

**STATE OF NEVADA**  
**DEPARTMENT OF BUSINESS & INDUSTRY**  
**HOUSING DIVISION**  
NHD Homeless Prevention  
Notice of Funding Opportunity



**Northern Office**  
1830 COLLEGE PARKWAY SUITE 200  
Carson City, Nevada 89706  
Tel.: (775) 687-2240 or (800) 227-4960  
Fax: (775) 687-4040  
**Southern Office**

[www.nvhousing.state.nv.us](http://www.nvhousing.state.nv.us)



## Purpose and Background

The Nevada Housing Division (NHD), within the Department of Business & Industry, announces the availability of funding through the Account for Affordable Housing (AAH), the Emergency Solutions Grant (ESG) Program, and the Supportive Housing Development Account (SHDA). These programs are intended to address homelessness and housing instability across Nevada by supporting housing-focused interventions that assist eligible individuals and families in obtaining or retaining stable, affordable housing.

Nevada continues to experience a critical shortage of affordable housing, rising housing costs, and increasing rates of homelessness. Through this NOFO, NHD seeks to fund effective, evidence-based interventions that prioritize housing stability, reduce barriers to assistance, and align with Housing First principles where applicable.

## Summary of Program Objectives and Funding Purposes

The objectives of this NOFO are to:

- Prevent and reduce homelessness statewide;
- Increase access to safe, stable, and affordable housing;
- Support permanent supportive housing operations and services;
- Assist individuals and families at risk of homelessness or experiencing homelessness;
- Leverage state and federal funding to maximize housing outcomes.

Funding awarded under this NOFO must be used solely for eligible activities consistent with applicable state statutes, federal regulations, and NHD program guidelines.

The Account for Affordable Housing (AAH) may be used to provide assistance to eligible persons or families with housing needs. The funds received must be used solely for activities relating to low-income housing and to provide assistance to or guarantee the payment of rent or deposits as security for rent for eligible families, including homeless persons. These funds must be used for eligible affordable housing activities for individuals and/or families who are under 60% of the area medium income (AMI).

The Emergency Solutions Grant (ESG) program is sponsored by the U.S. Department of Housing and Urban Development (HUD) and administrated by the Nevada Housing Division. The ESG program is designed to identify sheltered and unsheltered homeless persons as well as those at risk of homelessness and provide the services necessary to help those persons quickly maintain or regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

Eligible organizations may apply for funding to support programming of one or more of the following activities: Street Outreach, Emergency Shelter, Homelessness Prevention, Rapid Re-housing assistance, and HMIS (Homeless Management Information System).

Priority will be given to ESG applicants that provide housing assistance without preconditions and have tenant selection policies that prioritize people who have been homeless the longest; who have the highest service needs as evidenced by vulnerability assessments or the high

utilization of crisis services, will be ranked highest in the rating and ranking process. Preference shall be given to agencies that provide Rapid Re-housing assistance to homeless individuals and families. Second priority will be given to agencies that provide Homeless Prevention assistance to individuals and families that are considered to be homeless under other federal programs.

The ESG program requires a 100% funding match (dollar for dollar). A grantee may use in-kind services or cash. The grantees matching contributions may stem from federal, state or private sources. Funds used towards match must not be ESG funds or be prohibited from being used as ESG match.

The Supportive Housing Development Fund was created to increase infrastructure, capacity, and supply for this evidence-based housing intervention. The SHDA is part of the Affordable Housing programs managed by the Nevada Housing Division. This NOFO addresses two funding streams:

SHDA Rental Assistance, which provides long-term, deeply affordable subsidies for households experiencing chronic homelessness with a need for supportive services.

SHDA Supportive Services Funding, to operate a long-term PSH Supportive Services program on site for all PSH units.

Each resource can be utilized individually, or the Rental Assistance and Supportive Services Funding can be used together, if the required components of each program are present.

## General Application Information

All entities must have a Unique Entity ID (UEI) from [SAM.gov](https://sam.gov), and have active incorporation status with the Nevada Secretary of State. Non-profit organizations must have a federal tax-exempt status under Section 501(c)(3) or Section 501(c)(4) of the Internal Revenue Code.

