rural Housing Authority provides safe, decent, and affordable housing for low-income families in rural Nevada. The Housing Authority has the responsibility for planning, constructing, purchasing, and managing properties using a variety of affordable housing programs. The Housing Authority serves 15 counties in the state (all but two counties). The Housing Authority provides Housing Choice Vouchers to 1,543 households living in housing that is privately owned. Of those 1,543 households, approximately 800 households are disabled and/or elderly, with families primarily constituting the remainder. Through other funding, the Housing Authority administers an average of 70 vouchers through Veterans Affairs Supportive Housing funds. Overall, the Housing Authority currently provides assistance to more than 4,500 persons living in units located throughout rural Nevada.

PY 2010 ACTION PLAN

The Housing Authority currently has 3,552 applicants on the waiting list. The waiting list consists of applicants with extremely low incomes (75.5 percent); very low incomes (18.9 percent), and low incomes (7.2 percent), families with children (64.8 percent), elderly families (13.9 percent), and families with disabilities (26.9 percent).

The Rural Nevada Housing Authority does not own or operate any public housing.

ANTIPOVERTY STRATEGY

The State's Department of Health and Human Services has the responsibility for Nevada's anti-poverty strategy and oversees the Community Services Block Grant program, which provides funding to eligible Community Action Agencies and county governments to help address poverty issues within a community. Agencies participate in the Nevada Community Actions Association in order to network with one another and to develop strategic plans to address rural and urban poverty within the State

In addition, four county human services agencies in rural Nevada developed a "Case for Change" in order to educate their citizens and leaders about poverty issues within their local communities. No one agency can eliminate poverty, so they are choosing to take an active leadership role to partner with low-income citizens, public, and private entities in order to develop key strategies and implement program models to address these very tough issues. Strategies may include:

- Building community partnerships to ensure basic needs are met;
- Creating programs to ensure all person have safe, adequate affordable housing;
- Addressing the gaps between cost of living and household incomes;
- Addressing the issues of qualified workforce challenges; and
- Substance abuse impacts on a community.

Team leaders within each community will meet throughout the year to implement the program models and to ensure that 10 year outcomes, as identified in their plans, result in concrete indicators of success.

In addition to the "Case for Change" models, three of the rural communities are also combining their initiatives with their 10 Year Plans to End Homelessness efforts, as households experiencing poverty are "just a paycheck away from homelessness". Addressing, and possibly eliminating, homelessness is an important element of anti-poverty strategies, and the goal is to leverage more resources in order to have a bigger impact within their community.

Development of a continuum of care is critical for the rural area's ability to address poverty level households. Although support services are available in some capacity, the establishment of a continuum is essential to improve coordination among service providers and to help move very-low income and homeless households from poverty to self-sufficiency. Again, based upon housing needs assessment transitional and semi-permanent housing appear to be the greatest impediment to obtaining self-sufficiency. Additionally, improved coordination among service providers continues to be an essential component to address poverty households throughout the non-entitled areas of the State.

The Nevada Housing Division continues to fund projects that support transitional housing and supportive programs. There are several non-profit organizations that continue to develop services and facilities to move very-low income and homeless persons to self-sufficiency. These efforts are occurring principally in Elko

PY 2010 ACTION PLAN

County and western Nevada communities. These funds will be used for transitional housing and supportive services aimed at moving homeless households to self-sufficiency.

Other efforts to move very low income, poverty level and homeless households to self-sufficiency include improvements to transportation services primarily in the western portion of the state. These services provide access to job training, employment opportunities, counseling services, etc. The State of Nevada continues to integrate additional services into the welfare to work program. Additional housing and transportation services continue to be priorities for the State. The State of Nevada has also established Family Resource Centers. These centers are located throughout the State in most of the larger communities, and they provide a variety of support services to very-low and low-income families. The family resource centers in conjunction with local social service offices are generally the initial point of contact for many persons and families seeking assistance. Some minor increases in job training services are needed.

Local communities, in the State's CDBG program continue to place substantial emphasis on "building prosperity" through the identification of goals and activities that over time will help ensure rural communities are places where current and future generations can choose to live healthy, productive and prosperous lives. Continued emphasis on community and economic development, improves the prospects of poverty level households throughout the non-entitled areas in moving to self-sufficiency. Continued and increased assistance to very-low income people and poverty level households will at best maintain them in a caretaker status without real opportunities and improved quality of life in their surrounding communities.

LEAD-BASED PAINT HAZARDS

The HUD funded programs are currently operating under a lead-based paint transition implementation plan. No additional studies or information are available that identify further lead-based paint hazards. The Nevada Health Division performed the last study in 1997. Based upon consultations with the Division, no additional work has been completed. The State will continue to test for the presence of lead based paint under its housing rehabilitation programs. No other activities are proposed for this year.

OTHER ACTIONS

COMMUNITY DEVELOPMENT PLANNING

The CDBG and Rural Economic Development staff at the Commission on Economic Development made a practice of traveling around the rural areas of the state holding visioning, action planning and resource workshops for rural communities. This practice continued last year with several events throughout rural Nevada, for example, in Fernley, Elko, Wells, Carson City and will continue in PY 2010.

Last year CDBG staff contributed to and assisted in several community assessments in Pershing County and Douglas County. This took several days and included other partners such as USDA-RD, University of Reno, Nevada Small Business Development Centers, Western Nevada Development District, Nevada Rural Development Council etc. This type of community assessment is being repeated in Silver Springs, Mineral County and Lincoln County in PY 2010. The popularity of community assessments has grown as evidenced by the two grant applications which were approved for funding in this grant cycle.

CDBG REVOLVING LOAN FACILITY

The Nevada Revolving Loan Facility (NRLF) has been inactive for several years in terms of providing new loans. Payments on old loans have continued but there is a need to revisit the management of the RLF, make

PY 2010 ACTION PLAN

it more efficient, and possibly introduce fresh capital to the program. CDBG staff attended training focused on the Revolving Loan Fund sponsored by the National Development Council in August 2009 and will set up the new revolving loan fund in PY 2010.

OBSTACLES TO MEETING UNDERSERVED NEEDS

There are several obstacles Nevada will face in implementing the five-year Consolidated Plan. The limited amount of funds available to meet the many needs of Nevada residents is possibly the most significant barrier. Recent federal and state cutbacks in social services programs will limit the amount of assistance that can be provided over the next five years.

A number of significant obstacles to meeting underserved needs remain in Nevada:

- Rapid population growth.
- Inadequate funding to acquire and rehabilitate all existing housing units in need of repair.
- Lack of knowledge of social services and service providers in Nevada for low-income residents.
- Lack of funding to address the huge amount of unmet need that exists for affordable housing, infrastructure and facility improvements, and social services.
- Absence of service providers: The geographically expansive service areas in rural Nevada make it nearly impossible for providers to maintain a consistent, physical presence in most communities; this is further complicated by the limited ability of many low-income residents to travel for services.
- Lack of capacity in existing agencies: Many service providers experience higher than average attrition rates among their employees; recruitment and retention of staff continues to be a challenge.
- Lack of consensus: Stakeholders within a particular jurisdiction often do not agree on priority needs and this can lead to little action.

Gaps in the Delivery System

The effectiveness of implementing activities by contracting with outside agencies is dependent upon the capacity of the agencies conducting the activities and the expertise of staff in administering the contracts. Effective and professional administration of contracts is a strength in the delivery system. Each contract is assigned a program specialist to oversee the progress and distribute funding. The program specialist is the one point of contact for the implementing agency. Gaps in the delivery exist in implementation. Many small city and county governments in the most rural parts of the state do not have sufficient staff and/or expertise to undertake the activities prescribed in this Consolidated Plan. In many rural parts of the state, there is also a lack of nonprofit and for-profit entities with the type of development and service delivery experience to undertake the activities prescribed in the Plan.

FAIR HOUSING

In PY 2010 the following educational activity will take place to further fair housing awareness: CDBG will set up a link on the Nevada Commission on Economic Development web site for the dissemination of news articles/releases. In addition, the State CDBG and Housing Division will be hiring an outside consultant to update the Impediments to Fair Housing Analysis in the rural areas of Nevada.

PY 2010 ACTION PLAN

Pursuant to HUD direction, those communities that are members of the Western Nevada HOME Consortium will develop their own fair housing policies as a Consortium. Similarly, rural Washoe County, while CDBG-eligible under the State program, is a participant in the Washoe County HOME Consortium and falls under their program. The Washoe County HOME Consortium had an Analysis of Impediments to Fair Housing completed in 2008.

The Nevada Housing Division will sponsor training sessions on fair housing. The training will focus on Section 504 requirements for affordable housing development. There are several on-going fair housing activities in the non-entitled areas. USDA Rural Development regularly monitors fair housing complaints and perform audits on its financed properties throughout the non-entitled areas. USDA Rural Development will refer any fair housing complaints received by the agency to the Silver State Fair Housing Council.

BARRIERS TO AFFORDABLE HOUSING

Barriers to affordable housing are created by market, infrastructure, environmental, and governmental factors. Barriers may result in housing that is not affordable to low-income households or an inadequate supply of housing. In the eight-county State HOME area, traditional barriers to affordable housing are not readily apparent. Some of the counties and cities in the area directly address the need for affordable housing types in the local planning documents. In most cases, communities have taken few active steps to encourage affordable housing development. Development regulations and development standards are fairly minimal in most communities; therefore, associated costs are generally not viewed as an impediment to affordable housing. The housing inventory in the area is largely dominated by mobile homes. Multi-family structures are very limited due to overall housing affordability and higher ownership rates and less demand for multi-family rental housing. The limited employment and population growth in the past did not generate significant demands for rental housing either. Available infrastructure needed to support high-density residential development is lacking.

Some of potential barriers or constraints to the development of affordable housing that were identified are as follows:

Urban Areas

- Availability of financing
- Limited funding
- High land cost/availability of land
- Impact/development fees
- Zoning
- Design guidelines
- Lack of infrastructure

Non-Urban Areas

- Limited funding
- Wage gap
- Lack of employment opportunities
- Lack of infrastructure

PY 2010 ACTION PLAN

- Availability of financing
- Lack of local capacity
- High land cost/availability of land

Nevada is committed to removing or reducing barriers to affordable housing whenever possible. The Nevada Housing Division will identify and disseminate innovative solutions to housing affordability barriers used successfully by other states, including the promotion of alternative building materials and methods, land banking, and planning and zoning reservations for affordable development.

INSTITUTIONAL COORDINATION

Nevada is committed to continuing its participation and coordination with federal, state, county, and local agencies, as well as with the private and nonprofit sectors, to serve the needs of low-income individuals and families in the community.

In particular, the State will continue to work in close coordination with the local communities and counties regarding infrastructure improvements and the provision of services and will also work with local governments, nonprofits, and the private sector to address housing needs.

NONPROFIT AGENCIES

The CDBG, HOME, ESG, and HOPWA programs provide funding to nonprofit agencies located throughout Nevada that serve low-income households. These nonprofits provide assistance for affordable low-income housing and special needs and homeless populations.

PRIVATE SECTOR

The private sector is an important collaborator in the services and programs associated with the Consolidated Plan. The private sector brings additional resources and expertise that can be used to supplement existing services or fill gaps in the system.

Lenders, affordable housing developers, business and economic development organizations, and private service providers offer a variety of assistance to residents such as health care, small-business assistance, home loan programs, and assisted housing, among others.

CITIZEN PARTICIPATION

Citizen participation is a vital component of the Nevada State CDBG program. Further details are provided in **Appendix E - Citizen Participation Plan**.

Public participation is also a feature of the other HUD programs with each program providing for input on the use of federal and state financial resources. For example, the Nevada Housing Division conducts on-site investigations and interviews with local officials to determine the housing and community development needs throughout the area.

As far as this annual plan is concerned, there were several opportunities for public participation throughout the development of the plan.

PY 2010 ACTION PLAN

A draft Annual Action Plan was made available for public comment for a period of 30 days, and the public were made aware of this by way of three newspaper advertisements in the Elko Daily Free Press, the Pahrump Valley Times, and the Reno Gazette Journal.

The Draft Plan was sent out to wide number of locales throughout the State, namely all city and county administration offices (except Reno, Sparks, Carson City, and city and county offices of Clark County), and the Commission on Economic Development in Carson City.

For the purposes of this annual plan:

- A public meeting was held on March 23, 2010 in Carson City to discuss priority funding needs.

During April and May 2010 two public hearings on the draft Annual Action Plan were held:

- April 22, 2010, 1:00 PM: Churchill County Administrative Complex, Fallon, NV.
- May 7, 2010, 1:00 PM: Nevada Commission on Economic Development, 808 West Nye Lane, Carson City, NV.

MONITORING PLAN

The CDBG, HOME, ESG, and HOPWA programs have developed individual monitoring systems to ensure that the activities carried out in furtherance of the Consolidated Plan are done in a timely manner in accordance with the federal monitoring requirements and all other applicable laws, regulations, policies, and sound management and accounting practices. The state views monitoring as an opportunity to provide ongoing technical assistance and support to help its local government and nonprofit partners reach project goals, reach Consolidated Plan goals, and improve service.

CDBG Monitoring

In the CDBG program, all subrecipient grants are monitored on an ongoing basis prior to and after issuance of the Notice to Proceed. The Notice to Proceed is only given after the environmental review has been properly completed. The preparation and publication of Requests for Qualifications (RFQs) and bid documents are carefully monitored as are all the labor issues in project implementation. Progress and compliance are checked each time a Draw Request is made. Draw Request procedures have been developed which include various areas of compliance required by HUD. A new Monthly Financial Report was developed and implemented last year to remind grantees of proving out prior obligations. Supporting documentation is reviewed prior to the actual request of funds from HUD. Quarterly progress reports are also used to monitor ongoing projects, and desk audits are conducted prior to field visits and inspections. Each grant is monitored on-site at least once during the life cycle of the grant. Where administrative difficulties do arise or where issues of noncompliance are observed, technical assistance is provided by telephone, e-mail, or on-site as needed.

During grant administration workshops, reference manuals and guidebooks are distributed to all attendees. These guidebooks include reporting forms. In addition to labor compliance, financial management, and procurement, instruction is given on record keeping and filing, reporting, and monitoring.

