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STATE OF NEVADA

**DEPARTMENT OF BUSINESS & INDUSTRY
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WEATHERIZATION ASSISTANCE PROGRAM

MEMO: All Sub-grantees 17-05
DATE: February 1, 2017
TO: All Sub-grantees and Interested Parties
FROM: Patrick Conway, Weatherization Program Supervisor
SUBJECT: **SFY 2018 Request for Applications for Service Providers**

This memo is to notify current sub-grantees and any other interested parties that the Nevada Housing Division (NHD) is releasing its annual application for service providers for the Weatherization Assistance Program (attached). All agencies interested in participating in this Program must submit their completed application by **March 1, 2017** for funding consideration. Please see the Request for Application package attached for details.

Current sub-grantees, in good standing, wanting to continue to administer the Weatherization Assistance Program will be given priority for continued service in the area they presently serve.

A copy of a Request for Quotation template is also attached to this email. The template may be used to suit a service providers specific needs for documenting the competitive bid process for selection of SFY 2018 contractors. If new or additional contractors are being added to the program or if it has been five years since the service provider last sent out a Request of Quotations it is then necessary to conduct a new competitive bid process.

Please don't hesitate to contact me should you have any questions.

Attachments

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