### Entity Eligibility-AAH/SHDA

- A. A public or private nonprofit charitable organization
- B. A housing authority, as defined in NRS 315.021; or
- C. Local government;

### Entity Eligibility-ESG

- A. A public or private nonprofit charitable organization
- B. Local government;

**Note: Eligible projects for all counties except for Washoe are eligible. Clark County is eligible only for HMIS funding to perform as the HMIS Lead agency in Nevada.**

Program-specific eligibility requirements apply for AAH, ESG, and SHDA funding and are detailed in the applicable program sections and appendices of this NOFO.

## SHDA Project Eligibility

Organizations eligible to apply for SHDA funds include those that are receiving or have received funding from other public sources and are or will be operating PSH units according to NRS 319.600. Eligible organizations must own the project, or master lease the project, and be expected to be 90% occupied by eligible tenants **within 6 months at the time of award**.

Eligible project types include, but are not limited to:

- Multifamily rental housing wherein:
- All the project's housing units are PSH; or
- A portion (set aside) of the project's housing units is PSH; or
- Eligible projects can be single site or scattered site.

The eligible project must:

- Have a minimum of 5 units dedicated as permanent supportive housing for households with incomes at or below 30% AMI; and
- Provide permanent supportive housing to tenants who meet **all** requirements as designated in the tenant eligibility section.

## Converting Non-PSH Units to PSH Units

Projects from eligible sponsors/owners, that have completed construction and/or are in operation, are eligible to request PSH Services and/or Rental Assistance funding to convert non-PSH units to PSH units. These units must apply via the Nevada single application process and meet all PSH Standards, along with additional questions regarding the conversion. If projects are awarded PSH funds to convert units to PSH, PSH funding for both rental assistance and services funding will not be paid until the unit is occupied by an eligible PSH household via the approved referral process. Any lease currently in place for a unit proposed for conversion must be reviewed and approved by the Division for Conversion Units. NHD will evaluate such requests on a case-by-case basis, provided the owner and/or operator can submit documentation demonstrating that the household presently occupying the unit meets PSH eligibility requirements.

## PSH Conversion Opportunity for Formerly Subsidized Units

Former Permanent Supportive Housing (PSH) units that have experienced a loss of operating or rental subsidy may apply for new PSH funding to support the conversion and/or continued operation of the units as PSH. Projects seeking funding under this provision must demonstrate that:

- **Tenant Eligibility at Time of Transfer**  
The household currently residing in the unit met all PSH eligibility criteria, at time of occupancy including:
  - Status qualifying them for PSH under the program's definition; and
  - A household income at or below 30% Area Median Income (AMI) at the time of transfer to the new subsidy source.
- **Continuity of PSH Services**  
The project commits to maintaining the unit as PSH and ensuring access to appropriate supportive services consistent with program standards.

- **Documentation Requirements**

Applicants must provide documentation supporting both the loss of prior subsidy and the eligibility of the current household.

## Permanent Supportive Housing (PSH) Unit requirements

**To be considered a dedicated PSH unit within the SHDA, a unit must meet all of the following requirements.**

Tenant Income and Rents: PSH units must be occupied by extremely low-income households with incomes at or below 30% of the area median income (AMI) at the time of application for the location in which the housing is located. The PSH project may not collect more than 30% of the individual's income towards rent if using SHDA Rental Assistance. Annual verification of tenant income certification, or upon changes of circumstances, should be included in tenant files to ensure ongoing eligibility. Establishing a minimum income requirement for PSH units is not permitted, and households with an income of \$0 are eligible. SHDA Rental Assistance may cover rent costs up to the applicable [Fair Market Rent \(FMR\)](#).

Lease: Tenant(s) occupying each PSH unit has an active lease with the Applicant/grantee that meets all the rights and responsibilities defined [NRS: CHAPTER 118A - LANDLORD AND TENANT: DWELLINGS](#). A copy of the PSH tenant lease must be submitted with biennial application/renewal submissions and should be kept onsite within tenant files. A lease between the eligible household and the landlord must be executed at the time of occupancy. Tenancy in supportive housing is not time-limited, and tenants will have the option to renew leases just as they would in traditional affordable or market-rate housing.

PSH leases should not:

- Regulate or require a tenant's participation in supportive services
- Limit privacy or autonomy for the tenant
- Limit a tenant's ability to engage freely in community activities
- Limit a tenant's ability to manage their own activities of daily living, guests, or other routine activities
- Charge penalties for breaking a lease early or abandoning the unit

Permanent Housing: There is no time limit on a household's length of stay, and eligible households may remain in their housing indefinitely, provided they continue to meet the basic obligations of tenancy as outlined in the lease agreement. Age restrictions, including "aging out" requirements, are not permitted. All tenants must be offered a lease term of at least one year.