CDBG staff conducts desk and on-site subrecipient monitoring. This procedure includes reviews of the single audits to determine compliance with applicable laws and CDBG regulations. Secondly, the site monitoring letters that have been issued in the last year have been sent to subrecipients on an average of 22 calendar days from the date of the site visit. At the time monitoring letters are prepared, the findings are listed in Outlook, as a Task. The Task is categorized by grantee with a reminder for follow-up information (if needed,

PY 2010 ACTION PLAN

subsequent to the monitoring visit). This enables CDBG staff to pull outstanding information by grantee. As follow-up documentation is received from the grantee, the Task becomes “completed.” After reviewing a grant file for closeout, the State maintains a record of CDBG property acquired by its recipients. Maintenance of a property record helps ensure that there is no unauthorized change in the use or disposition of real or personal property acquired or improved with CDBG funds. As a reminder, the closeout letter to grantees references the five-year retention period required by HUD for all real and personal property acquired or improved with CDBG funding.

HOME Monitoring

The Nevada Housing Division is required to monitor recipients for compliance with applicable HOME regulations and will conduct reviews based on the following processes:

Application Process: Some documents and budget issues necessary for compliance are required at the time of application for funding and will be reviewed for compliance standards.

Contractual Agreement: The Division will incorporate into its award letter many of the policy issues that are areas of concern to HUD and the Division. These agreements signed by authorized agency personnel represent their willingness to comply with these issues.

Draw Process: Draw processes for reimbursement of funds have been created to include various areas of compliance required by HUD. Supporting documentation will be reviewed prior to the actual request of funds from HUD. Agencies that choose to summarize their expenses and not submit actual copies of supporting documentation will be earmarked for a more detailed review during the on-site visit.

On-Site Review: On-site visits for certain aspects of compliance—such as facility verifications, equipment inventory, review of client files and accounting records—that can not be monitored by other components of the grant process will be conducted as scheduling allows.

Financial Monitoring: Monitoring visits to each recipient will be made to review the financial records of the agency. Recipients will be asked to make available all accounting records applicable to the project (grant) being reviewed. Verification of documented program matching funds and/or other resources (i.e., bank statement, canceled checks, and volunteer hours) as well as evidence of any subcontracts awarded and paid by the recipient are among the types of documentation to be made accessible for review. A review of the agency’s most recent Single Audit or Audited Financial Statements will also be conducted during the financial monitoring process. Additionally, recipients that fail to request reimbursements in a timely manner will be counseled on the need for a more expedited process to ensure that funds are drawn in a timely manner.

Programmatic Monitoring: The Division will conduct a programmatic review of recipients in order to evaluate program management in compliance with the application submitted to the Division, assess the accomplishments of the program, and offer technical assistance where required. Items reviewed during the scheduled programmatic site visit include the financial management system and record keeping system (including all financial, contractual, environmental, progress reports, and client complaint data), as well as the current budget and amendments.

ESG Monitoring

The Nevada Housing Division, as administrator of the HPRP, ESG, and WSAP programs, is required to monitor recipients for compliance with program regulations. Using techniques and recommended guidelines reflected in 24 CFR Part 576 - HUD’s Monitoring Guidance for the Emergency Shelter Grant Program, ESG Program Regulations, the Account for Low-Income Housing Trust Fund Administrative Guidelines, and the

PY 2010 ACTION PLAN

HPRP Policies and Procedures Manual and HPRP Program Regulations, the Division has developed a process, including the following components, to determine the type of monitoring to be conducted each year.

Application Process: Some documents and budget issues necessary for compliance are required at the time of application for funding and will be reviewed for compliance standards.

Contractual Agreement: The Division incorporates into Grant Award Letters many of the policy issues that are areas of concern to HUD, the State of Nevada, and the Division. These agreements, signed by authorized subrecipient personnel, represent their willingness to comply with these issues. As such, a review of each program Award Letter by subrecipient staff responsible for managing programs funded by the Division is recommended.

Award Amount: Subrecipients receiving an annual allocation of up and including \$20,000.00 in ESG or WSAP funds will receive a Desk Audit review. Subrecipients receiving an award of \$20,001.00 and above in ESG or WSAP funds will receive an on-site compliance review every 2½ to 3 years unless a Risk Assessment of the subrecipient determines a more frequent need is required. (Note: All subrecipients receiving HPRP funds will receive annual on-site compliance reviews, as was submitted and approved by HUD as part of the Division's HPRP Management Plan of the HPRP Program.)

Draw Process: Draw processes for reimbursement of funds have been created to include various areas of compliance required by HUD. Draw reports will be reviewed for eligible costs prior to the actual request of funds from HUD.

Desk Audit: A desk audit is the first step of monitoring recipients each year. Compliance issues considered in this assessment will be combined with any noncompliance or outstanding problems noted during the year and will be used to determine whether an on-site visit will be necessary. Subrecipients receiving up to and including \$20,000.00 in ESG or WSAP funds will receive only a Desk Audit, which includes a review of reimbursement requests, financial statement review by the Division's Financial Auditor, and the subrecipient's Risk Assessment Form, which will determine if a subrecipient is a low, medium, or high risk agency and is warranted an on-site compliance review. Subrecipients receiving over \$20,000 in ESG or WSAP funds will receive, at a minimum, a Desk Audit and a Risk Assessment Review, as well as an on-site compliance review every 2½ to 3 years.

Risk Assessment: Division staff will conduct a risk assessment of subrecipients receiving HPRP, ESG, or WSAP funds at the beginning of each grant year to determine the need and frequency of site visits during the upcoming year. Included in the assessment will be a determination of risk (low, medium, or high) using factors such as financial and program issues, allocation amount, and other discretionary criteria. The Division's Risk Assessment Form will be completed and placed in a compliance file for each subrecipient receiving grant funds. At a minimum, subrecipients considered high risk will receive an on-site review at least annually. A Desk Audit is the first step of monitoring recipients each year. Compliance issues considered on this assessment will be combined with any noncompliance or outstanding problems noted during the year and will be used to determine whether an on-site visit will be necessary.

On-Site Review: On-site visits for certain aspects of compliance—such as facility verifications, equipment inventory, review of client files and accounting records—that cannot be monitored by other components of the grant process will be conducted as scheduling allows. At a minimum, subrecipients receiving \$20,001.00 or more in ESG or WSAP funds will receive an on-site visit from Division staff (or other representative as approved by the Division) at least every 2½ to 3 years unless a Risk Assessment flags a subrecipient for a more frequent visit.

PY 2010 ACTION PLAN

Note: Dissemination of program requirements is an important monitoring technique. Project sponsors who read and follow instructions that come through various components listed above during the grant period are unlikely to develop areas of noncompliance in their program implementation. Since forms and instructions provided by the Division incorporate vital components of successful program compliance, recipients should use them advantageously.

Sanctions for noncompliance may include, but are not limited to:

- A warning letter regarding further sanctions for continued noncompliance
- Conditioning a future grant award
- Directives to stop incurring certain costs
- Retraction of remaining grant funds
- Requirement to repay certain grant amounts spent ineligibly
- Reducing the level of funds a grantee may otherwise be entitled to
- Electing not to provide future funds until appropriate actions are taken to ensure compliance

HUD has available CPD Grantee Monitoring Handbooks that detail their policies for auditing federal program recipients. It is strongly recommended that program staff review these guidelines (available at <http://www.hud.gov/offices/cpd/library/monitoring/handbook.cfm>). In addition, HUD may request to visit a subrecipient to review client files during their audit of the Division. It is very important that recipients obtain and retain the required documentation so that it is available for review by the Division and/or HUD.

Financial Monitoring: The Division is required to review the performance of all subrecipients that receive HPRP, ESG, and WSAP funds from the Division. Financial monitoring will be conducted by the Division's Financial Auditor to (1) review the financial records of the subrecipient, and (2) offer technical assistance. Financial monitoring may be conducted at the same time or separately from the applicable programmatic site review. Subrecipients should make available all accounting records applicable to the project (grant) being reviewed. Verification of documented program matching funds (if applicable) and/or other resources (i.e., bank statement, canceled checks, and volunteer hours) as well as evidence of any subcontracts awarded and paid by the subrecipient are among the types of documentation to be made accessible for review.

Programmatic Monitoring: Subrecipients should expect to be monitored by a representative(s) of the Division for the purpose of reviewing the programmatic accomplishments of projects funded under the HPRP, ESG, and WSAP programs, compliance with applicable program regulations, and accuracy of program data reported throughout the grant cycle. The Division representative reviewing the accomplishments of the project will assess actual progress measured against the approved objectives, budget, and timetable proposed by the subrecipient as part of the review. On-site programmatic monitoring reviews will be scheduled in advance of the visit.

The purpose of the programmatic review will be to:

- Evaluate program management in compliance with the application submitted to the Division;
- Assess the accomplishments of the program;

PY 2010 ACTION PLAN

- Offer technical assistance where required; and
- Review regulatory compliance of the program

Items reviewed during the scheduled programmatic site visit will include, but is not limited to:

- Record keeping system (including all financial, contractual, environmental, progress reports, and client complaint data);
- Client eligibility documentation;
- Program compliance documentation;
- Current budgets and any amendments; and
- Applicable Homeless Management Information System (HMIS) data, including evidence of data quality, supporting client data that has been reported in the system, etc.

HOPWA Monitoring

Northern Nevada HOPES coordinates with several other agencies to ensure minority services are met. All individuals on HOPWA initially sign contracts and assurances for their housing. Six-month checks are performed to ensure clients have made all Section 8 housing responsibilities and appointments. Individuals on TBRA are required to notify their case managers upon any income change; if individuals do not report an increase in income and it is found at the six-month check, clients are back-charged for overpayments.

HOPWA is monitored by the State of Nevada and the Director of Social Services for Northern Nevada.

Appendix G and H includes the Action Plan Certifications and the SF 424 applications for HUD.

APPENDICES

APPENDIX A: PUBLIC HEARING NOTICES

RECEIVED

MAR 19 2010

COMMISSION ON ECONOMIC DEVELOPMENT

RENO NEWSPAPERS INC

Publishers of

Reno Gazette-Journal

955 Kuenzli St • P.O. Box 22,000 • Reno, NV 89520 • 775.788.6200

Legal Advertising Office 775.788.6394

3

NV STATE ECONOMIC DEVELO
808 W NYE LN
CARSON CITY NV 89703-1544

Customer Acct# 311353
PO# REQUEST
Ad# 1000688459
Legal Ad Cost \$129.91

STATE OF NEVADA
COUNTY OF WASHOE

Being first duly sworn, deposes and says: That as the legal clerk of the Reno Gazette-Journal, a daily newspaper of general circulation published in Reno, Washoe County, State of Nevada, that the notice referenced below has published in each regular and entire issue of said newspaper between the dates: 03/17/2010 - 03/17/2010, for exact publication dates please see last line of Proof of Publication below.

Signed: Kevin H. Avel

Subscribed and sworn to before me

LINDA ANDERSON
Notary Public - State of Nevada
Appointment Recorded in Washoe County
No: 08-5430-2 - Expires January 15, 2012

Linda Anderson

MAR 17 2010

Proof of Publication

Request for Input 2010-2015 Consolidated Plan Update for HUD Formula Grant Programs The State of Nevada anticipates receiving approximately \$6 million in federal funds to operate the Community Development Block Grant (CDBG) program, HOME Investment Partnership Program (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) program during the period from July 1, 2010, to June 30, 2015. The State of Nevada is seeking stakeholder input for the 2010-2015 Consolidated Plan and 2010-2011 Action Plan for these federally-funded programs. The initial phase of the plan includes identifying community priorities for the expenditure of CDBG, HOME, ESG, and HOPWA funds. The types of projects usually funded include emergency shelters/homeless assistance, economic development, public facilities construction, infrastructure improvements, recreation facilities, facade improvements, and public services. Projects and services must primarily benefit low- and moderate-income families/households. In order to help determine needs and where to place priority for funding for the next five years, the State needs your input. This is your opportunity to tell the State what you think should be done for your neighborhood and for the state as a whole. Your observations, ideas, and input are important. The State will hold a public meeting to hear your suggestions. Based on your input, the State will develop the Consolidated

Plan outlining the priority needs and strategies for meeting those needs for FY 2010-2015. All residents have the opportunity to be actively involved in the planning and development of programs for these funds. Details on the public meeting are as follows: Consolidated Plan Public Meeting March 23, 2010, 2:30 p.m. Nevada Commission on Tourism 3rd Floor Conference Room 401 North Carson Street Carson City, NV 89701 Persons with disabilities requiring special accommodations to participate in the public meeting should call the Nevada Commission on Economic Development at 775-687-9900 for assistance prior to the meeting. If you are unable to attend this public meeting, please voice your input through the online survey. State of Nevada Consolidated Plan Survey: <http://www.expand2nevada.com/> or <http://www.nv.gov> Public comment on all aspects of the State's CDBG program is welcome. Public input on the CDBG priorities and programs may be submitted to: Rural Community Development Nevada Commission on Economic Development Attention: Des Craig, Director 808 West Nye Lane Carson City, NV 89703 dcraig@bizopp.state.nv.us No. 688459 - Mar. 17, 2010

Request for Input

**2010-2015 Consolidated Plan Update for
HUD Formula Grant Programs**

The State of Nevada anticipates receiving approximately \$6 million in federal funds to operate the Community Development Block Grant (CDBG) program, HOME Investment Partnership Program (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) program during the period from July 1, 2010, to June 30, 2015.

The State of Nevada is seeking stakeholder input for the 2010-2015 Consolidated Plan and 2010-2011 Action Plan for these federally-funded programs.

The initial phase of the plan includes identifying community priorities for the expenditure of CDBG, HOME, ESG and HOPWA funds. The types of projects usually funded include emergency shelters/homeless assistance, economic development, public facilities construction, infrastructure improvements, recreation facilities, façade improvements, and public services. Projects and services must primarily benefit low- and moderate-income families/households.

In order to help determine needs and where to place priority for funding for the next five years, the State needs your input. This is your opportunity to tell the State what you think should be done for your neighborhood and for the state as a whole. Your observations, ideas, and input are important. The State will hold a public meeting to hear your suggestions. Based on your input, the State will develop the Consolidated Plan outlining the priority needs and strategies for meeting those needs for FY 2010-2015. All residents have the opportunity to be actively involved in the planning and development of programs for these funds. Details on the public meeting are as follows:

Consolidated Plan Public Meeting
March 23, 2010, 2:30 p.m.
Nevada Commission on Tourism
3rd Floor Conference Room
401 North Carson Street
Carson City, NV 89701

Persons with disabilities requiring special accommodations to participate in the public meeting should call the Nevada Commission on Economic Development at 775-687-9900 for assistance prior to the meeting.

If you are unable to attend this public meeting, please voice your input through the online survey.

