

DEPARTMENT OF BUSINESS & INDUSTRY NEVADA  
 HOUSING DIVISION  
**MANUFACTURED HOUSING**  
 3300 W Sahara Ave. #320  
 Las Vegas, Nevada 89102  
 Phone: (702) 486-4135

**Application for Initial Limited Lien Resale License**

Fee	\$50.00
Copy of	Certificate of Ownership
Copy of	City/ County business license for the mobile home park
Copy of	General Power of Attorney if the applicant is not the owner of the mobile home park

Payment Information: Make all checks payable to Nevada Housing Division or use the credit card/eCheck payment portal under the Manufactured Housing tab.  
 Mail items of license you are applying for to the address above.

**Working without a license is unlawful and may subject you, your business, and each individual licensee to disciplinary action.**

Manufactured home to be sold information: (Please Print)

\_\_\_\_\_

Year	Make	Model	Serial Number
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**Applicant Information**

Name of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
 Contact Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Mobile Home Park Information**

Name of Mobile Home Park: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 (where LLR License is to be mailed to)                      City/State/Zip

By signature below I authorize release of information to the Department of Business and Industry, Manufactured Housing Division. I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief. I undertake to inform you of any changes therein, immediately. If any of the above information is found to be false, untrue, misleading or misrepresenting, I acknowledge that I may be held personally liable for it.

Signature (Park Owner or Manager): \_\_\_\_\_



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## INSTRUCTIONS FOR OBTAINING FINGERPRINTS

### This form must be submitted with your application packet.

Pursuant to the provisions in NRS 489.321 (1)(d) and NRS 489.341 (1)(d), all applicants are required to submit a complete set of fingerprints for the purpose of conducting a criminal background check. There are two ways to submit your fingerprints.

- 1. Electronic Submittal** - To find a list of currently approved privately owned fingerprint agencies, go to the Department of Public Safety website.

This form must be signed by a representative of the fingerprint agency and submitted with your application packet.

- ORI: NV920360Z
- MISCELLANEOUS NO. MNU: 880142 \*This is a non-billable account\*  
The applicant must pay the fingerprinting agency directly.
- REASON FINGERPRINTED:
  - NRS 489.321 - If applying for a Serviceperson, Dealer or Manufacturer’s License
  - NRS 489.341 - If applying for a Salesperson or RME License

### To be completed by the Fingerprint Agency

NAME OF FINGERPRINT AGENCY: \_\_\_\_\_

FINGERPRINTS OF \_\_\_\_\_ HAVE BEEN TAKEN AND SENT TO THE NEVADA CENTRAL REPOSITORY.

DATE: \_\_\_\_\_ TCN#: \_\_\_\_\_

SIGNATURE OF FINGERPRINT REPRESENTATIVE: \_\_\_\_\_

**All applicants who do not reside in the State of Nevada or live in a rural area, you must obtain your fingerprints in the following manner:**

- 2. Manual Submittal** –Contact your local law enforcement agency to determine their fingerprinting fees and scheduling process. When submitting your application packet to Manufactured Housing, include (2) FBI fingerprint cards and a cashier’s check or money order, made payable to the Department of Public Safety (DPS), for **\$39.00**. A personal or company check will not be accepted. Do not forget to sign the fingerprint card on the appropriate line in the upper left corner.