Low-barrier Admission Practices and Tenant Selection Plans: Owners utilize admissions practices designed to use lower barriers to entry than would be typical for other subsidized or unsubsidized rental housing especially related to income, rental history, criminal history, and personal behaviors.

Flexible, evidence-based Tenancy Support Services: Tenants residing in PSH units must have access to flexible, person-centered supportive services. Tenancy Support Services should be delivered at a low tenant-to-staff ratio, with a recommended maximum of 1:25, adjusted as

appropriate based on the acuity of the population served. Participation in services is voluntary, which is considered best practice and is strongly encouraged.

**Disabling Condition:** Each PSH unit must be occupied by a head of household member with a complex and disabling behavioral health or physical health condition as defined under ‘Eligible tenants’ section. Documentation of complex and disabling conditions must be kept in secure, confidential files and are considered Protected Health Information (PHI).

**Homelessness:** At the time of entry to this PSH housing, the tenant was experiencing homelessness or imminent risk of homelessness. Homelessness is defined further under “Eligible Tenants.”

## Eligible tenants

To be eligible to utilize Division-funded supportive housing, tenants must have incomes at or below 30% of the Area Median Income (AMI) as determined by the U.S. Department of Housing and Urban Development (HUD) median family income for the specified geographic area. Eligibility is determined at the time of application. Subsequent increases in income do not affect continued tenancy, provided the applicant met all eligibility criteria at the time of determination.

Additionally, clients must meet the definition of "Literally Homeless," "Imminent Risk of Homelessness," or "Unnecessarily Institutionalized" (as outlined below), and must have a documented disabling behavioral or physical health condition. This condition must require support services to maintain stable housing and must be verified by a licensed professional authorized by the State to diagnose and treat the disability.

### Literally Homeless:

Individual or family who lacks a fixed, regular, and adequate night-time residence, meaning:

1. Has a primary night-time residence that is a public or private place not meant for human habitation; **or**
2. Is living in a publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels paid for by charitable organizations or by federal, state, and local government programs); **or**
3. Is exiting an institution where (s)he has resided for 90 days or less and who resided in an emergency shelter or place not meant for human habitation immediately before entering that institution.

Note: An individual or family only needs to meet one of the three subcategories to qualify as Literally Homeless ([HUD](#)).

### Imminent Risk of Homelessness:

An individual or family who will imminently lose their primary nighttime residence, provided that:

1. Residence will be lost within 14 days of the date of application for homeless assistance.
2. No subsequent residence has been identified; and

3. The individual or family lacks the resources or support networks needed to obtain other permanent housing.

**Note:** Includes individuals and families who are within 14 days of losing their housing, including housing they own, rent, are sharing with others, or are living in without paying rent ([HUD](#)).

#### Unnecessary Institutionalization

Title II of the Americans with Disabilities Act (ADA) of 1990 established a mandate that public entities ensure people with disabilities are offered the opportunity to live in the most integrated settings possible. For the purpose of this document, integrated settings are defined as “a setting that enables individuals with disabilities to interact with non-disabled persons to the fullest extent possible.” *Olmstead v. L.C. ex rel. Zimring*, 527 U.S. 581, 605–06 (1999); 28 C.F.R. pt. 35 app. A (2010).

#### Disabling Behavioral or Physical Health Condition:

To be eligible for SHDA assistance, applicants must meet one of the conditions of the definition of disability as defined below.

1. Physical, mental, or emotional impairment, including impairment caused by alcohol or drug abuse, post-traumatic stress disorder, brain injury or a chronic physical illness that:
  - Is expected to be long-continuing or of indefinite duration; and
  - Substantially impedes the person’s ability to live independently; and
  - Could be improved by more suitable housing.
2. Developmental Disability: Defined in Section 102 of the [Developmental Disability Assistance and Bill of Rights Act](#) of 2000 means a severe, chronic disability that:
  - Is attributable to a mental or physical impairment or combination; and
  - Is manifested before age 22; and
  - Is likely to continue indefinitely; and
  - Results in substantial limitations in three or more major life activities, and
    - Self-care
    - Receptive and expressive language
    - Learning
    - Mobility
    - Self-direction
    - Capacity for independent living
    - Economic self-sufficiency
  - Reflects need for:
    - A combination and sequence of special, interdisciplinary, or generic services; or
    - Individualized support(s); or
    - Other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated.