State of Nevada Consolidated Plan Survey:
<http://www.expand2nevada.com/> or <http://www.nv.gov>
Public comment on all aspects of the State's CDBG program is welcome. Public input on the CDBG priorities and programs may be submitted to:

Rural Community Development
Nevada Commission on Economic Development
Attention: Des Craig, Director
808 West Nye Lane
Carson City, NV 89703
dcraig@bizopp.state.nv.us

No. 688459 - Mar. 17, 2010

ELKO DAILY FREE PRESS

www.elkodaily.com

3720 Idaho Street • Elko, Nevada 89801

Request for Input

2010-2015 Consolidated Plan Update for HUD Formula Grant Programs

The State of Nevada anticipates receiving approximately \$6 million in federal funds to operate the Community Development Block Grant (CDBG) program, HOME Investment Partnership Program (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) program during the period from July 1, 2010, to June 30, 2015.

The State of Nevada is seeking stakeholder input for the 2010-2015 Consolidated Plan and 2010-2011 Action Plan for these federally-funded programs.

The initial phase of the plan includes identifying community priorities for the expenditure of CDBG, HOME, ESG, and HOPWA funds. The types of projects usually funded include emergency shelters/homeless assistance, economic development, public facilities construction, infrastructure improvements, recreation facilities, façade improvements, and public services. Projects and services must primarily benefit low- and moderate-income families/households.

In order to help determine needs and where to place priority for funding for the next five years, the State needs your input. This is your opportunity to tell the State what you think should be done for your neighborhood and for the state as a whole. Your observations, ideas, and input are important. The State will hold a public meeting to hear your suggestions. Based on your input, the State will develop the Consolidated Plan outlining the priority needs and strategies for meeting those needs for FY 2010-2015. All residents have the opportunity to be actively involved in the planning and development of programs for these funds. Details on the public meeting are as follows:

Consolidated Plan Public Meeting
March 23, 2010, 2:30 p.m.
Nevada Commission on Tourism
3rd Floor Conference Room

Affidavit of Publication

I, Tara Roberts, account department of the Elko Daily Free Press, published daily at Elko, Nevada, do solemnly swear that a copy of PO# 7397 REQUEST FOR INPUT as per clipping attached, was published March 17, 2010, in the regular and entire issue of said newspaper, with general circulation of Elko and Lander counties, and not in any supplement thereof for one week in the issue dated March 17, 2010.

401 North Carson Street
Carson City, NV 89701

Persons with disabilities requiring special accommodations to participate in the public meeting should call the Nevada Commission on Economic Development at 775-687-9900 for assistance prior to the meeting.

If you are unable to attend this public meeting, please voice your input through the online survey.

State of Nevada Consolidated Plan Survey:

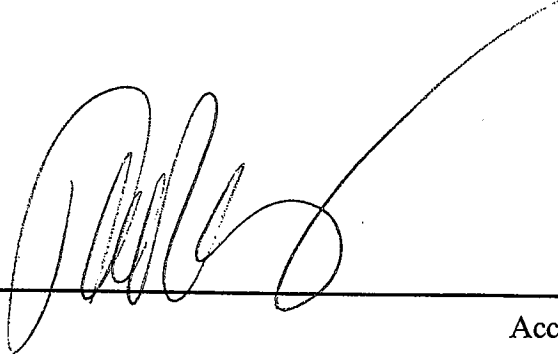
<http://www.expand2nevada.com/> or
<http://www.nv.gov>

Public comment on all aspects of the State's CDBG program is welcome. Public input on the CDBG priorities and programs may be submitted to:

Rural Community Development
Nevada Commission on Economic Development

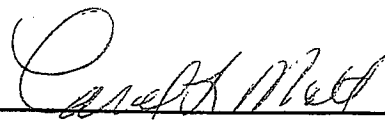
Attention: Des Craig, Director
808 West Nye Lane
Carson City, NV 89703
dcraig@bizopp.state.nv.us

March 17

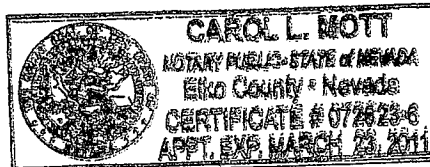


Account Department

Subscribed and sworn to before me, on 3-18-10
2010.



Notary Public:



Affidavit of Publication

State of Nevada, County of Nye

I, Phyllis Trice, Legal Clerk for the Pahrump Valley Times, a bi-weekly newspaper published in Pahrump, Nye County, Nevada, being duly sworn, hereby certify that the following advertisement appeared in the Pahrump Valley Times:

NOTICE OF REQUEST FOR
INPUT
REP. CDBG - GRANT FUNDS

A copy of the above-described advertisement is hereon attached. It was published in the Pahrump Valley Times on this date or dates:

MARCH 17, 2010

Signed before a notary public:

Signature Phyllis Trice

Date MARCH 17, 2010

Subscribed and sworn to before this notary on this date:

Date MARCH 17, 2010

Maxine Jordan
Notary Public Signature

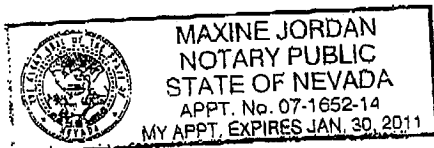
**REQUEST FOR INPUT
2010-2015 CONSOLIDATED
PLAN UPDATE FOR HUD
FORMULA GRANT PROGRAMS**
The State of Nevada anticipates receiving approximately \$6 million in federal funds to operate the Community Development Block Grant (CDBG) program, HOME Investment Partnership Program (HOME), Emergency Shelter Grant (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) program during the period from July 1, 2010, to June 30, 2015. The State of Nevada is seeking stakeholder input for the 2010-2015 Consolidated Plan and 2010-2011 Action Plan for these federally-funded programs. The initial phase of the plan includes identifying community priorities for the expenditure of CDBG, HOME, ESG, and HOPWA funds. The types of projects usually funded include emergency shelters/homeless assistance, economic development, public facilities construction, infrastructure improvements, recreation facilities, facade improvements, and public services. Projects and services must primarily benefit low- and moderate-income families/households. In order to help determine needs and where to place priority for funding for the next five years, the State needs your input. This is your opportunity to tell the State what you think should be done for your neighborhood and for the state as a whole. Your observations, ideas, and input are important. The State will hold

a public meeting to hear your suggestions. Based on your input, the State will develop the Consolidated Plan outlining the priority needs and strategies for meeting those needs for FY 2010-2015. All residents have the opportunity to be actively involved in the planning and development of programs for these funds. Details on the public meeting are as follows:

Consolidated Plan Public Meeting
March 23, 2010, 2:30 p.m.
Nevada Commission on Tourism
3rd Floor Conference Room
401 North Carson Street
Carson City, NV 89701

Persons with disabilities requiring special accommodations to participate in the public meeting should call the Nevada Commission on Economic Development at 775-687-9900 for assistance prior to the meeting. If you are unable to attend this public meeting, please voice your input through the online survey. State of Nevada Consolidated Plan Survey: <http://www.expand2nevada.com/> or <http://www.nv.gov>. Public comment on all aspects of the State's CDBG program is welcome. Public input on the CDBG priorities and programs may be submitted to:

Rural Community Development
Nevada Commission on Economic Development
Attention: Des Craig, Director
808 West Nye Lane
Carson City, NV 89703
dcraig@bizopp.state.nv.us
PUBLISH: March 17, 2010.



RENO NEWSPAPERS INC

Publishers of

Reno Gazette-Journal

955 Kuenzli St • P.O. Box 22,000 • Reno, NV 89520 • 775.788.6200

Legal Advertising Office 775.788.6394

NV STATE ECONOMIC DEVELOPMENT
808 W NYE LN
CARSON CITY NV 89703-1544

Customer Acct# 311353
PO# NOTICE
Ad# 1000692116
Legal Ad Cost \$150.97

STATE OF NEVADA
COUNTY OF WASHOE

Being first duly sworn, deposes and says: That as the legal clerk of the Reno Gazette-Journal, a daily newspaper of general circulation published in Reno, Washoe County, State of Nevada, that the notice referenced below has published in each regular and entire issue of said newspaper between the dates: 04/08/2010 - 04/08/2010, for exact publication dates please see last line of Proof of Publication below.

Signed: *Keri St. Amant*

APR 08 2010

Subscribed and sworn to before me



LINDA ANDERSON
Notary Public - State of Nevada
Appointment Recorded in Washoe County
No: 08-5430-2 - Expires January 15, 2012

Linda Anderson

Proof of Publication

NOTICE of PUBLIC HEARINGS and AVAILABILITY of the STATE of NEVADA 5 YEAR CONSOLIDATED PLAN & ANNUAL ACTION PLAN for HUD PROGRAMS NOTICE IS HEREBY GIVEN that pursuant to the provisions of Section 24 CFR 91.115 the State of Nevada will make available for public review and comment its 5 Year (2010-2014) Consolidated Plan & 2010-2011 Annual Action Plan for the use of U.S. Department of Housing and Urban Development Funds. The 2010-2014 Consolidated Plan contains: a demographic profile and assessment of community needs, information on public and local agency participation in the development of the Plan, and a fiveyear strategic plan that plans activities to address priority needs. The 2010 Action Plan describes the programs and activities proposed for the 2010 fiscal year, during which the state anticipates receiving approximately \$6.5 million in funds for Community Development Block Grant, HOME Investment Partnership, Emergency Shelter Grant Program and the Housing Opportunities for Persons with AIDS Program. During the program year that begins July 1, 2010, the State of Nevada plans to fund activities that focus on serving low-income households. The activities will include housing, public facilities, infrastructure improvements, and community services. Copies of the plans are available for public review and comment beginning April 10, 2010 at the Commission on Economic

Development (NCED), in all City and County Administration offices (except Reno, Sparks, Carson City and city and county offices of Clark County), and on line at www.expand2nevada.com and www.nvhousing.state.nv.us. To be included in the State's report to HUD, all comments relative to the plan must be submitted to the State of Nevada, Commission on Economic Development, no later than May 9, 2010. Comments may be faxed or emailed to the NCED addressee below. Public comment will also be taken at the public hearings at the following times and locations: April 22, 2010, 1:00 PM Churchill County Administrative Complex Fallon, NV May 7, 2010, 1:00 PM Nevada Commission on Economic Development 808 West Nye Lane, Carson City, NV Further information may be obtained by contacting Des Craig, Director, Rural Community Development Nevada Commission on Economic Development, 808 West Nye Lane, Carson City, Nevada 89703. Email: dcraig@diversifynevada.com Ph. (775) 687-9918; Fax (775) 687-9924 The State of Nevada does not discriminate in the admission or access to, or treatment or employment in its federally assisted programs or activities. Des Craig, 808 West Nye Lane, Carson City, Nevada, 89703 has been designated to coordinate compliance with the nondiscrimination requirements contained in the HUD regulations implementing Section 504, 24 C Part B. Persons with disabilities who require special accommodations or assistance at the meetings should notify Suzanne Richards at (775) 687-9903, Carson City, Nevada, by April 16, 2010. Suzanne Richards, Administrative Assistant II Rural Community Development, NCED No. 692116 - Apr. 8, 2010

NOTICE OF PUBLIC HEARINGS AND AVAILABILITY OF THE STATE WIDE RURAL COMMUNITY DEVELOPMENT PLAN FOR HUD PROGRAMS

NOTICE: BEVERLY BREKE, Chair, Nevada Commission on Economic Development, is pleased to announce that the State of Nevada is seeking public comment on the Rural Community Development Plan for HUD Programs (2010-2014). The plan is being developed by the U.S. Department of Housing and Urban Development (HUD) and the Nevada Commission on Economic Development (NCED). The plan contains a demographic profile, and assessment of community needs, information on public and local agency participation in the development of the plan, and a five-year strategic plan that plans activities to address priority needs. The plan also describes the program and activities proposed for the 2010-2014 period, including the state's anticipated receiving approximately \$15 million in funds for Community Development Block Grant (CDBG) program. The plan also describes the program and activities proposed for the 2010-2014 period, including the state's anticipated receiving approximately \$15 million in funds for Community Development Block Grant (CDBG) program. The plan also describes the program and activities proposed for the 2010-2014 period, including the state's anticipated receiving approximately \$15 million in funds for Community Development Block Grant (CDBG) program.

Copies of the plan are available for public review and comment beginning June 10, 2010. If the Commission on Economic Development (NCED), in all City and County Administration offices (except Reno, Sparks, Carson City and city and county offices of Clark County), and on line at www.expand2nevada.com and www.nvhousing.state.nv.us. To be included in the State's report to HUD, all comments relative to the plan must be submitted to the State of Nevada, Commission on Economic Development, no later than May 9, 2010. Comments may be faxed or emailed to the NCED addressee below.

Public comment will also be taken at the public hearings at the following times and locations:

- April 22, 2010, 1:00 PM Churchill County Administrative Complex Fallon, NV
- May 7, 2010, 1:00 PM Nevada Commission on Economic Development 808 West Nye Lane, Carson City, NV

Further information may be obtained by contacting Des Craig, Director, Rural Community Development Nevada Commission on Economic Development, 808 West Nye Lane, Carson City, Nevada 89703. Email: dcraig@diversifynevada.com Ph. (775) 687-9918; Fax (775) 687-9924

The State of Nevada does not discriminate in the admission or access to, or treatment or employment in its federally assisted programs or activities. Des Craig, 808 West Nye Lane, Carson City, Nevada, 89703 has been designated to coordinate compliance with the nondiscrimination requirements contained in the HUD regulations implementing Section 504, 24 C Part B. Persons with disabilities who require special accommodations or assistance at the meetings should notify Suzanne Richards at (775) 687-9903, Carson City, Nevada, by April 16, 2010.

Suzanne Richards, Administrative Assistant II Rural Community Development, NCED

ELKO DAILY FREE PRESS

www.elkodaily.com

3720 Idaho Street • Elko, Nevada 89801

Affidavit of Publication

NOTICE of PUBLIC HEARINGS and AVAILABILITY of the STATE of NEVADA 5 YEAR CONSOLIDATED PLAN & ANNUAL ACTION PLAN for HUD PROGRAMS

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Section 24 CFR 91.115 the State of Nevada will make available for public review and comment its 5 Year (2010-2014) Consolidated Plan & 2010-2011 Annual Action Plan for the use of J.S. Department of Housing and Urban Development Funds. The 2010-2014 Consolidated Plan contains: a demographic profile and assessment of community needs, information on public and local agency participation in the development of the Plan, and a five-year strategic plan that plans activities to address priority needs. The 2010 Action Plan describes the programs and activities proposed for the 2010 fiscal year, during which the state anticipates receiving approximately \$6.5 million in funds for Community Development Block Grant, HOME Investment Partnership, Emergency Shelter Grant Program and the Housing Opportunities for Persons with AIDS Program. During the program year that begins July 1, 2010, the State of Nevada plans to fund activities that focus on serving low-income households. The activities will include housing, public facilities, infrastructure improvements, and community services.

