



## MCC REISSUANCE APPLICATION

All fields are required unless otherwise noted. Incomplete forms will be denied.

**PLEASE NOTE YOU MUST COMPLETE THE ADDRESS, EMAIL AND PHONE NUMBER SECTIONS ON PAGE 2 OR WE WILL NOT BE ABLE TO PROCESS YOUR APPLICATION.**

MCC #: \_\_\_\_\_ Date: \_\_\_\_\_  
Applicant: \_\_\_\_\_ Applicant 2: \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Social Security #: \_\_\_\_\_

This constitutes my application for a reissued Mortgage Credit Certificate (MCC) from the Nevada Housing Division in connection with the refinancing of Mortgage Loan on my Principal Residence. I acknowledge, understand, agree and certify under oath to the following:

I was previously issued an MCC ( the "Existing MCC") by the Issuer pursuant to the Issuer's Mortgage Tax Credit Certificate Program on \_\_\_\_\_ Mortgage Credit Certificate Number is \_\_\_\_\_

1. I have refinanced the Mortgage Loan for which the Existing MCC applied. **Please note only rate/term refinances are eligible for reissuance. Cash-out refinances are not eligible. In addition, a reissuance application must be submitted no later than March 15 of the year following the year in which the refinance occurs.**
2. I understand that, as a result of the refinancing of my previous Mortgage Loan the federal income tax credits may not be claimed on the interest paid on the new Mortgage Loan unless my MCC is reissued.
3. I hereby certify that the Residence refinanced in connection with this application for a Reissued MCC is the same Residence financed in connection with the Existing MCC.
4. I understand that the Certified Indebtedness Amount specified on the Reissued MCC may not exceed the outstanding balance as of the date of refinancing of the Certified Indebtedness Amount of the Existing MCC. (The Reissued MCC will be issued for a mortgage loan amount that is not greater than the amount that was required to pay off the remaining principal balance of the previous mortgage loan.) If the principal amount of your new Mortgage Loan exceeds the amount required to pay off the previous Mortgage Loan, then only a portion of the interest on the new Mortgage Loan Amount is eligible for a tax credit.
6. I understand that the Reissued MCC will have a credit rate equal to the Existing MCC.
7. I understand that the Reissued MCC will not entitle me to take tax credits in any taxable year that exceed the Credit that would otherwise have been allowable to me with the Existing MCC.
8. My new (refinancing) Mortgage Loan closed on \_\_\_\_\_
9. The following items have been enclosed with this MCC Reissuance Application:
  - a) A copy of the Existing MCC.
  - b) A copy of the Pay-Off Statement for the previous loan.
  - c) Final Settlement Statement



- d) A check in the amount of \$325, payable to the Nevada Housing Division, as fee for processing the MCC Reissuance Application and reissuing an MCC (allow 30 days processing for personal check).

10. I understand that the Reissued MCC will entirely replace the Existing MCC (that is, I cannot retain the Existing MCC with respect to any portion of the outstanding amount of the Certified Indebtedness Amount on the Existing MCC).

**Please Note: A MCC can only be reissued once. After receiving a MCC reissuance any future application will be deemed ineligible.**

Date: \_\_\_\_\_

Applicant Printed Name: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Applicant 2 Printed Name: \_\_\_\_\_

Applicant 2 Signature: \_\_\_\_\_

\_\_\_\_\_  
(Address) (City) (State) (Zip)

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**When completed please mail to:**

**Nevada Housing Division  
1830 College Parkway, Suite 200  
Carson City, NV 89706**