## SHDA Supportive Services

NHD anticipates that PSH services contract awards will be project-based, and most will be tied to NHD capital dollars and/or SHDA rental assistance. However, NHD will also enter PSH services contracts without NHD development/rehabilitation (capital funds) and/or SHDA rental

assistance funding attached. The contract will specify the amount of funding per year. Funding amounts will be up to \$10,000 per PSH unit per year. Amounts are based on the number of PSH units in a project plus the anticipated services costs in the project's final NHD-approved SHDA services budget.

Projects receiving SHDA Supportive Services funding must be paired with housing that is low barrier and rooted in the Housing First philosophy. Small caseloads of no more than 1 case worker to 25 clients and determined by the acuity of the population served are expected.

## Eligible Supportive Services

Supportive services are case management and/or service coordination intended to assist eligible tenants to obtain housing and remain stably housed. Evidence-based services are provided at low staff to tenant ratios, are flexible and person-centered and are provided in a location of the tenant's choice. These can include pre-tenancy support such as assistance with the search for and access to their choice of safe and affordable housing that is appropriate to the tenants' age, culture, and specific needs. These will also include the ongoing support needed to ensure success during tenancy.

## SHDA Rental Assistance

The funding source for this resource is the Supportive Housing Development Account (SHDA). State SHDA Rental Assistance. Verification of an agreement for the provision of supportive services for PSH tenants is required. The SHDA Rental Assistance program offers rental subsidies to PSH projects for people experiencing homelessness whose head of household is someone with a disability. The Rental Assistance Contract (RAC) will specify the number of units and bedroom sizes awarded. Actual units may "float", but bedroom sizes must remain constant. SHDA RAC maximum contract rents will be set based on the request but will not exceed current United States Department of Housing and Urban Development (HUD) published Fair Market Rent (FMR). Grantees may apply for a maximum rental reimbursement rate that is lower than the FMR. SHDA Rental Assistance maximum contract rents **always** include utilities unless another arrangement is specifically made in the RAC. Tenants will be responsible for rental costs, calculated at no more than 30% of their monthly income. Rental Assistance Contract awards will be made on a biennial basis, without an annual rent increase.

Individualized tenancy support services must be available to residents in SHDA-funded PSH projects. These services are separate from behavioral and physical health services that projects may choose to offer. Tenancy support services are focused on housing access and retention.

## 2026 Funding Available

### AAH

Amount Available: \$ 605,216

Duration: July 1, 2026 – June 30, 2028.

Anticipated number of awards: up to 10

### ESG

Amount Available: \$492,047 (1:1 cash and/or in-kind match requirement)  
 Duration: July 1, 2026 – June 30, 2027  
 Anticipated number of awards: up to 10

**SHDA Rental Assistance Contracts**

Amount Available: \$1,500,000  
 Duration: July 1, 2026 – June 30, 2028  
 Anticipated number of awards: 3

**SHDA Support Services Grants**

Amount Available: \$1,000,000  
 Duration of Funds: July 1, 2026 – June 30, 2028  
 Anticipated number of awards: 3

NHD reserves the right to reduce the amount of the award from the original request, and to deny an award to applicants with existing or past violations of NHD contractual obligations. Funding availability is subject to the final state and federal allocations.

**Award Overview Timeline**

Event	Date/Time
Notice of Funding Opportunity Announced	February 6, 2026
Deadline for Pre-Application submission	February 20, 2026
Deadline for Application submission	March 26, 2026
Evaluation Period	March 27, 2026-May 27, 2026
Announcement of Awards	May 28, 2026
Period of Performance	See above for specific funding

**Late Submissions: Applications turned in after the deadline will not be considered for funding awarded through this grant round.**

**Application Evaluation**

NHD staff along with confidential review panel members will review and evaluate each application based upon the Scoring Criteria (Appendix C). The evaluation of applications received in response to this NOFO will be conducted comprehensively, fairly, and impartially. Structural, quantitative scoring techniques will be utilized to maximize the objectivity of the evaluation. The review process will include a technical review of applicant information, project narrative, program evaluation, cost effectiveness, project sustainability, scope of work, staff qualifications, collaboration, and budget narrative. The review panel members will be comprised of individuals with experience and knowledge of grant management or responsibility for program service and financing. Funding decisions will be based on the following factors:

- Review panel scores
- Geographic distribution of the proposed grant awards
- Conflicts or redundancy with other funded programs
- Supplanting of existing funding; and

- Alignment of the application with the allowable services listed in Appendix A of this document.