Copies of the plans are available for public review and comment beginning April 10, 2010 at the Commission on Economic Development (CED), in all City and County Administration offices (except Reno, Sparks, Carson City and city and county offices of Clark County), and on line at www.expand2nevada.com and www.nvhousing.state.nv.us. To be included in the State's report to HUD, all comments relative to the plan must be submitted to the State of Nevada, Commission on Economic Development, no later than May 9, 2010. Comments may be faxed or emailed to the CED addressee below.

Public comment will also be taken at the public hearings at the following times and locations:

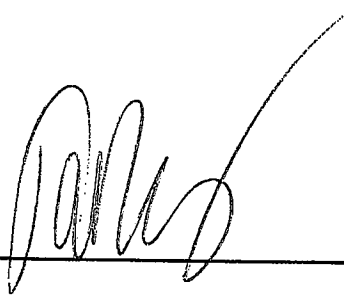
April 22, 2010, 1:00 PM
Churchill County Administrative Complex
Elko, NV

May 7, 2010, 1:00 PM
Nevada Commission on Economic Development
808 West Nye Lane, Carson City, NV
Further information may be obtained by contacting
Des Craig, Director, Rural Community Development
Nevada Commission on Economic Development,
808 West Nye Lane, Carson City, Nevada 89703.
Email: dcraig@diversifynevada.com
Tel: (775) 687-9918; Fax (775) 687-9924

The State of Nevada does not discriminate in the admission or access to, or treatment or employment in its federally assisted programs or activities. Des Craig, 808 West Nye Lane, Carson City, Nevada, 89703 has been designated to coordinate compliance with the nondiscrimination requirements contained in the HUD regulations implementing Section 504, 24 C.F.R. Part B. Persons with disabilities who require special accommodations or assistance at the meetings should notify Suzanne Richards at (775) 687-9903, Carson City, Nevada, by April 16, 2010.
Suzanne Richards, Administrative Assistant II
Rural Community Development, NCED

April 8

I, Tara Roberts, account department of the Elko Daily Free Press, published daily at Elko, Nevada, do solemnly swear that a copy of NOTICE of PUBLIC HEARINGS as per clipping attached, was published April 8, 2010, in the regular and entire issue of said newspaper, with general circulation of Elko and Lander counties, and not in any supplement thereof for one week in the issue dated April 8, 2010.

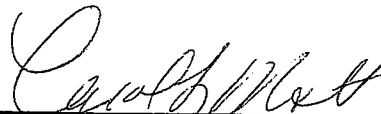


Account Department

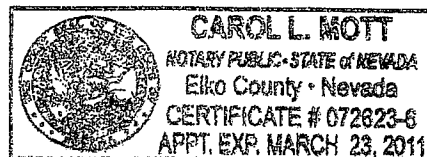
Subscribed and sworn to before me, on

April 8,

2010.



Notary Public:



Affidavit of Publication

State of Nevada, County of Nye

I, Phyllis Trice, Legal Clerk for the Pahrump Valley Times, a bi-weekly newspaper published in Pahrump, Nye County, Nevada, being duly sworn, hereby certify that the following advertisement appeared in the Pahrump Valley Times:

NOTICE OF Public Hearings
HUD Programs

A copy of the above-described advertisement is heron attached. It was published in the Pahrump Valley Times on this date or dates:

April 9, 2010

Signed before a notary public:

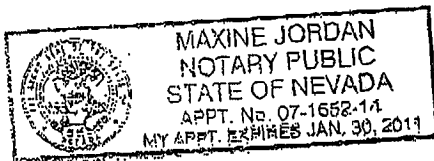
Signature Phyllis Trice

Date April 9, 2010

Subscribed and sworn to before this notary on this date:

Date April 9, 2010

Maxine Jordan
Notary Public Signature



NOTICE OF PUBLIC HEARINGS and AVAILABILITY of the STATE of NEVADA 5 YEAR CONSOLIDATED PLAN & ANNUAL ACTION PLAN for HUD PROGRAMS

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Section 24 CFR 91.115 the State of Nevada will make available for public review and comment its 5 Year (2010-2014) Consolidated Plan & 2010-2011 Annual Action Plan for the use of U.S. Department of Housing and Urban Development Funds. The 2010-2014 Consolidated Plan contains: a demographic profile and assessment of community needs; information on public and local agency participation in the development of the Plan; and a five-year strategic plan that plans activities to address priority needs. The 2010 Action Plan describes the programs and activities proposed for the 2010 fiscal year, during which the state anticipates receiving approximately \$6.5 million in funds for Community Development Block Grant, HOME Investment Partnership, Emergency Shelter Grant Program and the Housing Opportunities for Persons with AIDS Program. During the program year that begins July 1, 2010, the State of Nevada plans to fund activities that focus on serving low-income households. The activities will include housing, public facilities, infrastructure improvements, and community services. Copies of the plans are available for public review and comment beginning April 10, 2010 at the Commission on Economic Development (NCED), in all City and County Administration offices (ex-

cept Reno, Sparks, Carson City and city and county offices of Clark County), and on line at www.expand2nevada.com and www.nvhousing.state.nv.us. To be included in the State's report to HUD, all comments relative to the plan must be submitted to the State of Nevada, Commission on Economic Development, no later than May 9, 2010. Comments may be faxed or emailed to the NCED addressee below.

Public comment will also be taken at the public hearings at the following times and locations:

April 22, 2010, 1:00 PM
Churchill County
Administrative Complex
Fallon, NV

May 7, 2010, 1:00 PM
Nevada Commission on
Economic Development
808 West Nye Lane,
Carson City, NV

Further information may be obtained by contacting Des Craig, Director, Rural Community Development Nevada Commission on Economic Development, 808 West Nye Lane, Carson City, Nevada 89703. Email: dcraig@diversifynevada.com
Ph: (775) 687-9918;
Fax (775) 687-9924

The State of Nevada does not discriminate in the admission or access to, or treatment or employment in its federally assisted programs or activities. Des Craig, 808 West Nye Lane, Carson City, Nevada, 89703 has been designated to coordinate compliance with the nondiscrimination requirements contained in the HUD regulations implementing Section 504, 24 C Part B. Persons with disabilities who require special accommodations or assistance at the meetings should notify Suzanne Richards at (775) 687-9903, Carson City, Nevada, by April 16, 2010.

Suzanne Richards,
Administrative Assistant II
Rural Community
Development, NCED.
PUBLISH: April 9, 2010.

**APPENDIX B:
METHODS OF DISTRIBUTION (MOD)**

PY 2010 ACTION PLAN

APPENDIX B: METHODS OF DISTRIBUTION (MOD)

This section describes how the state will allocate CDBG, HOME, ESG, and HOPWA funds. The method of distribution for each source is generally described, with further detail about the annual process available in the Action Plan for the applicable fiscal year.

CDBG METHOD OF DISTRIBUTION

Funding Overview

Total Funds Available to Nevada

The allocation from HUD for the State CDBG Program in Nevada for 2010-2011 is \$3,029,028 per notification from HUD in April 2010. After making deductions for administration, training, and technical assistance, adding in de-obligated funds, the amount available for distribution in 2010 is \$2,895,981.11. At the time of writing, the CDBG Advisory Committee has allocated all of this money expect money for revolving loan fund.

Funding Allocations

Grant Administration/Training and Technical Assistance: The State will retain \$160,580.56 for program administration. This reflects \$100,000 plus two percent allowed by HUD regulations for this purpose. The 1994 reauthorization bill allows states to set-aside up to one percent of their allocation to provide training and technical assistance to local governments and non-profit organizations with no match requirements. Nevada will set-aside \$30,290 for technical assistance and training for the benefit of the program participants.

Public Facilities: A total of \$2,108,961.11 has been allocated for public facilities grants for the improvement of local infrastructure. Applications from the twenty-six eligible cities and counties are considered for funding on an annual competitive basis.

Planning and Capacity Building: Six applications totaling \$263,666 for planning activities were recommended for funding in the upcoming year: support to small business development centers, community assessments, leadership training in White Pine County, a comprehensive flood Plan in Storey County, and support to the Rural Continuum of Care.

Housing Rehabilitation: For 2010, \$131,334 has been designated for housing rehabilitation in rural Nevada. Program guidelines for housing rehabilitation are included in **Appendix F – CDBG Economic Development and Housing Rehabilitation Requirements**.

Economic Development: Economic development grants help expand economic opportunities in Nevada's underdeveloped rural communities. In PY 2010, \$75,000 in CDBG funds will be used to support the Nevada Small Business Development Centers and \$175,000 for a new revolving loan fund.

Nevada Revolving Loan Fund: Since 1984, Nevada has operated the Nevada Revolving Loan Fund (NRLF) program by setting aside CDBG funds and supplementing the fund with repaid principal and interest. For 2009 the CDBG program has chosen not to allocate fresh funds to the NRLF program.

PY 2010 ACTION PLAN

Method of Distribution

Funding Period

Grant applications are submitted in mid-January with the funding recommendations made before the end of March. Grant awards are effective July 1. Applications are generally funded in their entirety. In some cases, they may be partially funded in freestanding segments allowing for multi-year or phased implementation. As a result of a policy determination through the CDBG Forum process, it has been decided that a current CDBG Advisory Committee may not commit future years' funds or otherwise bind a future Advisory Committee.

The grant period is generally one year to 18 months depending on the type of grant and complexity of the project. Depending on the circumstances, grants may be extended beyond the expiration date. The CDBG Staff has the option of granting the added time or putting the request before the Advisory Committee for consideration.

No Limitation on Grant Amount

There is neither a maximum nor minimum limit on the amount of a grant award. However, the practice has been to recommend approval in such a manner as to distribute the limited funds as widely as possible while still meeting the most urgent needs of the rural communities.

Distribution of Funds Between Cycles

Unused Funds: Funds returned to the State by a grantee may be redistributed to another CDBG applicant or grantee. The distribution of unused funds will take into account the amount of funds available, the Alternate List of projects for the current grant cycle, and other projects in need of the additional funds. Consideration will not be limited to applicants or grantees from the same grant cycle. If unused funds are sufficient to fund a project on the alternate list, the project will be funded. For projects not on the alternate list, the distribution will take into account the amendment process outlined in the State's Citizen Participation Plan.

Reallocated Funds: Funds reallocated to the State by HUD and funds recaptured from HUD-administered Small Cities grants and returned to the State by HUD may be redistributed to CDBG applicants or grantees in the same manner as unused funds returned to the State by a grantee. NCED may use up to 2 percent of the reallocated funds to administer the CDBG program.

Additional or Remaining Funds: Additional funds received by the State as the result of action at the federal level will be distributed to CDBG applicants or grantees in the same manner as unused funds returned to the state by a grantee, or the State may allocate those funds to alternate projects approved by the Advisory Committee in March. Funds remaining at the state level may be distributed in the same manner as unused funds. NCED may use up to 2 percent of the additional or remaining funds to administer the CDBG program.

Recaptured Funds: Funds that were distributed to a grantee and are later taken back may be distributed in the same manner as unused funds.

Program Income: This is gross income received by the State or an eligible city or county and directly generated from the use of CDBG funds. Program income earned by eligible units of general local government through the Nevada Revolving Loan Fund (NRLF) or the Housing Rehabilitation Program may be kept at the local level to continue economic development or housing efforts locally, or returned to the State to further capitalize the statewide programs. Program income may be distributed to eligible applicants in

PY 2010 ACTION PLAN

the form of loans to for-profit businesses via local governments or for grants for CDBG-eligible projects such as infrastructure projects, housing activities, etc. Income earned from other CDBG activities may be retained at the local level and used to fund additional eligible community development activities. Communities electing to retain these funds must submit an intended use plan for the program income to NCED for approval prior to project closeout.

To be treated as program income, the total amount of funds received in a single year and retained by a unit of local government and its subrecipients must be \$25,000 or more. Program income that is received by the State from the NRLF program may be obligated and distributed to eligible grantees for economic development projects funded where deemed appropriate. The State may use 2 percent of the program income generated by the NRLF program for program administration. Program income received by the State from projects other than the NRLF program will be distributed in the same manner as unused funds returned to the State by a grantee. Program income received from the Housing Rehabilitation Set-Aside Program may be used to fund other CDBG-eligible activities including housing activities where deemed appropriate.

SELECTION SYSTEM

Selection Process

Nevada has established a selection process that is used for considering which jurisdictions are awarded Community Development Block Grant funds. The process is designed to include analysis and comments from a range of interested parties and the public at large. The CDBG Advisory Committee makes funding recommendations during the Annual Selection Meeting in March. The listing of projects recommended for approval is provided to the Commission on Economic Development for ratification and then to the Governor for final approval.

CDBG staff initially reviews applications. This review is designed to help ensure that the applicant is eligible, the activity and line items within the budget are eligible, and a national objective is met. In addition, the staff helps clarify issues that will enhance the Advisory Committee's understanding of the project. Other public agencies with a direct interest in the program review applications and provide appropriate comments to the Advisory Committee. The Committee is tasked with scoring the applications in advance of the Annual Selection Meeting in March (see below).

Each community that applies for funds may make a presentation to the Advisory Committee on the second or third day of the selection meeting. Each community is permitted five minutes of presentation time per application and ten minutes to respond to questions from the Advisory Committee for each application. Communities not able to send a representative may send a narrative for staff to present to the Advisory Committee.

Scoring Criteria

The rating system and other factors are involved in making funding recommendations. The rating system is a guide that is used to evaluate CDBG applications. The system has been developed and modified in consultation with representatives during annual CDBG Forums. The rating system contains the following elements that are considered in project selections.

Project Impact – Proposals are evaluated to determine the extent to which the project meets a need and the seriousness of the problem or need. Any project that addresses documented public health and safety hazards, regardless of national objective, will receive extra consideration in the selection process.

PY 2010 ACTION PLAN

Resource Leveraging – Values will be assigned to proposals to the extent that outside sources of funds are involved including public and private funds, self-help, in-kind, volunteer measures, and planning efforts.

Benefit to Low- and Moderate-Income (LMI) Persons – Values will be assigned to proposals based upon the proportion of LMI individuals benefited.

Planning – The applications are scored on the extent to which the projects involved have undergone prior planning at the local level

Housing and Community Development Needs Assessments – Applicants are expected to provide such assessments annually, and if supplied at the time of the applications, they are scored accordingly

Risk Analysis – CDBG staff comments on general grant applicant and the application according to general grant administration capacity, and project readiness to implement and maintain the project in the proposed application.

