

## NON-PROFIT ADDENDUM TO OWNER'S CERTIFICATION OF CONTINUING PROGRAM COMPLIANCE

*This form is to be completed if the site listed below received its credit allocation from the portion of the state ceiling set-aside for projects involving "qualified non-profit organizations" under Section 42(h)(5) of the Code.*

Certification Period:	<b>From:</b> January 1, 20	<b>To:</b> December 31, 20	
Development Name:		Project No.	
Development Address:		City:	Zip:
Tax ID# of Ownership Entity:			

IRC 42(h)(5) requires that each state set aside at least 10% of its state housing credit ceiling for allocations to projects in which qualified nonprofit organizations own an interest and materially participate in the development and operation of the projects. "Qualified nonprofit organization" is defined as an IR 501(c)(3) or 501(c)(4) organization exempt from tax under IRC 501(a) that is determined by the state agency as not being affiliated with or controlled by a for-profit organization, and one of the exempt purposes of the organization includes the fostering of low-income housing.

For purposes of this allocation, a nonprofit organization must have an ownership interest in the low-income housing project throughout the compliance period and materially participate in the development and operation of the project.

Nonprofit Organization Name:

Address:

City:

State:

Zip:

Tax ID#:

Phone #:

Contact Person:

Email Address:

*The undersigned hereby certifies that the responses to the following questions are true and accurate. The statements are made under the penalty of perjury.*

- Does the aforementioned nonprofit organization have at least fifty-one percent (51%) ownership in the project?  
☐ YES ☐ NO
- Did the nonprofit organization maintain its 501(c)3 status during the certification period?  
☐ YES ☐ NO
- Did the nonprofit organization participate in the day-to-day operations of the project?  
☐ YES ☐ NO
- Did the nonprofit organization aid in the management decision-making of the project?  
☐ YES ☐ NO
- Did the nonprofit organization provide services to the project?  
☐ YES ☐ NO
- How often does the nonprofit organization have an on-site presence at this project?
- Is the nonprofit organization affiliated with or controlled by any for-profit organization?  
☐ YES ☐ NO
- Please describe any other participation not indicated by questions #3 through #6:

Authorized Nonprofit Rep Signature      Date

Authorized Owner Signature      Date

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**INSTRUCTIONS**

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1. This form is to be completed ***if*** an owner received its credit allocation from the portion of the state ceiling set-aside for projects involving “qualified non-profit organizations” under Section 42(h)(5) of the Code.
2. This form is to be completed and signed by an authorized owner and an authorized representative of the Non-Profit Organization.
3. This form is part of the Annual Owner’s Certificate of Continuing Compliance Report.
4. Due no later than January 31<sup>st</sup>.