### **Evaluation Process**

Applications received by the published deadline of **11:59 p.m. Thursday, March 26, 2025**, will be processed as follows:

#### **STEP 1: Pre-Application Review**

NHD staff will perform a technical review of each application to ensure that minimum standards are met.

- Applications may be disqualified if they are missing fundamental elements (i.e., unanswered questions, required attachments).

#### **STEP 2: Application Review Panel**

- A. Each application that passes the technical review will be evaluated for content and scored by at least two review panel members using the Scoring Matrix .
- B. During the review process, staff will identify strengths and weaknesses and may recommend that if the application is funded:
  - a. Specific revisions are made to the budget or Scope of Work; or
  - b. Special conditions are placed on the award (e.g., certain fiscal controls, more stringent performance requirements, or more frequent reviews).
- C. The review panel will identify specific line-item areas for revision if funding limitations result in a reduction of an overall proposed budget. In the event budget reductions are necessary, an equitable formula based on application ranking and scores will be developed and applied in an impartial manner.
- D. Decisions will be based on NHD and review panel recommendations, which will be provided to the Administrator of NHD or designee for final approval.

#### **STEP 3: Final Decisions**

A successful application does not guarantee an agency will receive all or partial funding for the program, or, if initially funded, that the project will receive continued funding in subsequent grant cycles. Final funding decisions will be made by the NHD Administrator or designee based on the following factors:

- Review panel scores,
- Geographic distribution of the proposed grant awards,
- Conflicts or redundancy with other funded programs,
- Supplanting of existing funding, and
- Alignment of the application with the allowable services listed in Appendix A of this document.

Funding decisions made by the NHD Administrator or designee are final, and not subject to appeal.

### **Notification and Award Process**

Applicants will be notified of their application status through a Letter of Award after final decisions are made in May 2026. Following notification, staff will enter negotiations with

selected applicants regarding the funding recommendation to address any issues identified by staff or the review panel. All identified issues must be resolved before a grant can be awarded. These issues may include but are not limited to:

- Revisions to the project budget; revisions to the scope of work; and/or the implementation of special conditions (such as enhanced fiscal controls, more stringent performance requirements, or more frequent monitoring).

Upon successful completion of negotiations, staff will prepare a written grant agreement in the form of a Notice of Subaward (NOSA). The approved NOSA, along with the Program Guidelines, will be distributed to the subrecipient.

## Post Award

### Reporting Requirements

Funded applicants will be required to comply with all performance and financial reporting requirements, including but not limited to:

- Regular programmatic performance reports;
- Financial and expenditure reports;
- Data reporting as required by the applicable funding source (e.g., HMIS for ESG-funded activities);
- Participation in monitoring and compliance reviews conducted by NHD.

**Failure to comply with reporting requirements may result in corrective action, suspension of payments, or termination of the award.**

## Application Instructions

### Application Form

The application must be completed electronically in Neighborly via the following link:  
<https://portal.neighborlysoftware.com/NEVADAHOUSINGDIVISION/Participant>

### Submission Instructions

Applications must be submitted to: [Neighborly](#) by 11:59 pm on March 26, 2025.

### Applicant Support

If the Applicant has questions or requires assistance from NHD, contact:  
[nhdgrants@housing.nv.gov](mailto:nhdgrants@housing.nv.gov)

# Appendix A: Allowable and Unallowable Expenses/Services

## Account for Affordable Housing (AAH) Eligible Activities

Funds may be used only for the eligible activities and costs listed below. Any costs not expressly identified in this table are ineligible.