Other Considerations

Factors other than rating are involved in making funding recommendations. The project's rating is one of many factors taken into consideration by the Advisory Committee in recommending projects for funding. The factors may include, but are not limited to, the following.

If an application with a high rating requests a large proportion of funds available, the Advisory Committee may take that into consideration and recommend that other lower rated applications be funded in the interest of serving several jurisdictions. Phasing of projects, where practical, into freestanding segments is encouraged to allow the Advisory Committee to recommend partial funding for projects that might otherwise be non-fundable as a whole.

If a phase of a project was funded by CDBG in a previous year, the Committee may recommend funding of the next phase over a higher rated project. Based on the availability of funds, projects that receive a lower rating may be funded over projects with a higher rating.

Project readiness is also an important factor taken into consideration. The Advisory Committee will pay particular attention to the starting and completion dates for projects, so that funds are not allocated to an application that will not be ready to start for 9–12 months or more. A grantee must be able to make a first draw down of funds within nine months of grant award. Exceptions may be granted on a case-by-case basis.

The Advisory Committee may also consider the community's demonstrated efforts to seek other sources of funding for the project. If a community has not explored, secured, or exhausted resources available at the local or state level to fund the project, the Advisory Committee may choose to not recommend the project for funding. Examples of these resources include, but are not limited to, a local user fee, room tax, a local gas tax, or setting up a general or special assessment district.

Past performance on CDBG projects is also a consideration. If a community has not made progress on a previous year's grant, the Committee may take this into account when considering whether the community will be able to effectively administer an additional grant. The capacity of the community to administer additional grants and the extent to which the community has received assistance from the State's CDBG program may also be taken into consideration in funding recommendations.

Proposals must demonstrably address the primary objective of the Housing and Community Development Act of 1974 as amended by Congress as well as one of the three broad national objectives set out in the federal act passed by Congress. In accordance with federal law, the Advisory Committee strives to meet or

PY 2010 ACTION PLAN

exceed the requirement that 70 percent of the State's CDBG funds for any three-year period must be allocated to projects that benefit LMI persons. The current three-year reporting period is 2009–2011.

THE FUNDING DECISION

The Commission on Economic Development, taking into account the recommendations of the CDBG Advisory Committee, reviews and approves the Advisory Committee recommendations and then forwards the recommendations to the State Governor for final approval. Since the program's inception in 1982, all of the Advisory Committee's funding recommendations have been endorsed and approved by the NCED and the State Governor.

In the event the NCED disagrees with the Advisory Committee's recommendation or an applicant appeals the decision of the Advisory Committee, the NCED should refer the matter back to staff and the Advisory Committee for reconsideration.

Amendment Process

Through the Annual Forum process, procedures are established to be used in amending an approved activity. A grantee must request approval to change the size, budget, scope, or beneficiaries of a project.

Monetary Increases

Requests for additional funds for an existing project must follow the same process as normal grant applications. The Advisory Committee will make a funding recommendation to CDBG staff and the NCED for final approval.

Scope, Purpose, or Intent

Staff may approve requests for minor changes in the scope of a project. If staff determines that a request constitutes a major change in the project, the request will require review by the Advisory Committee with a recommendation to staff and the Executive Director of the NCED for final approval.

Changes in the scope, purpose, and intent include, but are not necessarily limited to, changes in the size, location, use, and budget. Staff will review all budget amendments to determine whether the change results in a change in the scope of the project. If the proposed amended is less than 20 percent and staff determines that the change in the budget does not constitute a change in scope, the amended budget will be accepted. If staff believes the amendment changes the scope, the change will be referred to the Advisory Committee for a recommendation to staff and the Executive Director for final approval. The Advisory Committee must review changes in the budget amounting to 20 percent or more of the grant award.

Beneficiaries

If a project was approved to benefit LMI persons and the proposed change results in the total percentage of LMI persons benefited being less than 51 percent, the change will be reviewed by the Advisory Committee with a recommendation to staff and the Executive Director for final decision.

NOTE: If the project scope, purpose, intent, location, or beneficiaries changes substantially, the local government shall follow the State's Citizen Participation Plan by providing citizens reasonable notice of and an opportunity to comment on the proposed changes.

PY 2010 ACTION PLAN

HOME METHOD OF DISTRIBUTION

The HOME program will continue to be administered by the Nevada Housing Division in accordance with the Consolidated Plan. The Division relies upon qualified applicants to submit an application for HOME funds. The applicant is responsible for development and implementation of the housing project. Final selection of HOME applications will occur after review by the Housing Division and concurrence of the affected local governments. The Nevada Housing Division also administers the U.S. Department of Energy's (DOE) Low-Income Weatherization Assistance Program, the Low-Income Housing Trust Fund, and the Low-Income Housing Tax Credit Program. The Housing Division works closely with USDA Rural Development on a variety of housing projects throughout the non-entitled areas. Most low-income housing projects in the non-entitled areas consist of partnerships between USDA Rural Development, the Housing Division, and the Community Development Block Grant. In recent years, a number of projects undertaken by the Nevada Rural Housing Authority include funding sources administered by the Nevada Housing Division.

ESG METHOD OF DISTRIBUTION

The Nevada Housing Division will provide a notice of funding availability every other year, with a guarantee of base funding for the second grant year to agencies providing homeless assistance in non-entitled areas and the City of Reno. Preference will be given to applicants that address unmet homeless needs within the area in which the organization proposes to use grant funds, has the ability to assist clients immediately with their needs, utilizes cost-effective measures, and commits on a long-term basis to promote a community-based continuum of care for homeless and at-risk persons. In addition, applicants will be provided preference if they address the transition of the homeless into a more permanent housing environment.

HOPWA

HOPWA funding supports operations in Washoe County. Eligible rural residents are available for housing and supportive services through these programs. The State of Nevada Health Division gives the HOPWA allocation to the Northern Nevada HOPES program. The Northern Nevada HOPES Clinic is supported using the State's allocation of HOPWA funds.

**APPENDIX C:
CDBG ADVISORY COMMITTEE:
PROJECT SELECTION FACTORS**

PY 2010 ACTION PLAN

APPENDIX C: CDBG ADVISORY COMMITTEE: PROJECT SELECTION FACTORS

HUD

- The percentage, number and economic status of the beneficiaries
- 70% of the total CDBG funds available must go to projects that benefit LMI persons
- Only 20% of the total CDBG funds may apply to Administration and Planning efforts

STATE

- Priority is given to projects that address public health or safety concerns
- Priority is given to projects that implement or further planning efforts

NEED/IMPACT

- How clearly is the need explained?
- How immediate is the need?
- The nature and magnitude of the problem
- How appropriate is the solution – impact, sustainability?

COSTS

- How much does project cost?
- Are costs realistic? Is project affordable?
- Ability/willingness of community to contribute to capital and operational costs
- The amount of community resources committed to the project
- Effort to find and secure other funding sources
- Quantity and quality of the other funds leveraged
- Are other funds firmly committed?

COMMUNITY ISSUES

- Project Readiness
 - Are all other funds committed? When can they be expected?
 - Status of preliminary design/engineering/pre-application(s)
 - The amount of work that has already gone into the project
 - Have all required permits/approvals been obtained?
 - Environmental Review already underway?
 - Is this part of a phased project?

PY 2010 ACTION PLAN

- Local capacity to administer additional grants (What is the workload of current staff? How many open CDBG grants do they have, and how are they progressing? Can they take on more?)
- Ability and preparedness to spend funds in a timely manner
- Past performance
- Broad community support for the project
- Community participation and project ranking

APPLICATION

- How thorough? How complete?
- Supporting information from community and funding partners?
- Additional information provided? Community responsiveness?

OTHER FACTORS

- Additional CDBG Staff comments
- Independent Raters' ranking
- Other agency considerations/ranking
- Community presentation to Advisory Committee
- Funding a few large projects as opposed to many small projects or vice-versa?
- Distribute the funds regionally or equitably?
- The need for respect for each community's specific needs
- To what extent has the applicant participated in the CDBG Program? (If not for a while, then we may want to bring them back into the process)

And above all, remember the overarching principle of Do No Harm to the Applicant(s)

**APPENDIX D:
COMPONENTS OF THE
CONTINUUM OF CARE SYSTEM**

PY 2010 ACTION PLAN

APPENDIX D: COMPONENTS OF THE CONTINUUM OF CARE SYSTEM

Component: Prevention

- Food and gas vouchers are offered by 10 Family Resource Centers (FRCs) throughout rural Nevada.
- Food Stamps are provided by the Nevada Department of Human Resources, Welfare Division offices throughout rural Nevada.
- Emergency food is provided by the nonprofit agencies Friends in Service Helping (FISH) and the Salvation Army, and local food banks in a number of rural counties.
- Temporary Assistance for Needy Families is provided by the Nevada Department of Human Resources, Welfare Division offices throughout rural Nevada.
- Social workers and case management services are provided by the Nevada Department of Human Resources, Division of Health Care Financing and Policy and the Welfare Division.
- Pharmacy and prescription assistance is provided by the FRCs throughout rural Nevada and the Salvation Army in five counties.
- Utility assistance is provided by FRCs in rural Nevada, FISH the Salvation Army, and the Welfare Division's Energy Assistance Program.
- Clothing is offered by FISH and the Salvation Army.
- Assessment is provided by the FRCs throughout rural Nevada.
- Rural transportation programs are provided by the FRCs throughout rural Nevada and FISH.
- Referrals and case management are provided by the FRCs throughout rural Nevada, FISH, and the Salvation Army.
- Literacy and job training is provided by the FRCs throughout rural Nevada.
- Dental assistance is provided by the FRCs throughout rural Nevada.
- Child care subsidies are provided by the FRCs throughout rural Nevada.
- Medicaid and the Children's Health Insurance Program (Nevada Check-up) are provided and administered by the Nevada Department of Human Resources, Division of Health Care Financing and Policy throughout rural Nevada.
- Public health nursing, health testing and education are offered by the Nevada Department of
- Human Resources, Health Division.
- Elder protective services, education and other advocacy services are provided by the Division for Aging Services.
- Child protective services are provided by the Division of Child and Family Services.
- Employment and sheriff's cards are provided by the Salvation Army in five counties, and 2 county social services agencies.
- Counseling is provided by the Salvation Army.

PY 2010 ACTION PLAN

- Mental Health services are provided by the Rural Clinics.
- Emergency loan assistance is provided by the Farm Service Agency through 7 county offices primarily located in USDA Service Centers serving 2,829 farms across the state. The 7 offices are located in Elko, Ely, Fallon, Lovelock, Minden, Winnemucca, and Yerington.
- Emergency social services and case management are additionally provided by county social service offices, state and county governmental agencies, the faith based community and local area nonprofit organizations.
- Case management to help ensure that persons eligible for services are linked to those services, including mainstream services are also provided by a number of service providers in the RNCOC.

Services planned: Continuation of existing services as well as preservation and expansion of supportive services, permanent housing and Safe Haven options.

How persons access/receive assistance: Persons in need of assistance can access transitional and permanent housing assistance and supportive services from a variety of service providers in community based locations. People receive assistance there or when referred by allied human service agencies. They also can receive assistance by calling or walking in for services. Where distances and lack of technology make some services less accessible, mobile services are also sometimes an option for accessing services. Finally, when mobile services are not an option, many providers offer transportation or find ways to go directly to the clients in their communities.

Component: Outreach

The Division of Mental Health and Developmental Services (MHDS) conducts outreach activities in each of the communities where Rural Clinics are housed. In addition they have hired two Peer Counselors to work in the Rural Clinics Community Mental Health Centers throughout the state on a rotating basis. These Peer Counselors, being former consumers of services, work closely with other community entities to increase public awareness, including local law enforcement and emergency rooms which often have first point of contact with people living on the street. The MHDS staff also link with community coalitions throughout rural Nevada as part of its community engagement meetings. These outreach efforts specifically target chronically homeless individuals especially those living on the streets.

Across rural Nevada, outreach depends on public awareness and the ability of the state and local agencies to educate the community about the services available to homeless people. Linkages between human service agencies have been built and reinforced over the years. This has allowed local service providers the opportunity to share information regarding people when appropriate releases are completed. All community entities from local clergy to human service departments refer homeless persons living on the street to each other. Homeless service providers also make referrals to the various human service agencies that are available in each geographical area. Community coalitions have recently sprung up in a number of rural communities. This allows for extended outreach across sub-populations.

Outreach occurs slightly differently in each of the 15 counties that make up the RNCOC. Some of those counties are located close to larger population bases and therefore benefit from outreach efforts that take place in a nearby town such as Carson, Elko, Ely, Henderson or Winnemucca.

Other, more distant counties rely upon word of mouth and their understanding of what is offered at the local social service offices. 1-800 numbers are a cost effective way for people in the more frontier counties to access information about services they may need. Salvation Army, FISH, each of the substance abuse treatment programs funded by the Bureau of Alcohol and Drug Abuse, and Veterans of Foreign Wars with offices in six of the rural communities all conduct outreach to homeless veterans. In addition the National

PY 2010 ACTION PLAN

Veteran's foundation has a 1- 800 number which is published throughout rural Nevada to link veterans to needed services.

Nevada's Job Link in rural Nevada has offices in Carson, Elko, Ely, Fallon and Winnemucca, all of which provide services to Veterans.

There are four Bureau of Alcohol and Drug Abuse (BADA) accredited and funded treatment agencies, providing services throughout rural Nevada. Each agency has an outreach component. Outreach occurs at 12 Step meetings, via 1-800 numbers, and linkages with the jails and local sheriff's offices.

Each of the Family Resource Centers throughout rural Nevada provides outreach and support for persons with HIV/AIDS. There are 10 Family Resource Centers in Rural Nevada. Health Division public health nursing staff collaborate with the centers and other agencies in providing outreach, testing and referrals throughout Rural Nevada. The HOPES program in Northern Nevada was funded to replicate its successful outreach program in the rural areas, targeting social gathering settings of persons in high risk groups for HIV/AIDS.

The Nevada Domestic Violence Prevention Network maintains a 1-800 number and provides referrals to resources in the rural communities. There are a number of nonprofit organizations serving all 15 counties who participate in the network and provide outreach in the RNCOC.

All of the previously described outreach is also conducted with other homeless persons, not only those living on the streets. RNCOC members specifically conduct outreach efforts to link with a number of community coalitions to raise awareness of services available for seriously mentally ill individuals. The Department of Human Resources, Division of Mental Health and Development Services improves the accessibility and availability of mental health services in rural Nevada by obtaining input on community needs through outreach and the development of stakeholder and advisory groups in each satellite area.

