



BRIAN SANDOVAL
Governor

STATE OF NEVADA

**DEPARTMENT OF BUSINESS & INDUSTRY
HOUSING DIVISION**

1535 Old Hot Springs Road, Suite 50
Carson City, Nevada 89706

BRUCE BRESLOW
Director

CJ MANTHE
Administrator

WEATHERIZATION ASSISTANCE PROGRAM

MEMO: All Subgrantees 16-11
DATE: February 10, 2016
TO: All Interested Parties
FROM: Sue Martin, Weatherization Program Manager
SUBJECT: Request for Application for Service Providers FY 2017

This memo is to notify interested parties that the Nevada Housing Division is releasing its annual application for Service Providers for the Weatherization Assistance Program.

Current service providers, in good standing, interested in continuing to administer the Weatherization Assistance Program will be given priority for continued service in the area(s) they currently serve.

All agencies interested in participating in the Weatherization Program must submit their application by March 9, 2017. Please see the Request for Application Package attached for other details.

A copy of a Request for Quotation template is also attached to this e-mail. The template may be used or modified to suit an agency's specific needs and to document the competitive bid process for FY 17 Contractors. If the agency is extending current contracts for an additional year they may do so without going out to bid if the contractors previously applied via a competitive bid process. However, at a minimum, current cost per measure information must be provided to and reviewed by the subgrantee to ensure costs are reasonable.

Questions can be directed to Sue Martin at suemartin@housing.nv.gov or by phone at 775-687-2037.

Phone: (775) 687-2040 or (800) 227-4960
Fax: (775) 687-4040
TDD Number (800)326-6868
www.housing.nv.gov