Eligible Activity
<p><b>Emergency Assistance</b>-Rental assistance for eligible families. Assistance is limited by unit bedroom size and may not exceed HUD Fair Market Rent (FMR) for the applicable unit size, as determined annually by HUD. Assistance may include the following:</p> <ul style="list-style-type: none"><li>• <b>Security Deposits</b>-Security deposits not to exceed the equivalent of two (2) months' rent for the unit.</li><li>• <b>Utility Deposits</b>-Utility deposits when necessary to obtain housing</li><li>• <b>Payment Arrears</b>-One-time payment of rental or utility arrears necessary to stabilize housing and prevent displacement or to allow a household to secure or retain housing.</li><li>• <b>Hotel/Motel Assistance</b>-Temporary hotel or motel stays only when no appropriate shelter beds are available and permanent or rental housing has been identified but is not immediately available for participant move-in. Assistance may not exceed thirty (30) days.</li><li>• <b>Legal Fees</b>-Legal fees directly related to the eviction process for eligible households.</li></ul>
<p><b>Program Delivery Costs</b></p> <ul style="list-style-type: none"><li>• Costs directly related to the delivery of eligible housing assistance and services to program participants. These may include staff costs, intake and eligibility determination, housing search and placement activities, inspections, coordination with landlords or service providers, and other direct costs necessary to carry out eligible AAH activities. Program delivery costs do not include general administrative or overhead expenses.</li></ul>

## Emergency Solutions Grant (ESG)

Eligible Activities and Costs Summary: Only the activities and costs listed below are eligible for ESG funding. Any costs not expressly identified in this table are ineligible and will not be reimbursed. NHD ESG funds cannot be used for renovation, conversion, or major rehabilitation activities pursuant to 24 CFR 576.102. However, minor or routine repairs to an ESG-funded emergency shelter that do not qualify as renovation, conversion, or major habilitation are an eligible use of NHD ESG funds under the Shelter Operations component. For more information on distinguishing between these costs, please review the following [HUD guidance](#).

<b>ESG Activity</b>	<b>Eligible Costs</b>
<b>Street Outreach</b>	Engagement and outreach services; case management, counseling, and referrals; emergency health services (excluding inpatient care); substance abuse treatment services; transportation related to outreach; staff costs directly associated with outreach; outreach supplies (e.g., food, clothing, blankets, hygiene items); training for outreach staff
<b>Emergency Shelter (Essential Services)</b>	Case management; childcare; employment assistance and job training; life skills training; mental health services; substance abuse treatment services; transportation; staff costs related to essential services
<b>Emergency Shelter (Operations)</b>	Rent; utilities; food; insurance; maintenance and minor repairs; security services; staff costs necessary for shelter operations; HMIS participation costs
<b>Homelessness Prevention</b>	Rental assistance; utility payments and deposits; security deposits; moving costs; housing stabilization services (case management, housing search and placement, mediation, credit repair); staff costs for eligible prevention services; HMIS participation costs
<b>Rapid Re-Housing</b>	Short-term and medium-term rental assistance; utility payments and deposits; security deposits; moving costs; housing relocation and stabilization services (case management, housing search and placement, tenant legal services related to housing stability); staff costs for eligible RRH services; HMIS participation costs
<b>HMIS</b>	HMIS software licenses and user fees; data collection, analysis, and reporting; equipment necessary for HMIS participation; HMIS-related training; staff costs for HMIS administration
<b>Administration</b>	General management; financial management and accounting; monitoring; reporting; audit-related costs; staff costs associated with administrative functions (not to exceed 5% of the total ESG award)

## Eligible SHDA Supportive Services Costs:

The following are eligible SHDA Supportive Services costs:

Eligible Costs Line Item	Line-Item Examples	Budget Limit	Required Source Documentation Examples
<b>Personnel</b>	Staff, fringe, benefits, etc.	Up to 100% of positions that serve SHDA eligible clients may be paid by SHDA Funds	Timesheets, Payroll, Time and Effort Sheet, etc.
<b>Transportation</b>	Bus passes, vehicle costs, fuel, mileage, etc.	Up to 100% of the cost associated with SHDA eligible client transportation (Mileage reimbursed at GSA rate)	Verification of SHDA Client Eligibility, Client Needs Assessment, Receipts, Proof of Payment
<b>Client Needs</b>	Items that are client specific and are <b>identified in the needs assessment</b> and/or the housing service plan and/or items that are client specific and that are emergent and/or non-reoccurring	Up to 100% of SHDA eligible client specific needs as determined in Client Needs Assessment	Verification of SHDA Client Eligibility, Client Needs Assessment, Receipts, Proof of Payment
<b>Community Activities</b>	Supplies, activity expenses, etc. (Excluding Food and Drinks)	Up to 100% of Community Activities with SHDA eligible client participation	Verification of SHDA Client Eligibility, Tenant Sign in Sheet, Agenda/Schedule of Events, Receipts, Proof of Payment
<b>Contracted Services</b>	Contracting for a specific need for a client/multiple clients (Financial literacy class, Tenant Rights Night, etc.)	Up to 100% of Contracted Services with SHDA eligible client participation	Verification of SHDA Client Eligibility, Tenant Sign in Sheet, Agenda/Schedule of Events, Receipts, Proof of Payment
<b>Other Supp Services</b>	Items that do not align with other budget line items	N/A	Varies based on expense
<b>Training/Technical Assistance</b>	Staff training	Up to 2% of Supportive Services Budget	Contract, Receipts, Proof of Payment
<b>Administration</b> (Included in \$10,000/unit max)	Administration duties to manage grant, accounting services, etc.	10% Cap	Timesheets, Payroll, Time and Effort Sheet, etc., Receipts, Proof of Payment