Individual Education Plans assist schools and human service providers to meet the needs of individuals and/or families. BADA funds over 20 primary prevention providers and 6 coalitions in the RNCOC. Each of the coalitions has an outreach component. The State Director for the Education of Homeless Youth program also does outreach to rural communities.

Outreach planned: Describe any planned outreach activities for (1) persons living on the streets; and (2) for other homeless persons.

All service providers within the rural counties will continue to be invited to participate in meetings regarding connecting homeless and chronically homeless individuals and families with services, especially mainstream resources. Efforts to educate service providers about identification and tracking of the chronically homeless will continue during the coming year. One component of this outreach will be to cultivate the "housing first" approach throughout the continuum.

Additional outreach will be conducted to increase participation and awareness regarding specific issues and needs of the homeless and chronically homeless with the intent of improving service provider participation in the PIT count and increasing the providers' ability to identify chronically homeless individuals and families and connecting them with transitional and mainstream services.

RNCOC members will also continue their participation in coalitions and collaborations in the rural communities with Family Resource Centers, the existing network of domestic violence outreach workers, and local school homeless advocates, and Juvenile Probation departments/staff, Health Division representatives

PY 2010 ACTION PLAN

to coordinate efforts with local providers to conduct continual outreach to homeless clients. Continue to collaborate with. Update resources available for homeless services and provide to network on an annual basis.

Component: Supportive Services

Services in place: Please describe how each of the following services are provided in your community (as applicable): case management, life skills, alcohol and drug abuse treatment, mental health treatment, AIDS-related treatment, education, employment assistance, child care, transportation, and other.

Primary supportive services including community mental health centers, job training and placement, messaging services, shower and hygiene opportunities, clothing, food, case management, childcare and parenting skills, substance abuse treatment, life skills training, literacy, translation services, medical and dental care, transportation, financial management and violence/abuse counseling are offered in each of the 15 rural counties that are part of RNCOC. Systems in place that facilitate the delivery of supportive services include:

Family Resource Centers—located throughout rural Nevada, offering a series of prevention services including food and gas vouchers, pharmacy and prescription assistance, utility assistance, assessment and referral, rural transportation programs, literacy and job training, dental assistance and day care

Nevada Department of Human Resources, Welfare Division—offices throughout rural Nevada, offering eligibility assistance and assessments related to Food Stamps and Temporary Assistance for Needy Families

Nevada Department of Human Resources, Division of Health Care Financing and Policy—offices throughout rural Nevada, offering Medicaid and the Children's Health Insurance Program (Nevada Check-up) and other supportive services through social workers and case management services Nevada Department of Human Resources, Health Division—offering public health nursing, health testing and care

Division for Aging Services—providing supportive services to the elderly, ombudsmen, education and other advocacy services through social workers and case management Division of Child and Family Services—providing assessments, intervention and referrals related to child protective services and other child and family services

Friends in Service Helping (FISH)—provides utility assistance, clothing, food, transportation, case management and referral to additional services in three communities, serving seven counties throughout rural Nevada

County Health and Human Services—each of the fifteen counties has a health and human services agency that provides various county welfare programs, food bank, medication assistance and case management for access to other resources

Salvation Army—located in five of the counties, providing emergency food, prescription assistance, clothing, employment and sheriff's cards, emergency utility assistance, counseling and case management

Substance Abuse treatment providers (New Frontier, Vitality Center, Lyon Council, Community

Counseling Center, —with offices in eleven counties, offer outpatient, residential and day treatment services throughout rural Nevada

Domestic Violence Prevention Network—network agencies are located in each of the rural communities and provide emergency shelter, child care, job training, literacy and advocacy services throughout the RNCOC

PY 2010 ACTION PLAN

Faith Based Community—in each of the rural counties there is an active faith based community providing a range of services including rental assistance, food, child care, and transportation, access to health care and utility assistance.

Veterans Service Office in Churchill County--Churchill County provides space and supportive services for a State of Nevada Veterans Service linking clients to the Veterans representative to leverage any benefits for which they are entitled

Services planned: Continuation of existing services as well as preservation and expansion of supportive services, permanent housing options.

How homeless persons access/receive assistance: Persons in need of services can access housing assistance and supportive services either through outreach efforts, by contacting service providers, from referrals by allied human service agencies, or by calling or walking in for services. Many of the unique systems maintain 1-800 telephone numbers to connect individuals to the services. In some rural communities, one-stop centers have been developed at Family Resource Centers (and often in conjunction with other co-located agencies' offices) to provide eligibility and supportive services in one locale.

**APPENDIX E:
CITIZEN PARTICIPATION PLAN**

PY 2010 ACTION PLAN

APPENDIX E: CITIZEN PARTICIPATION PLAN

The Citizen Participation Plan is designed to facilitate and encourage public participation in the Consolidated Plan process. In particular, the Citizen Participation Plan seeks to encourage the involvement of low-income persons.

CONSOLIDATED PLAN AND ANNUAL ACTION PLAN

The Consolidated Plan is a five-year plan that identifies the needs of low-income persons and areas of the state of Nevada and sets forth a five-year strategy to address those needs, primarily utilizing federal housing and community development funds. The Annual Action Plan identifies the specific needs to be addressed with that funding each year based on the priorities established in the Consolidated Plan's five-year strategy.

Preparation

In order to identify the needs of low-income persons and areas of the state of Nevada, priorities must be set in order to decide which of the identified needs should get the highest priority for funding. In order to solicit community input, which is essential to determining these needs and priorities, Nevada will:

- Consult with local public agencies that assist low-income persons and areas, including state and federal agencies, and local governments.
- Consult with private agencies, including local nonprofit service providers and advocates such as the local public housing agency, health agencies, homeless service providers, nonprofit housing developers, social service agencies (including those focusing on services to children, the elderly, persons with disabilities, persons with HIV/AIDS, persons with substance abuse problems, etc.).
- Publicly notice and conduct one or more public meetings to solicit input on needs and priorities.
- Develop an assessment of needs in the State of Nevada as well as a strategic plan to address those needs.
- Publicly notice a 30-day review and comment period where a complete draft of the Consolidated Plan and/or Annual Action Plan will be made available to the public.
- Conduct one or more public hearings during the comment period.

Approval

The Nevada Commission on Economic Development (NCED), who is the lead agency on the Rural Community Development/Block Grant Program, will provide several opportunities for citizen involvement in the Consolidated Plan process prior to approval and submittal to HUD. These include:

- Published notice of public meetings in the local newspapers, and on the NCED web site and the Nevada Housing Divisions web site at least 7 days in advance of the meetings.
- A public meeting on needs and priorities for the Consolidated Plan/Annual Action Plan.
- A public notice announcing the 30-day review and comment period and public hearing for the Draft Consolidated Plan and/or Draft Annual Action Plan. The notice will list the locations where the document(s) will be available for review, and the notice will be posted prior to the start of the comment period.

PY 2010 ACTION PLAN

- The Draft Consolidated Plan and/or Draft Annual Action Plan will be available at the Nevada Commission on Economic Development in Carson City, on their website, and at local government offices throughout rural Nevada.
- The Draft Consolidated Plan and/or Draft Annual Action Plan will be made accessible to persons with disabilities upon request. In addition, a reasonable number of free copies will be provided to citizens or groups requesting copies of the document(s).
- In preparing the Final Consolidated Plan and Annual Action Plan, careful consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing during the review and comment period. The final documents will have a section that presents all comments and explains why any comments were not accepted.

Amendments

The Consolidated Plan or Annual Action Plan will be amended whenever there is:

- a change in one of the priorities presented on the HUD-required Priority Table;
- a change in the use of money to an activity not mentioned in the final Annual Action Plan; or
- a change in the purpose, location, scope, or beneficiaries of an activity. In the case of the CDBG Program, a substantial amendment to the Annual Action Plan would be required where a line item in the budget is changed by more than 20 percent of the total grant award (Ref. CDBG Method of Distribution)

There must be reasonable notice of a proposed substantial amendment so that residents of the affected areas of the state will have an opportunity to review it and comment on it. The public will be notified whenever there is a “substantial” amendment as defined below:

- There will be 7 days advance notice of the availability of a proposed substantial amendment prior to the public review period. A written description of the proposed substantial amendment will be made available to the public
- There will be a 30-day review period and public notice
- The final substantial amendment will have a section that presents all comments, plus explanations why any comments were not accepted.

CONSOLIDATED ANNUAL PERFORMANCE REPORT

Every year, NCED must submit to HUD a Consolidated Annual Performance and Evaluation Report (CAPER) within 90 days of the close of the program year. In general, the CAPER must describe how CDBG, HOME, ESG and HOPWA funds were actually used and the extent to which these funds were used for activities that benefited low-income people.

- There will be 7 days advance notice of the availability of the CAPER.
- 15-day review period and public notice
- The final CAPER will have a section that presents all comments, plus explanations why any comments were not accepted.

PY 2010 ACTION PLAN

PUBLIC NOTICE

Public Notice Requirements

There shall be advance public notice once a federally required document is available, such as the Proposed Annual Action Plan or Five-Year Consolidated Plan, any proposed substantial amendment(s) to the Action Plan or Consolidated Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER). Public notice requirements are laid out in the previous section.

Forms of Public Notice

NCED staff will ensure adequate advance notice of all public meetings and hearings. Adequate noticing will include:

- Printing notices in newspapers representative of the state's population and geography at least 7 days prior to the public meetings and hearings.
- State Library and other State buildings in Carson City
- Posting notices on NCED web site and the Nevada Housing Division web site.

PUBLIC HEARINGS

Public hearings are required by law in order to obtain the public's views and to provide the public with the NCED's responses to public questions and proposals.

The law requires public hearings at all stages of the planning process, including at least a public hearing about community needs and a public hearing to review proposed uses of funds.

Public hearings will be held only after there has been adequate notice as described in the Public Notice part of this Citizen Participation Plan, including a display advertisement in the NCED lobby 7 days prior to the public hearing.

Public hearings may be held at the NCED offices or other State of Nevada office locations, or other locations throughout the state, all of which are accessible by public transportation. Public hearings may be held at these locations. All of these locations are accessible to people with disabilities, and provisions will be made for people with disabilities when requests are made at least five working days prior to a hearing. Translators will also be provided for people who do not speak English when requests are made at least five working days prior to a hearing.

PUBLIC ACCESS TO INFORMATION

As required by law, the State of Nevada will provide the public with reasonable and timely access to information and records relating to the data or content of the Consolidated Plan, as well as the proposed, actual, and past use of funds covered by this Citizen Participation Plan. Nevada Commission on Economic Development staff will also provide reasonable public access to records about any uses of these funds during the previous five years.

Also, as required by law, Nevada will provide the public with reasonable and timely access to local meetings relating to the proposed or actual use of funds (such as the Nevada Housing Division, Nevada Health Services Department, and other committee and commission meetings).

PY 2010 ACTION PLAN

Consolidated Plan Documents

Consolidated Plan documents may include the Annual Action Plans, the Five-Year Consolidated Plan, and Consolidated Annual Performance Evaluation Report (CAPER), as well as substantial amendments to the Annual Action Plan, the Five-Year Strategic Plan, Consolidated Annual Performance and Evaluation Reports, or the Citizen Participation Plan.

Availability of Consolidated Plan Documents

In the interest of encouraging public participation, copies of Consolidated Plan documents will be provided to the public at no cost and within one week of a request. These materials will be available in a form accessible to persons with disabilities, when requested.

Location of Documents

Consolidated Plan documents will be available at the following locations during their respective review periods:

- Rural Community Development/Block Grant Program, Nevada Commission on Economic Development 808 West Nye Lane Carson City, NV 89703; Phone: 775-687-9900
- Nevada Housing Division, 1535 Old Hot Springs Road, Suite 50, Carson City, NV 89706; Phone 775-687-2040

COMMENT AND COMPLAINT PROCEDURES

There will be a period of at least 30 days to receive comments on the draft Consolidated Plan and on any substantial amendments. The 30-day period may start on the date the document is available to the public. Nevada Commission on Economic Development must also provide public notice regarding the availability of documents and the dates of the 30-day comment period.

For performance reports, Nevada Commission on Economic Development will provide at least 15 days to receive public comments.

All comments received will be considered and the Nevada Commission on Economic Development will respond to all complaints, in writing, within 15 days. All comments and responses will be attached to each document.

ACCOMMODATION OF PERSONS WITH SPECIAL NEEDS

The State of Nevada complies with the Americans with Disabilities Act and will make accommodations for persons with special needs. Public hearings and the review of Consolidated Plan documents will be held at the Nevada Commission on Economic Development office, which is accessible to people with disabilities. Additional provisions will be made for people with disabilities when requests are made at least five working days prior to a hearing. Translators will also be provided for people who do not speak English when requests are made at least five working days prior to a hearing.

CDBG SUB GRANTEE PUBLIC PARTICIPATION

The purpose of the citizen participation plan is to outline for local governments that participate in the State CDBG program what is required and what additional requirements have been added regarding citizen participation at the local level. The overall intent of the citizen participation plan is to encourage the active

PY 2010 ACTION PLAN

involvement of citizens at the local level regarding the proposed and actual use of CDBG, HOME, HOPWA, and ESG funds.

Elements of Citizen Participation Plan

Requirement:

Localities shall provide for and encourage citizen participation, with particular emphasis on participation by persons of low and moderate income who reside in slum or blighted areas and areas in which CDBG, HOME, ESG, and HOPWA funds are proposed to be used.

Suggested Activities:

- Posting notices of commission/council meetings in low and moderate income areas and in slum or blight areas.
- Advertising commission/council meetings throughout the jurisdiction.
- Holding an informational meeting with community leaders to discuss the program under the Consolidated Plan and encourage community participation.
- Using radio or other media to announce the meetings and the availability of funds.
- Holding a commission/council meeting in a low income or blighted area to encourage local participation by target groups.

Requirement:

Localities shall ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to the states' proposed method of distribution, as required by regulations of the Secretary and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974 as amended.

Localities shall conduct public meetings in accordance with Nevada Open Meeting Law, including noticing requirements. State of Nevada provides localities and citizens' information and records relating to the state's proposed method of distribution through the distribution of the Consolidated Plan, Annual Plan, and the Annual Performance and Evaluation Reports.

The State and localities must ensure that the public has access to the state's Consolidated Plan and related reports.

Suggested Activities:

- Localities could provide information workshops on the CDBG program so that citizens are better informed about the nature of the program, similar to the application workshops that the state conducts for localities.
- Localities could use the state's Performance Evaluation Report, which details the actual use of funds by the state for each program year, in conjunction with a public meeting on the Consolidated Plan or on community development and housing projects. The state's Consolidated Plan could also be discussed at a local meeting in relation to the locality's community development objectives.

PY 2010 ACTION PLAN

Requirement:

Localities shall furnish citizens information, including but not limited to:

The amount of CDBG, HOME, HOPWA, and ESG funds expected to be made available for the current fiscal year;

The range of activities that may be undertaken with the funds;

The estimated amount of funds proposed to be used to benefit low to moderate income persons; and

The proposed activities likely to result in displacement and the unit of general local governments anti-displacement and relocation plans required under 570.488.

Suggested Activities:

- When advertising county commission/city council meetings, localities could use the opportunity to inform citizens of the amount of funds expected to be available, give examples of the range of activities that may be undertaken; the percentage of CDBG funds (70%) proposed to benefit low and moderate income persons; and any activities that are likely to displace persons and that the locality has adopted an anti-displacement and relocation plan in the event displacement occurs.

Requirement:

Localities shall provide for technical assistance to groups representative of persons of low and moderate income that request assistance in developing proposals in accordance with the procedures developed by the state. Such assistance need not include providing funds to such groups.

Suggested Activities:

- Meeting with groups that have requested assistance to explain the Consolidated Plan and programs under the Consolidated Plan, and provide them with information.
- Localities could review draft applications prepared by the LMI groups and provide assistance to them in collecting required information and completing the application.
- Localities could request technical assistance from the State in order to assist LMI persons who request assistance in developing proposals.

Requirement:

Provide for a minimum of two public hearings, each at a different stage of the program, for the purpose of obtaining citizens' views and responding to proposals and questions. Together the hearings must cover community development and housing needs, development of proposed activities and a review of program performance.

The public hearings concerning community development and housing needs must be held before applications can be submitted. There must be reasonable notice of the hearings and they must be held at times and locations convenient to potential or actual beneficiaries, with accommodations for the handicapped. Public Hearings shall be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate.

Suggested Activities:

- Localities conduct at least one public meeting to obtain citizens views on the development of needs and review of proposed activities. An additional meeting is held to finalize the applications and

PY 2010 ACTION PLAN

address comments received from the public about the applications. Meetings must comply with the Nevada Open Meeting Law and are usually held in conjunction with commission and council meetings.

- The meeting locations must be held in a location that is accessible to the handicapped and provisions shall be made to accommodate the handicapped, if such assistance is requested.
- The Nevada Open Meeting law requires localities to provide citizens with reasonable and timely access to public meetings.
- If the meeting room is not accessible to the handicapped, the meeting could be moved to a location that is accessible. Localities can contact the Northern Nevada Center for Independent Living to arrange for an interpreter for hearing and speech impaired individuals, if such assistance is requested.
- Localities could provide an interpreter or request groups of non-English speaking residents to bring an interpreter to the meeting to interpret for their group.

Requirement:

Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities in an application to the state and for grants already made, activities which are proposed to be added, deleted or substantially changed from the unit of general local government's application to the state. Substantially changed means changes made in terms of purpose, scope, location or beneficiaries as defined by criteria established by the state. Citizens and other interested parties would also have an opportunity to comment on proposed activities of the ESG, HOME, and HOPWA programs.

Suggested Activities:

- At a minimum, localities should review and approve the State Consolidated Plan-Annual Action Plan and Consolidated Annual Performance Report at the public meeting. An opportunity for the public to comment upon the local government's "Summary of Past Performance", required to be prepared and made available to the public annually, should be provided.
- The required "Project Description Notice" which is published in the newspaper serves to inform residents of the locality's plans for the proposed use of funds (HOME and CDBG).
- If there is a significant change in the project's purpose scope, location, or beneficiaries at any time during the life of the project, the locality shall re-notice the public and allow reasonable advance notice of changes.
- Localities could hold meetings throughout the jurisdiction, and in target areas where actual or potential beneficiaries are located.

Requirement:

Provide citizens the address, phone number, and times for submitting complaints and grievances, and provide timely written answers to written complaints and grievances, with 15 working days where practicable.

Suggested Activity:

- Localities could make the written complaint procedures available to the public and to the portions of the jurisdiction that are receiving CDBG, HOPWA, ESG, and HOME funds.

PY 2010 ACTION PLAN

NEVADA REVOLVING LOAN FUND/HOUSING CITIZEN PARTICIPATION

Localities that receive funds through the Nevada Revolving Loan Fund (NRLF), or housing programs must follow the state's Citizen Participation Plan in seeking CDBG funds. Even though, in some cases, projects may be initiated at the state level and referred to the locality, the locality must comply with the requirements of the plan. At a minimum, the locality must conduct at least two public hearings in a location accessible to the handicapped, and the governing body must review and approve a summary of the locality's past performance on CDBG projects including previous NRLF and housing projects.

**APPENDIX F: CDBG ECONOMIC DEVELOPMENT
AND HOUSING REHABILITATION
REQUIREMENTS**

PY 2010 ACTION PLAN

APPENDIX F: CDBG ECONOMIC DEVELOPMENT AND HOUSING REHABILITATION REQUIREMENTS

NEVADA REVOLVING LOAN FUND PROGRAM

A. Program Description

The Nevada Revolving Loan Fund (NRLF) program was established to assist for profit businesses through the twenty-six eligible local governments in Nevada. Units of local government that receive these funds will be subject to all of the grant requirements specified in other sections as well as criteria listed in this section.

B. Funding Levels

The allocation of NRLF funds for PY 2010 is \$175,000. HUD requires that program income (repaid principal and interest) be used before new grant funds.

Unused NRLF funds returned to the state by a grantee may fund other eligible community development activities, as well as loans and economic development grants where deemed appropriate. The recommendation and approval process is the same as for other grants.

C. General Guidelines for Evaluating and Selecting NRLF

All activities must be eligible under Title I of the Housing and Community Development Act of 1974, as amended. Applications for loans will be accepted by local governments from for-profit businesses located in any unit of general local government eligible to receive CDBG funds through the State's program.

1. Assistance shall be targeted to private, for-profit entities, when the assistance is appropriate to carry out an economic development project (that shall minimize, to the extent practicable, displacement of existing businesses and jobs in neighborhoods) that:

- a. Creates or retains jobs for LMI persons;
- b. Prevents or eliminates slums and blight;
- c. Meets urgent needs;
- d. Creates or retains businesses owned by community residents;
- e. Assists businesses that provide goods or services needed by, and affordable to LMI residents; or
- f. Provides technical assistance to promote any of the activities under subparagraphs (a through e.)

2. The project costs of such activities are reasonable.

3. To the extent practicable, reasonable financial support has been committed for such activities from non-federal sources prior to the disbursement of federal funds.

4. To the extent practicable, any grant amounts to be provided for such activities do not substantially reduce the amount of non-federal financial support for the activity.

5. Such activities are financially feasible.

6. To the extent practicable, such activities provide not more than a reasonable return on investment to the owner.

PY 2010 ACTION PLAN

7. To the extent practicable, grant amounts used for the costs of such activities are disbursed on a pro rata basis with the amounts of other sources.

D. Selection Process

The NRLF is not currently taking applications for new loans. The CDBG Program Director will review the NRLF in the coming year and may recommend its reintroduction. If that happens the application and selection processes will be carefully documented and publicized for all interested parties to read and follow. Screening considerations may include, but not limited to: business size; job impact; project location; project type; business management capability; credit worthiness; whether the assistance will result in the displacement of existing businesses and jobs; the viability of the project; and community enhancement. In reviewing NRLF applications, the following criteria may be used:

1. Need for CDBG Assistance

Each application must demonstrate the need for assistance. The determination of need and appropriateness, will be based on credit analysis of financial statements, preliminary screening of the project by CED staff, and community impact.

2. Employment

Applications must document the ability to increase new employment opportunities and/or the retention of existing jobs. At least 51 percent of the new jobs created or retained must be taken by or made available to LMI persons on a first consideration for hiring basis.

3. Leveraging

Generally, applications must demonstrate a commitment of private/public resources other than NRLF funds.

4. Loan Repayment

Prospective loan applicants must demonstrate the ability to repay debt and provide sufficient collateral as a secondary repayment source.

E. Appropriateness Test

The guidelines established under this subsection shall provide that the public benefit provided by the activity is appropriate relative to the amount of assistance provided with grant amounts under this title. CDBG-assisted activities shall not be limited to activities for which no other assistance is available or could not be accomplished but for that assistance; meaning there cannot be a "BUT FOR" test.

ECONOMIC DEVELOPMENT GRANT PROGRAM

A. Submission Requirements

Only local governments that are eligible for CDBG funding under the regular grant program may submit applications for economic development grants. Currently each entity may submit only one grant application unless that entity is also applying for set-aside funds. Each local government applying for funds must comply with the State citizen participation plan.

B. Eligibility Requirements

All activities must be eligible under 24 CFR Part 570 and Title I of the Housing and Community Development Act of 1992, as amended, and must meet one of the national objectives but primarily that of

PY 2010 ACTION PLAN

benefiting LMI persons through job creation or retention. The project application shall be used to acquire, develop or improve real property that is publicly owned, operated and maintained facilities, such as sewer, water, storm drainage systems, road improvements or extensions of power lines.

Grant applications may be made in conjunction with a new or existing business that has committed to operating in the eligible community. Evidence of a commitment will include the purchase of land within the community, an option on the purchase of land within the community, or having entered into a long-term lease agreement on real property within the community.

Grants for ED projects will be administered locally and will follow procedures outlined in the CDBG Grant Administration and NRLF Handbooks.

C. Selection Process

CDBG Staff initially reviews applications for economic development grants as with all grants for completeness and to determine that all requirements are met. Additional screening may include appropriateness of the project, project size, job impact, project location, project type, management capabilities, credit worthiness, project viability, and community enhancement. The results are presented to the CDBG Advisory Committee in the normal manner. The Advisory Committee then makes funding recommendations to the Executive Director of CED for his approval and for forwarding to the Governor for final approval.

CDBG-eligible communities may apply for economic development grants in conjunction with either a definite business project or to enhance local infrastructure in a manner that will make business development possible. The grant will not be used in place of a business loan, but grant funds could be used in conjunction with a business applying for NRLF loan financing. The funding shall be based upon the quality of jobs to be created as well as the number of full-time jobs (or full-time equivalent jobs based on a 40-hour workweek) to be created as a direct benefit of the project.

In any case where CDBG funds are used for public improvements (e.g. water, sewer and road) and the national objective is to be met by job creation or retention as a result of the public improvement, the requirement shall be met as follows:

The assistance must be reasonable in relation to the number of jobs expected to be created or retained by the affected business(es) within three years from the completion of the public improvement. Before CDBG assistance is provided for such an activity, the unit of general local government identifies the businesses located or expected to locate in the area to be served by the public improvement. The assessment shall include for each identified business a projection of the number of jobs to be created or retained as a result of the public improvement; and

The jobs to be considered for purposes of meeting the requirement shall be all jobs created or retained as a result of the public improvement by the business(es) identified in the assessment as well as any other business that locates in the area within a period of three years following the completion of the activity; except that, in any case where the amount of CDBG assistance provided for the public improvement in relation to the number of jobs projected to be created or retained by the business(es) is such that the amount per job does not exceed \$35,000. Jobs created by businesses not identified in the assessment need not be considered.

JOB CREATION OR RETENTION ACTIVITIES

Economic development grants and grants made pursuant to the NRLF require that a certain number of jobs be created or retained. An activity is designed to create permanent jobs where at least 51 percent of the jobs, computed on a full time equivalent basis, involve the employment of LMI persons. For an activity that

PY 2010 ACTION PLAN

creates jobs, the unit of general local government must document that at least 51 percent of the jobs will be held by, or will be made available to, low- and moderate- income persons. For an activity that retains jobs, the unit of general local government must document that the jobs would actually be lost without the CDBG assistance and that either or both of the following conditions apply with respect to at least 51 percent of the jobs at the time the CDBG assistance is provided. First, the job is known to be held by a LMI person and/or the job can reasonably be expected to turn over within the following two years and will be filled by, or that steps will be taken to ensure that it is made available to, an LMI person upon turnover.

Any business identified in the assessment must be tracked for job creation/retention until their job commitment is considered fulfilled.

Any businesses which locate in the area during the three-year period, and which create/retain jobs as a result of the public improvement, must be tracked for job creation/retention until their job commitments are considered fulfilled. However, the exception provision may override the applicability of this latter requirement.

The \$35,000 threshold exception can only be triggered by businesses identified in the assessment. The exception provision applies where the cost per job was projected from the outset to be below \$35,000. In such a situation, the recipient need not track job creation/retention by any businesses not identified in the assessment. However, any business identified in the assessment must be tracked for job creation/retention until their job commitment is considered fulfilled.

Job creation/retention by businesses not in the assessment, which drops the per-job cost below \$35,000, does not shorten the three-year tracking period. Neither does it relieve the recipient of its responsibility to track job creation until all businesses' job commitments are considered fulfilled.

Jobs will be considered to be available to LMI persons for these purposes only if:

1. Special skills that can only be acquired with substantial training or work experience or education beyond high school are not a prerequisite to fill the jobs or the business agrees to hire unqualified person and provide training; and
2. The unit of general local government and the assisted business take actions to ensure that low and moderate-income persons receive first consideration for filling such jobs.

As a general rule, each assisted business shall be considered to be a separate activity for purposes of determining whether the activity qualifies under this paragraph, except:

1. In certain cases such as where CDBG funds are used to acquire, develop or improve a real property (e.g., a business incubator or an industrial park) the requirement may be met by measuring jobs in the aggregate for all the businesses that locate on the property, provided the businesses are not otherwise assisted by CDBG funds.
2. Where CDBG funds are used to pay for the staff and overhead costs of a sub-recipient specifies in section 105(a)(15) of the Act making loans to businesses from non-CDBG funds, this requirement may be met by aggregating the jobs created by all of the businesses receiving loans during any one-year period.