Supportive services can include but are not limited to:

- Tenant-centered assessment and planning, including functional needs assessments, housing service plans, and goal setting
- Housing navigation and pre-tenancy support, including applications, lease education, and understanding tenant rights and responsibilities

- Ongoing case management and supportive services tailored to individual needs, including clinical interventions and crisis planning
- Income, benefits, and service coordination, including budgeting assistance, employment benefits access (e.g. SSI/SSDI/SOAR), and connections to ancillary services
- Housing stability and retention supports, including landlord coordination, reasonable accommodations, lease compliance, household management, and eviction prevention

## Restrictions on SHDA Supportive Services Funding

To prevent duplication of services and ensure appropriate use of funds, certain restrictions apply to the use of SHDA Supportive Services funding. While NHD recognizes that PSH projects may need to combine funding sources to deliver comprehensive services, all SHDA Supportive Services budgets must be submitted to NHD for review and approval before integrating with other non-NHD PSH funding sources.

Unless specifically approved by NHD, State SHDA Supportive Services funding may **not** be used to:

- Fund services already covered by other City, State, or Federal programs (excluding rent subsidies or tenant-obtained services)
- Provide services within emergency shelters or transitional housing settings
- Distribute funds directly to tenants
- Support services that are eligible for Medicaid reimbursement

## Appendix B: Scoring Criteria

The criteria outlined in the following sections are addressed throughout the application and will be evaluated collectively.

### Organizational Capacity and Experience

- Clear alignment between the organization’s mission and proposed program
- Demonstrated experience serving low-income populations in Nevada
- Evidence of relevant programmatic and administrative capacity to implement the program
- Prior experience with the proposed funding source or comparable programs
- Demonstrated ability to successfully manage, monitor, and deliver program activities in compliance with requirements

**Total Points Available: 25**

### Program Description

- Clear description of proposed program and how it responds to identified community needs
- Identification of local housing needs, conditions, service gaps, and any historical or systematic barriers affecting the target population
- Explanation of strategies to overcome identified barriers and improve access to housing and services
- Description of how the program will assist clients in obtaining and managing stable housing
- Demonstration of how each funded activity contributes to long-term housing stability and sustained outcomes after assistance ends

**Total Points Available: 50**

### Budget and Budget Narrative

Applicants must provide a detailed and realistic budget that demonstrates the financial capacity to implement the proposed project effectively. Applicants should include:

1. **Detailed Budget**
  - Clearly itemize all costs associated with the project, including personnel, fringe benefits, program operations, supportive services, training, and administrative expenses.
  - Provide a clear explanation for each line item, showing how costs are necessary and reasonable to achieve project outcomes.
2. **Funding Sources and Leverage**

- Identify all anticipated funding sources for the project, including other grants, in-kind contributions, or organizational resources.
  - Demonstrate how these resources will be coordinated with the requested funding to maximize impact.
3. **Budget Narrative**
- Explain how the budget aligns with the proposed activities and outcomes.
  - Justify the allocation of funds to ensure efficiency, cost-effectiveness, and sustainability.
4. **Financial Management**
- Describe internal controls and procedures to ensure proper accounting, monitoring, and reporting of funds.
  - Address how the Applicant will manage unexpected changes in project costs or funding levels.
5. **Sustainability Considerations**
- Include strategies to sustain key project activities beyond the term of the awarded funding.

**Evaluation Criteria:** Budgets will be scored based on clarity, completeness, alignment with project goals, justification of costs, and demonstration of fiscal responsibility.

**Total Points Available: 25**