In any case where CDBG funds are used for public improvement (e.g. water, sewer, and road) and the national objective is to be met by creation or retention as a result of the public improvement, the requirement shall be met as follows:

PY 2010 ACTION PLAN

1. The assistance must be reasonable in relation to the number of jobs expected to be created or retained by the affected business(es) within three years from the completion of the public improvement. Before CDBG assistance is provided for such activity, the unit of general local government shall develop an assessment that identifies the businesses located or expected to locate in the area to be served by the public improvement. The assessment shall include for each identified business a projection of the number of jobs to be created or retained as a result of the public improvement; and

2. The jobs to be considered for purposes of meeting the requirement shall be all jobs created or retained as a result of the public improvement by the business(es) identified in the assessment as well as any other business that locates in the area within a period of three years following the completion of the activity; except that, in any case where the amount of CDBG assistance provided for public improvement in relation to the number of jobs projected to be created or retained by the business(es) identified in the assessment is such that the amount per job does not exceed \$3,000, jobs created by businesses not identified in the assessment need not be considered.

CDBG ASSISTANCE FOR MICROENTERPRISE ACTIVITIES

Microenterprise is defined as a "commercial enterprise that has five or fewer employees, one or more of whom owns the enterprise." Generally, the term "persons developing microenterprises" is defined as persons who have expressed interest and who are or after an initial screening process are expected to be, actively working toward developing businesses, each of which is expected to be a microenterprise at the time it is formed. It is not expected that all such persons will actually start a microenterprise; some "fallout" is expected. However patterns of excessive "fallout" rates may cause the State to question whether the activities truly serve "persons developing microenterprises."

Services provided under the Microenterprise provision shall not be subject to the restrictions on public services. The costs of training, technical assistance, or other support services provided to microenterprises, small businesses or to grantees and sub-grantees to develop the capacity to provide such assistance, shall not be considered as planning or administrative costs.

CDBG assistance may be provided to public and private organizations, agencies, and other entities (including non-profit and for-profit entities) to enable such entities to facilitate economic development by:

1. Providing credit (including providing direct loans and loan guarantees, establishing revolving loan funds, and facilitating peer lending programs) for the establishment, stabilization, and expansion of microenterprises;
2. Providing technical assistance, advice, and business support services (including assistance in developing business plans, securing funding, conducting marketing, etc.) to owners of microenterprises; and
3. Providing general support (such as peer support programs and counseling) to owners of microenterprises and persons developing microenterprises.

The CDBG Advisory Committee shall review applications for the provision of microenterprise assistance during the Spring grant cycle. Funding recommendations shall be by the Advisory Committee with final approval made by the Executive Director of CED and the State Governor.

SPECIAL ECONOMIC DEVELOPMENT ACTIVITIES

CDBG funds may be used for economic development services, including but not limited to, outreach efforts to market available forms of assistance; screening of applicants; reviewing and underwriting applications for assistance; preparation of related agreements; management of assisted activities; and the screening, referral,

PY 2010 ACTION PLAN

and placement of applicants for employment opportunities generated by CDBG-eligible economic development activities, including the costs of providing necessary training for persons filling those positions.

HOUSING REHABILITATION PROGRAM

A. Eligibility

All activities must be eligible under the Title I of the Housing and Community Development Act of 1974, as amended and benefit LMI households. While there is no maximum grant amount, costs per unit to be rehabilitated shall not exceed \$25,000. Only CDBG eligible cities and counties may submit applications, however, the applications may be submitted on behalf of non-profit organizations involved in housing rehabilitation. Housing priorities will be set at the local level and the local government must adopt local program guidelines.

Eligible properties include the following:

- Residential
- Publicly or privately owned
- For profit or not for profit
- Vacant or occupied, and
- Owner occupied or tenant occupied.

Tenant occupied or rental properties must have year-round occupancy and affordable rents for a reasonable period of time. Safeguards should be in place to ensure that rental property owners do not arbitrarily evict LMI tenants. The locality may consider requiring an out of pocket match of the rental property owner, i.e., one-for-one.

Units of local government shall establish and have available for public inspection policies and procedures governing the operation of its local program.

B. Types of Programs

A local housing rehabilitation program may include grants, loans or leveraged loans. Program income earned as a result of housing rehabilitation loans will be treated as any other CDBG funds and is subject to all requirements governing its use.

C. Eligible Activities include:

- Acquisition of property for the purpose of rehabilitating for subsequent use or resale;
- Financing labor, materials, or other costs of rehabilitation;
- Loans for refinancing existing indebtedness secured by a property rehabilitated with CDBG housing funds;
- Improvements to increase energy efficiency (storm doors, windows, attic insulation);
- Improvements to increase efficient use of water, such as water saving fixtures;
- Financing costs associated with residential structures, such as connection to water and sewer lines;
- Financing costs of

PY 2010 ACTION PLAN

- Initial homeowner warranty premiums;
- Hazard insurance premiums; and
- Flood insurance premiums.
- Cost of tools to be lent to owners and tenants to carry out rehabilitation;
- Rehabilitation services (loan counseling, energy audits, preparation of work specifications, loan processing, inspections, and other costs associated with implementing a housing rehab program);
- Historic Preservation. New construction is generally not allowed except in the following instances:
 - For administrative costs of planning or obtaining financing for new construction projects;
 - For site improvements on publicly-owned land prior to sale to a private developer as an incentive;
 - For activities undertaken by neighborhood-based non-profit organizations, small business investment companies, and local development organizations;
 - For construction under the "optional relocation" or "last resort" replacement housing.

D. Application/Selection Process:

Applications are submitted as for all other grants. Applications may consist of one or more units. This year, as in previous years, RNDC will undertake the housing rehabilitation program in conjunction with a sponsoring unit of general local government/eligible CDBG grantee.

The selection of projects may take the following into consideration: number of low-mod persons to be served; condition of units; shortage of affordable housing; growth impacting housing in a community; type of structures; income; location of properties; etc. Local governments must complete current housing rehabilitation projects before submitting applications for additional units or projects

APPENDIX G: SF-424

Application for Federal Assistance SF-424

Version 02

*1. Type of Submission:

- Preapplication
- Application
- Changed/Corrected Application

*2. Type of Application

- New
- Continuation
- Revision

* If Revision, select appropriate letter(s)

*Other (Specify)

3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: Nevada Commission on Economic Development

*b. Employer/Taxpayer Identification Number (EIN/TIN):
88-6000022

*c. Organizational DUNS:
1878649110

d. Address:

*Street 1: 808 West Nye Street
Street 2: _____
*City: Carson City
County: Carson City
*State: Nevada
Province: _____
*Country: United States of America
*Zip / Postal Code 89703

e. Organizational Unit:

Department Name:
Nevada Commission on Economic Development

Division Name:
Rural Community Development

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mr. *First Name: John
Middle Name: Desmond
*Last Name: Craig
Suffix: _____

Title: Director, Rural Community Development/Community Development Block Grant Program

Organizational Affiliation:

*Telephone Number: 775-687-9900

Fax Number: 775-687-9924

*Email: dcraig@diversifynevada.com

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

A.State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.228 _____

CFDA Title:

U.S. HUD Community Planning and Development Programs _____

***12 Funding Opportunity Number:**

*Title:

Formula Grants including CDBG, HOME, ESG, and HOPWA. _____

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

All areas of the State of Nevada

***15. Descriptive Title of Applicant's Project:**

Provision of U.S. Department Housing and Urban Development funding resources to assist non-entitled areas by providing suitable living conditions, decent housing primarily for low-moderate income persons, and expanded economic development opportunities.

Programs include: CDBG, HOME, ESG, and HOPWA.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: Nevada

*b. Program/Project: NV-All

17. Proposed Project:

*a. Start Date: 07/01/2010

*b. End Date: 6/30/2011

18. Estimated Funding (\$):

*a. Federal	_____	\$6,576,859
*b. Applicant	_____	1,101,842
*c. State	_____	
*d. Local	_____	
*e. Other	_____	\$68,673.21
*f. Program Income	_____	\$200,000
*g. TOTAL	_____	\$7,947,374.21

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: The Honorable *First Name: Jim

Middle Name: _____

*Last Name: Gibbons

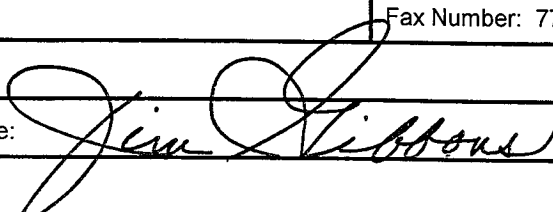
Suffix: _____

*Title: The Governor, State of Nevada

*Telephone Number: 775-684-5670 Fax Number: 775-684-5683

* Email: dlazovich@gov.nv.gov

*Signature of Authorized Representative:



*Date Signed: 5/07/10

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

HUD-424-M Funding Matrix

The applicant must provide the funding matrix shown below, listing each program or program component for which HUD funding is being requested and submit this information with the application for federal financial assistance.

Grant Program*	HUD Share	Matching Funds	Other HUD Funds	Other Federal Share	State Share	Local/Tribal Share	Other Funds	Program Income	Total
CDBG	\$3,029,028	\$258,796	\$68,673.21						\$3,356,497.21
HOME	\$3,000,000	\$650,000						\$200,000	\$3,850,000
ESG	\$293,046	\$193,046							\$486,092
HOPWA	\$254,785								\$254,785
Grand Totals	\$6,576,859	\$1,101,842	\$68,673.21					\$200,000	\$7,947,374.21

APPENDIX H: CERTIFICATIONS

STATE CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the State certifies that:

Affirmatively Further Fair Housing -- The State will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the state, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

2. Establishing an ongoing drug-free awareness program to inform employees about -

- (a) The dangers of drug abuse in the workplace;
- (b) The grantee's policy of maintaining a drug-free workplace;
- (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;

4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -

- (a) Abide by the terms of the statement; and
- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -

- (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the State's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraphs 1 and 2 of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of State -- The submission of the consolidated plan is authorized under State law and the State possesses the legal authority to carry out the programs under the consolidated plan for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



Signature/Authorized Official

5/07/10

Date

Governor, State of Nevada
Title

Specific CDBG Certifications

The State certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR §91.115 and each unit of general local government that receives assistance from the State is or will be following a detailed citizen participation plan that satisfies the requirements of 24 CFR §570.486.

Consultation with Local Governments -- It has or will comply with the following:

1. It has consulted with affected units of local government in the nonentitlement area of the State in determining the method of distribution of funding;
2. It engages in or will engage in planning for community development activities;
3. It provides or will provide technical assistance to units of local government in connection with community development programs; and
4. It will not refuse to distribute funds to any unit of general local government on the basis of the particular eligible activity selected by the unit of general local government to meet its community development needs, except that a State is not prevented from establishing priorities in distributing funding on the basis of the activities selected.

Local Needs Identification -- It will require each unit of general local government to be funded to identify its community development and housing needs, including the needs of low-income and moderate-income families, and the activities to be undertaken to meet these needs.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objectives of Title I of the Housing and Community Development Act of 1974, as amended. (See 24 CFR 570.2 and 24 CFR part 570)

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2009, 2010, and 2011, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. **Special Assessments.** The state will require units of general local government that receive CDBG funds to certify to the following:

It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

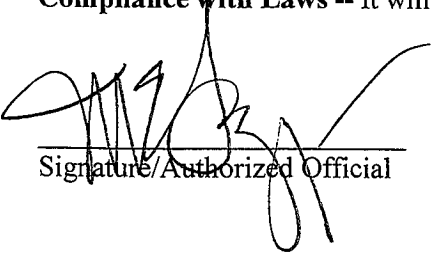
It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It will require units of general local government that receive CDBG funds to certify that they have adopted and are enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

April 14, 2010
Date

Michael E. Skaggs
Executive Director,
Nevada Commission on Economic Development
Title

ESG Certifications

The State seeking funds under the Emergency Shelter Program (ESG) certifies that it will ensure that its recipients of ESG funds comply with the following requirements:

Major rehabilitation/conversion -- In the case of major rehabilitation or conversion, it will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 10 years. If the rehabilitation is not major, the recipient will maintain any building for which assistance is used under the ESG program as a shelter for homeless individuals and families for at least 3 years.

Essential Services and Operating Costs -- Where the assistance involves essential services or maintenance, operation, insurance, utilities and furnishings, it will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure as long as the same general population is served.

Renovation -- Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services -- It will assist homeless individuals in obtaining appropriate supportive services, including permanent housing, medical and mental health treatment, counseling, supervision, and other services essential for achieving independent living, and other Federal State, local, and private assistance for such individuals.

Matching Funds -- It will obtain matching amounts required under 24 CFR 576.51 and 42 USC 11375, including a description of the sources and amounts of such supplemental funds, as provided by the State, units of general local government or nonprofit organizations.

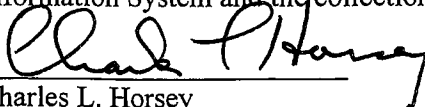
Confidentiality -- It will develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement -- To the maximum extent practicable, it will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under this program, in providing services assisted through this program, and in providing services for occupants of such facilities.

Consolidated Plan -- It is following a current HUD-approved Consolidated Plan or CHAS.

Discharge Policy -- -- It has established a policy for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons.

HMIS -- It will comply with HUD's standards for participation in a local Homeless Management Information System and the collection and reporting of client-level information.



Charles L. Horsey
Signature/Authorized Official

4-14-10
Date

Administrator
Title

Specific HOME Certifications

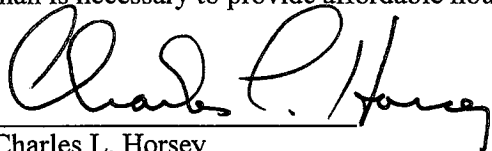
The State certifies that:

Tenant Based Rental Assistance -- If it intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the State's consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through §92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Appropriate Financial Assistance -- Before committing any funds to a project, the State or its recipients will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.



Charles L. Horsey
Signature/Authorized Official

4-14-10

Date

Administrator
Title

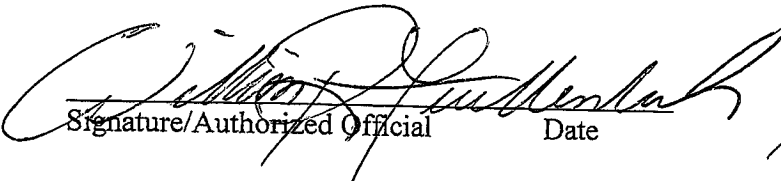
HOPWA Certifications

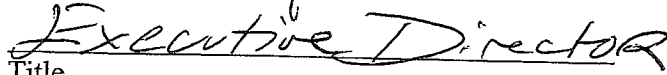
The State HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under the program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of any building or structure purchased, leased, rehabilitated, renovated, or converted with HOPWA assistance,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.


Signature/Authorized Official Date 4/14/10


Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies. (This is the information to which jurisdictions certify).
4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ___ if there are workplaces on file that are not identified here; The certification with regard to the drug-free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

